

Regional Funding

Fiscal Year 2021 - Intergovernmental Funding Application

FREDericksburg Regional Transit

Agency Budget Narrative

Administrative Expenses

Provide an overview of the administrative costs for your agency.

Agency administrative functions include: hiring, training and testing drivers; human resource management; making application for, managing, and reporting grants; managing day-to-day operations; transit service data collection and reporting; purchasing; planning; preparing annual budgets; preparing and submitting required state and federal reports; participating in city, state, and federal reviews and audits.

If your agency is requesting an increase or decrease in administrative funding, please describe in detail the reasons for these changes.

A small increase may be anticipated for a budgeted COLA salary increase. The increase is budgeted and not yet approved.

Please provide justification for and specific amounts of administrative costs that are defrayed by locality funds.

Our funding consists of federal and state grants, fare box revenue, earned income, donations, and local funds. All sources are used to offset total expenses, including administrative costs. Local government funding accounts for approximately 28% of FRED's total expenses.

Capital Expenses

Please provide an overview of the capital costs for your agency.

Our single largest capital expenditure is for replacement buses. For FY2021 we propose to replace 8 buses at an estimated cost of \$920,000. Working with federal and state agencies and the metropolitan planning organization we anticipate receiving funds that will reduce the local share for bus purchases to approximately \$44,000 or about \$5,500 per bus.

Please provide justification for and specific amounts of capital costs that are defrayed by locality funds.

Federal funding of capital costs is capped at a maximum 80%. FRED Transit has secured additional special and state funding sources to reduce local capital costs. The purchase of eight buses will help us to meet the standards set forth by the Federal Transit Administration's asset management goals and will replace aging less efficient diesel buses with newer gasoline powered vehicles.

Salary & Benefit Expenses

Please provide an overview of any increases or decreases in general personnel expenses for your agency.

As a department of the City of Fredericksburg our pay scales and benefits programs are controlled by City Council. The budgeted COLA is per the city's budget office.

Please provide a description of any changes to agency benefits structure or cost.

Our budget anticipates a small increase in our federal FICA withholding and workers compensation.

In order to keep benefit costs at a manageable level, our staff consists of 67 part-time positions, or 75% of our total staffing.

Budget Issues

Provide any legislative initiatives or issues that may impact the agency for the upcoming year.

We are not aware of any legislative issues that may impact our budget. Due to the timing difference between when local budgets are due (October) and when federal and state grants are established (the following April/May) our budget is based upon the best information available. If grant funding should decline significantly, FRED and the counties have two options: (1) the counties could agree to fund the shortfall OR (2) service could be reduced to align expenses with the shortfall. FRED would make every attempt possible to secure additional funding from other sources, if possible.

If you are aware of "outside" funding sources that will expire or be reduced on a set cycle or date, please note those below and how you are planning for them.

We are not aware of any expiration or reduction in funding.

Please detail any identified agency needs or areas of concern that are currently not being addressed in your funding request.

Presently, areas of need and concern are addressed in our request.

FREdericksburg Regional Transit

Agency Total Budget

In the boxes below provide an overview of the administrative costs associated with your total agency budget.

Expenses

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Salary			2,337,148.00	2,455,392.00	2,857,155.00
Benefits			821,064.00	797,111.00	796,258.00
Operating Expenses			1,413,500.00	1,436,500.00	1,613,500.00
Capital Expenses			567,915.00	988,615.00	1,032,500.00
Other Expenses			0.00	166,932.00	0.00
Total	0.00	0.00	5,139,627.00	5,844,550.00	6,299,413.00

Revenues

Please include revenue associated with your entire organization. This section represents the TOTAL revenue your organization is receiving. The revenue associated with specific programs will be listed within your program budgets; this section represents total revenues. (For example if your organization requests funding for multiple programs the total amount requested from each locality or other entities goes within this section)

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Caroline			102,671.00	136,493.00	0.00
Fredericksburg			738,348.00	638,548.00	654,584.00
King George			0.00	0.00	0.00
Spotsylvania			405,421.00	383,072.00	395,641.00
Stafford			494,816.00	469,631.00	477,029.00
United Way			0.00	0.00	0.00
Grants			2,915,310.00	3,696,438.00	3,868,327.00
Client Fees			340,061.00	318,346.00	298,391.00
Fundraising			0.00	0.00	0.00
Other (Click to itemize)	0.00	0.00	143,000.00	202,022.00	605,441.00
Total	0.00	0.00	5,139,627.00	5,844,550.00	6,299,413.00

Surplus / Deficit

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Surplus or Deficit	0.00	0.00	0.00	0.00	0.00

FREdericksburg Regional Transit

Locality Information

Locality Notes

Please use the spaces below to provide any locality specific notes or statements that may be relevant to your application.

Caroline County

The county no longer participates in FRED's regional transit service.

City of Fredericksburg

The city is considering the addition of a downtown "circulator" service.

King George County

We do not anticipate renewed service during FY2021.

Spotsylvania County

Due to the loss of Caroline County service, a portion of Spotsylvania County along the route 1 corridor also lost service. It is uncertain if Spotsylvania will request additional service to re-establish service to this area.

Stafford County

The Virginia Department of Transportation is considering the establishment of shuttle service along the route 17 corridor during construction activities on the I-95 interchange and Rappahannock River crossing projects. VDOT would bear the cost of this service with no impact on the county jurisdictions.

FREdericksburg Regional Transit - FREdericksburg Regional Transit

Program Overview

General Information

Program Name FREdericksburg Regional Transit
Is this a new program? No

Program Contact

Name Wendy L. Kimball
Title Director
Email wlkimball@fredericksburgva.gov
Phone (540) 372-1222 x707

Program Purpose / Description

Provide an overview of this program

This program provides bus transit service to persons living, working, and visiting the greater Fredericksburg Region. Transit service includes the City of Fredericksburg, the counties of Spotsylvania and Stafford, and the University of Mary Washington. In addition to fixed route service, FRED also provides route deviation service, which allows all customers to request curb-to-curb pick-up and drop-off. All buses and facilities are accessible.

Justification of Need

Please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request.

FRED Transit provides public, fixed-route and route deviation services. Full transit service is available weekdays with limited service on weekends from August to May when the University of Mary Washington is in session. Weekday service includes commuter service providing access to the Fredericksburg and Quantico VRE stations. Transit service is essential to commuters, visitors, and those that live and work in the region. Nearly 40% of FRED's riders have no other means of transportation when needing to travel and rely upon FRED for access to work, school, shopping and medical appointments.

If this is a new program, be sure to include the benefits to the region for funding a new request.

This is NOT a new program.

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Program Budget Narrative

Please indicate in detail reasons for increases or decreases in the amounts you are requesting.

The cessation of service to Caroline County resulted in the re-distribution of FRED's administrative costs over the remaining jurisdictions. Our FY2021 budget also contains increases in fuels, repair and maintenance supplies, and required software maintenance and support fees. Through tight budget controls and maximization of grant reimbursements, the net request to jurisdictions increased slightly.

If an increase is being requested, please describe the impact not receiving an increase would have on the program.

Our funding consists of federal and state grants, fares and earned income, gifts and contributions, and local government funds. Significant shortfalls in grants or local government funds would necessitate reductions in service to make up for the shortfall.

In particular, please describe in detail if any increase is sought for new positions or personnel.

As a department of the City, FRED's pay structure is controlled by City Council. Our FY2021 budget includes a 3% cost of living adjustment.

Our budget requests two new, part-time positions for customer service. Approval of these positions will permit us to make better use of available office space by relocating our dispatch office and will improve the customers' experiences through dedicated transit service agents.

FREdericksburg Regional Transit - FREdericksburg Regional Transit

Program Specific Budget

Please provide your program specific budget below.

Expenses

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Personnel				2,455,392.00	2,857,155.00
Benefits				797,111.00	796,258.00
Operating Expenses				1,603,432.00	1,613,500.00
Capital Expenses				988,615.00	1,032,500.00
Total	0.00	0.00	0.00	5,844,550.00	6,299,413.00

Revenues

This section represents revenue specifically associated with your program. Revenue that supports the implementation of your program and the services provided to the community.

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Caroline				136,493.00	0.00
Fredericksburg				638,548.00	654,584.00
King George				0.00	0.00
Spotsylvania				383,072.00	395,641.00
Stafford				469,631.00	477,029.00
United Way				0.00	0.00
Grants				3,696,438.00	3,868,327.00
Client Fees				318,346.00	298,391.00
Fundraising				0.00	0.00
Other (Click to itemize)	0.00	0.00	0.00	202,022.00	605,441.00
Earned Income				33,500.00	33,500.00
Gifts and Donations				109,500.00	109,500.00
UMW City				59,022.00	53,567.00
VA DOT				0.00	408,874.00
Total	0.00	0.00	0.00	5,844,550.00	6,299,413.00

Surplus / Deficit

	FY 2017 Actual	FY 2018 Actual	FY 2019 Budgeted	FY 2020 Budgeted	FY 2021
Surplus or Deficit	0.00	0.00	0.00	0.00	0.00