



Retail Sales of Consumer Fireworks Checklist

Exterior Sales – Tent(s)

Note: This checklist is considered part of the application

1. Completed application
2. Copy of Virginia State Contractor's license (if applicable)
3. Certificate of Liability Insurance
 - Spotsylvania County Dept. of Fire, Rescue, & Emergency Management must be listed as the Certificate Holder
4. Copy of Lease Agreement
5. Site plan showing the location of tent
6. Floor plan drawing
 - Entrance(s) – Exit(s)
 - Location of fire extinguisher(s)
 - Table placement
7. List of all fireworks to be sold
8. Tent specifications to include flame retardant certificate
9. Permit fee \$275.00 –payable to Spotsylvania County Treasurer

Applicant's Signature

Date

For Office Use Only – Do not write below this line:

Date application received: _____

Reviewed by: _____