



FY 2018 Recommended Budget Budget Question

Board Question #: 29

BUDGET QUESTION: Please forward the information on dues and association memberships that was used by the CBRC for its February 14, 2017 report to the Board.

RESPONSE: Attached is the Board Communication that was originally sent to the Board in July 2016 pertaining to the dues and association memberships budgeted for FY 2017. This is the data the CBRC referenced in its February 14, 2017 report to the Board.

COUNTY OF SPOTSYLVANIA



BOARD OF SUPERVISORS COMMUNICATION

Date: July 11, 2016

Purpose:

<input type="checkbox"/> BOS Follow-Up	<input type="checkbox"/> Schedule Notes *
<input type="checkbox"/> Future BOS Meeting	<input checked="" type="checkbox"/> Information Only *
<input type="checkbox"/> Emerging Issue	<input type="checkbox"/> Other: _____

* May be combined

Title: List of Dues and Association Memberships

Summary/Analysis: Supervisor Greg Benton asked staff to prepare a list of the various groups, associations, and regional bodies that the County is a member of and how much the County pays to these organizations. In response, staff has prepared the two following documents:

- Regional Agencies List: Attachment A is a list of the regional agencies to which the County provides funding on an annual basis. It includes major organizations such as the regional library, jail, and juvenile detention center; health department; Fredericksburg Regional Alliance (FRA); the George Washington Regional Commission (GWRC); and the Greater Fredericksburg Tourism Partnership. The FY 2017 Adopted Budget column reflects the funding approved in the FY 2017 Budget for these agencies.
- List of Dues/Associations by Department: Attachment B is a list of the smaller groups and associations to which individual departments pay dues or membership fees. Examples include the Virginia Association of Counties (VACO), Virginia Sheriff's Association, and the American Waterworks Research Foundation. In addition to the amount requested by departments and budgeted in FY 2017 for dues/membership, each department has provided information about the benefits of membership and the impact should funding be removed.

Together, these two documents show a complete picture of the County's involvement with associations and regional agencies and the related costs of membership.

Conclusion/Recommended Action: No action is required at this time

Prepared By: Richard Zinky, Senior Financial Analyst
Barbara Verhaalen, Budget Analyst

Reviewed By: Mark B. Taylor, County Administrator

Citizen Services/Regional Agencies

Local funding only - grant funding NOT included

	FY 2015 Actuals	FY 2016 Adopted	FY 2017		Change from FY 2016 Adopted	
			Agency Request	Adopted Budget	Dollar	Percentage
4-H Educational Center	2,000	2,000	2,000	2,000	0	0.0%
American Red Cross	0	2,000	2,000	0	(2,000)	(100.0%)
Boys & Girls Club of the Rappahannock Region	11,000	0	11,000	0	0	N/A
Capital Care Hospice	0	0	11,200	0	0	N/A
disAbility Resource Center	27,720	27,720	29,106	29,106	1,386	5.0%
Empowerhouse	36,162	66,243	49,808	69,808	3,565	5.4%
Fredericksburg Regional Food Bank	0	0	49,632	0	0	N/A
Forest Fire Extension Service	12,024	12,024	12,024	12,024	0	0.0%
Germanna Community College	229,457	229,582	229,395	229,395	(187)	(0.1%)
Greater Fredericksburg Habitat for Humanity	10,000	7,000	7,000	7,000	0	0.0%
Health Department	647,569	647,569	647,569	647,569	0	0.0%
Historical Smithfield Brooke Foundation	0	0	25,000	0	0	N/A
Lake Anna Advisory Committee	1,750	1,750	2,976	1,925	175	10.0%
Lake Anna Civic Association	4,300	4,300	7,000	5,730	1,430	33.3%
Mental Health America of Fredericksburg	23,748	23,000	24,746	24,746	1,746	7.6%
Micah Ministries	13,800	20,000	20,000	20,000	0	0.0%
Moss Free Clinic	22,800	22,800	26,520	26,520	3,720	16.3%
Piedmont Dispute Resolution Center	0	0	1,152	1,152	1,152	N/A
Rappahannock Area Agency on Aging	31,884	31,885	31,885	31,885	0	0.0%
Rappahannock Area Community Services Board (RACSB)	320,368	320,368	365,045	365,045	44,677	13.9%
Rappahannock Area Court App Special Advocates (CASA)	20,000	20,000	20,000	20,000	0	0.0%
Rappahannock Area Healthy Families	16,800	16,000	16,400	16,400	400	2.5%
Rappahannock Area Youth Services & Group Home Comr	199,620	232,253	279,527	279,527	47,274	20.4%
Rappahannock Big Brothers/Big Sisters	5,000	5,000	5,500	5,500	500	10.0%
Rappahannock Council Against Sexual Assault	21,000	21,000	21,000	21,000	0	0.0%
Rappahannock Emergency Medical Services	12,000	12,000	36,638	12,000	0	0.0%
Rappahannock Legal Services	28,684	28,684	28,684	28,684	0	0.0%
Rappahannock Refuge/Loisann's Hope House	16,500	16,500	20,000	20,000	3,500	21.2%
Rappahannock United Way Vol/Info Prog	3,000	0	3,000	4,000	4,000	N/A
Rebuilding Together - Fredericksburg	7,500	7,000	7,000	7,000	0	0.0%
Safe Harbor Child Advocacy Center	6,000	7,000	7,000	7,000	0	0.0%
Spotsylvania Emergency Concerns Assoc (SECA)	10,500	12,000	12,000	12,000	0	0.0%
Spotsylvania Historical Association	18,720	18,720	23,520	23,520	4,800	25.6%
Thurman Brisben Center	52,250	64,675	69,849	69,849	5,174	8.0%

Other Regional Agencies

Local funding only - grant funding NOT included

	FY 2015 Actuals	FY 2016 Adopted	FY 2017		Change from FY 2016 Adopted	
			Agency Request	Adopted Budget	Dollar	Percentage
Central Rappahannock Regional Library	3,986,678	4,004,736	4,191,317	4,066,736	62,000	1.5%
Fredericksburg Regional Transit (FRED)	405,724	400,041	399,369	399,369	(672)	(0.2%)
Fredericksburg Regional Alliance (FRA)	107,497	107,497	126,337	126,337	18,840	17.5%
George Washington Regional Commission (GWRC)	85,108	85,108	86,273	86,273	1,165	1.4%
Greater Fredericksburg Tourism Partnership	175,000	175,000	175,000	175,000	0	0.0%
John J. Wright Educational & Cultural Ctr Museum	20,000	22,000	28,000	24,200	2,200	10.0%
Rappahannock Juvenile Center	1,365,827	1,455,535	1,543,817	1,543,817	88,282	6.1%
Rappahannock Regional Jail	4,190,491	4,230,315	4,907,562	4,907,562	677,247	16.0%
Rappahannock River Basin Commission	1,000	1,000	1,000	1,000	0	0.0%
Regional Med-Flight	0	0	4,100	0	0	N/A
Spotsylvania Towne Centre Holiday Light Show	0	3,000	0	0	(3,000)	(100.0%)
Tri-County Soil & Water Conservation District (SWCD)	22,792	22,792	25,071	26,571	3,779	16.6%
TOTAL ALL AGENCIES FUNDED	12,172,273	12,386,097	13,593,022	13,357,250	971,153	7.8%

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
BOS					
Virginia Association of Counties			27,396	Staff receives federal and state budget publications, information about new legislations and the likely impact of that legislation on Spotsylvania County, publications that are useful to County employees in the completion of their job duties, surveys and survey results answered by localities from throughout the State, giving staff a sense of what other localities are doing which may spark new ideas/different ways so accomplish tasks.	Staff would not have direct access to information that could impact Spotsylvania County. Without the support of VACO, County staff would be responsible for performing research when issues arise, at least those that we are aware of, and would miss the opportunity to access information that VACO and participating localities have already developed.
International Institute of Municipal Clerks			185	It is the certification program for Clerks that many localities require and is part of my performance evaluation. Programs for continuing education points also.	Unable to participate in the academy, continuing education and unable to obtain certification or masters certification.
Virginia Association of Municipal Clerks			40	Provides a group resource library, quarterly meetings, regional conferences for continuing education as part of the CMC (certified Municipal Clerk) program.	Unable to utilize their resources and continuing education programs geared toward Clerks.
National Association of Counties			1,577	The County cannot offer the prescription drug plan to citizens if the County is not a member. In CY 2015, the prescription drug plan was used by an average of 419 citizens per month, with residents saving over \$82,000 in prescription costs. NACO reports that Spotsylvanians have saved \$3 million since the program began, making the County the second highest savings amount in the state. The County would no longer receive publications that provide the County with information that could impact County operations.	
County Admin					
Virginia Local Govt Management Assoc.			1,700	This organization is a state affiliate of ICMA, the International City/County Management Association. ICMA provides technical/management assistance, training and information resources in the areas of performance measurement, ethics education and training, community and economic development, environmental management, technology, and other topics to its members and the broader local government community. Further, ICMA provides member support, publications, data, and peer and results-oriented assistance to nearly 9,000 county/city/town experts and others throughout the world. VLGMA is a professional training, technical services and information resource for the County, with a Support Network resource of 22 support districts aligned with the boundaries of the state planning district commissions, providing training, resources, networking, exposure within peer groups, and study resources.	Loss of the stated benefits of membership in this organization.
Virginia Institute of Government			2,500	The VA Institute of Govt. was established in 1994 by the VA General Assembly to increase the training, technical services and information resources available to VA local governments. It is affiliated with the Weldon Cooper Center for Public Service at UVA, and draws regularly from that Center's intellectual and technological expertise to develop and deliver services. Through the Institute and Center, queries are broadcast to share timely, broad information other localities, a compensation survey system offers 24/7 information on local government salaries and benefits, the VA Local Government Web Alliance is hosted to support local gov't. IT professionals, and civil engagement is enhanced to involve citizens in civil life and grassroots leadership.	Loss of the stated benefits of membership in this organization.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Chamber of Commerce			1,300	Since 1916, the Fred. Chamber has as its mission facilitating healthy economic growth, with the vision of being the leader of the business community, assuring that this region is a major economic center in the Commonwealth. Chamber members are a diverse mix of small and large businesses in all local economic sectors. The Chamber is a critical component of economic development in the County and the region.	
Chamber of Commerce - Military Affairs Council			150	The Chamber's Military Affairs Council promotes and supports the business interests of the County and region as pertaining to the defense industry and the military, both of which play a vital role toward County and local community health, both economically and socially, and is again a critical component of Spotsylvania economic development.	Loss of membership benefits and the County's support for this Council.
Chamber of Commerce Health Council			45	N/A	N/A
County Attorney					
Local Government Attorneys of Virginia	720			Allows attorneys access to LGA ListServ and Continuing Legal Education opportunities directly relevant to local government law (CLE hours are required to retain law licenses).	Attorneys lose the ability to confer with attorneys from other jurisdictions via ListServ and CLE conferences on topics directly relevant to local government law (conferences are specific to topics of local government law)
Virginia State Bar		1,500		Membership is required for all attorneys to be licensed to practice law.	Attorneys lose law licenses.
Fredericksburg Bar	625			Local bar association - allows for attorneys to keep in contact with other local attorneys, including attorneys from other municipalities. Local bar has committees which provide free or low cost services to citizens of Spotsylvania (pro bono committee).	Attorneys will be unable to participate in local bar activities and lose opportunities for networking with other local attorneys
Local Government Paralegal Association	100			Paralegal organization provides CLE opportunities to two paralegals (required for retention of Registered Paralegal certification issued by NFPA). Topics are specific to local government law.	Paralegals will have to obtain CLE from another source, which will very likely be more expensive than these conferences
National Federation of Paralegal Associations	170			Paralegal organization - required membership to maintain Registered Paralegal certification (certification required by job description)	Paralegal will be unable to retain/renew Registered Paralegal certification

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Human Resources					
Society for Human Resource Mgmt	555			An internationally-recognized organization for HR professionals, it provides a monthly publication, scholarly white papers, practical HR tools and web-based training on changes in employment law, HR policy and practices.	There would be knowledge gaps on current/upcoming changes in employment law, HR policy and practices created by limited access to accurate and timely information.
Society for Human Resources Mgmt - Regional	70			Provides local training and networking opportunities essential to implementing high quality, cost effective HR strategies in our region. Monthly workshops also provide affordable CEUs required to maintain HR certification.	There would be knowledge gaps on current/upcoming changes in employment law, HR policy and practices created by limited access to accurate and timely information. Additionally, HR staff with certification would have to utilize more costly avenues for CEUs or risk losing certification.
International Public Management Association for Human Resources			214		
Chamber of Commerce			25		
Commissioner of Revenue					
Commissioner of Revenue Association of Virginia			290	Commissioner's Association is held once a year. We meet to discuss the Legislative changes and how those changes effect the operations of our office. Keynote speakers are usually representatives from the State and DMV. For example, the various changes made when the personal property tax relief was enacted. There were numerous classes and training held.	Loss of membership would hinder staff understanding changes being made and how to implement changes. It's a great source of networking. The COR Association has a web site and we are able to post questions/surveys to the members and receive a speedy response.
Virginia Assoc. of Assessing Officers			80	VAAO is the single best source specifically related to Virginia that informs staff on up-to-date changes on Virginia assessment - personal property, real estate, and all of the excise taxes. Membership allows staff to attend classes & seminars at reduced rates.	Loss of membership would hinder staff ability to stay current of changing Virginia assessments. It's a great source of networking with other jurisdiction. Higher tuition fees when attending classes & seminars.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Assessment					
Virginia Assoc. of Assessing Officers	240				Loss of membership, information resources, being kept current of changing Virginia assessment issues, contact between other Virginia assessment jurisdictions. Higher tuition fees when attending assessment related classes.
International Assoc. of Assessing Officers			175	#1 source of national information on most current standards for assessors, trends, methodology, technical issues, library resources. IAAO writes the books and manuals assessors rely on for reference material. Code of VA 58.1-3379B and 58.1-3984 requires assessors to follow IAAO Standards. Membership and monthly Trade magazine promotes professionalism in property appraisal and assessment administration.	Loss of membership would violate the state Code of Virginia requirement that assessors follow IAAO standards.
Virginia Department of Professional and Occupational Regulation - appraiser recertifications			1,230	This fee covers State required certification renewal. As Certified Appraisers, our staff is required to meet and maintain state and national professional appraisal standards. In order to be certified as an expert witness in an assessment appeal, the assessor must be licensed-Ref Virginia Supreme Court Case Lee Gardens vs. Arlington County Board.	Appraisal staff would lose their certifications. They would no longer be able to be certified as expert witness in an assessment appeal to the Judge of the Circuit Court.
Treasurer					
Treasurer's Association of Virginia	750			The dues are required to be a member and to participate in the Education/Career Development Program.	If not a member of The Treasurers Association the individual certification as well as the office accreditation would be taken away. Non-members have to pay a higher registration fee when attending the education classes. The office would not receive the notifications or newsletters for GA actions from The Treasurers Association that affect the office. The membership includes legal counsel for advice in handling collections and understanding the Va. Code. Both the Career Development and Office Accreditation are over seen by The Weldon Cooper Center with UVA. As a member of the association it helps in getting legislation approved that will help the office or defeat legislation that could hurt the office or the locality.
Virginia Association of Local Govt Elected Constitutional Officers	150			The dues are required to be a member of VALECO. Any classes provided would be at a higher cost for non-members. This is an organization for all five Constitutional Officers and it helps doing the GA in getting legislation approved or defeated with all five associations working together.	The Treasurer's Office would not receive the newsletter or important notices that may affect the office.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Treasurer's Association certifications	300			It takes three to four years to take the required classes to be certified and there is a fee to record this with The Weldon Cooper Center. The participant has to take additional classes and attend education session over a four year period to re-certify and there is a renewal fee. This is paid to the Weldon Cooper Center with UVA for administration of the Education Program.	
National Association of County Treasurers and Finance Officers	225			The dues are required to be a member.	The Treasurer's Office would not receive the newsletters or the updates on new legislation approved. This Association is also a good resource when questions or changes occur.

Finance

Government Finance Officers Association			840	GFOA provides county staff with professional guidance to ensure appropriate management of government finances for public benefit. They identify and develop financial policies and best practices and promote their use through education, training, facilitation of member networking and leadership. Membership fee is determined based on size of budget. Ours provides 4 memberships (currently, Director, Accounting Manager, Budget Manager, Grants Manager). Provides weekly newsletters and monthly Government Finance Review magazine on financial management best practices. Provides Certificate of Achievement in Financial Reporting program and Distinguished Budget Presentation Award. The GFOA provides policy research and consulting services to its members on a variety of financial management and technology topics. Also provides free technical inquiry services. Provides discounted research books and certification programs.	The Governmental Accounting Standards Board (GASB) is continually reviewing financial processes and developing/ revising standards and policies which the County must maintain. Without the support of GFOA, County staff will need to spend additional time researching GASB changes to ensure that we meet these standards. This additional research time will diminish the amount of time staff has to address workloads which are already beyond the level staff can handle in a typical work day. If we choose to continue to participate in the awards programs (which provide guidance for improvement), we will pay higher costs to participate. If we do not participate and do not receive the awards, users of our reports may misconstrue that we do not follow sound financial practices when comparing to others.
Virginia Govt. Finance Officers Association			140	The Virginia GFOA provides the same types of services the National GFOA organization provides, but their focus is on Virginia laws which may vary from other states. The Virginia GFOA hosts training and conferences which provide a less costly option for Financial training and updates. VGFOA also provides a list serve - an email based resource center of various VGFOA members, to give and receive useful financial management information. This has been used quite frequently to get insight on how other governments handle certain issues.	No longer have access to financial management / system advice that has been used to respond to County Admin and Board questions/concerns.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Sungard HTE (Financial Software) User's Group			195	Ability to submit and rate ideas for revisions /enhancements to our current financial system provided by Sungard HTE. Reduced conference fees for the Annual SUGA Education Conference for all individuals in a member organization. Access to SUGA Members Only information on the SUGA website. Ability of any individual in a member organization to participate in the Discussion Groups (email based topic areas for sharing questions and comments.)	Inability to obtain shared information on how to better use the financial system.
American Institute of CPA's			510	Provides discounted CPA and research materials.	Pay higher costs for accounting research materials which are needed to keep our CAFR, which is now prepared in-house, in line with approved standards.
Virginia Society of Certified Public Accountants			470	Provides 18+ hours of CPE towards CPA. Average CPE hourly rate can be from \$50 to \$150 per hour. Provides notice of pending tax and accounting issues.	Staff would have to pay CPE costs on their own to maintain CPA designation.

Procurement

Virginia Association of Government Purchasing			140	<p>The Virginia Association of Governmental Purchasing (VAGP) is a statewide, nonprofit, nonpartisan association of procurement practitioners, to improve and assist public purchasers through legislative advocacy, research, education and other services. The membership includes employees in state and municipal governments, educational institutions, and special authorities. VAGP's purpose is to:</p> <ul style="list-style-type: none"> Promote professionalism in public purchasing through continued education and networking. Study, discuss, and recommend legislative improvements in governmental purchasing. Exchange ideas, experiences and expert advice on purchasing challenges and procedures. Promote uniform purchasing laws. Develop and promote simplified standards and specifications for governmental buying including developing solicitations, updating legislation, obtaining certifications, and valuable resources. VAGP issues a quarterly newsletter, offers educational seminars at discounted prices to members, offers certification training, and legislative updates. 	County Procurement staff will not be able to take advantage of discounted educational seminars and conferences that are required for keeping national certifications. Staff's current certifications need to be recertified every five years, and include Certified Professional Public Buyer (CPPB), Certified Professional Procurement Officer (CPPO) and Virginia Contracting Officer (VCO).
---	--	--	-----	--	---

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
National Institute of Govt. Purchasing (alternate cost annually with County and Schools) FY 2017 paid by Schools			-	National Institute of Govt Purchasing (NIGP) allows the Procurement Division to connect with procurement professionals from other state, local and federal governments, colleges, libraries, hospitals, and public agencies in the U.S., Canada and around the world. This membership allows us use various tools such as listservs, classes, directory of suppliers and databases of various specifications/ procurement documents to increase our knowledge and education, and improve our procurement solicitations. NIGP members enjoy significant discounts on all professional development opportunities. VAGP is one of the Chapters of NIGP.	County and School staff share this cost every other year. Staff would lose access to discounted classes to stay abreast of procurement laws and best practices and to recertify.

Information Services					
National Emergency Number Association		260		<p>This membership is a required membership for the County's E911 addressing official. NENA serves the public safety community as the only professional organization solely focused on 9-1-1 policy, technology, operations, and education issues. With more than 7,000 members in 48 chapters across North America and around the globe, NENA promotes the implementation and awareness of 9-1-1 and international three-digit emergency communications systems.</p> <p>NENA works with public policy leaders; emergency services and telecommunications industry partners; like-minded public safety associations; and other stakeholder groups to develop and carry out critical programs and initiatives; to facilitate the creation of an IP-based Next Generation 9-1-1 system; and to establish industry leading standards, training, and certifications.</p>	Lack of this membership would severely limit the addressing official from staying up-to-date on E911 initiatives, protocols, and policies as it relates to the support of the County's E911 functionality.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Association of Public Safety Communications Officials			276	As a large supporter of public safety initiatives, such as Computer-Aided Dispatch, public safety radio systems, mobile communications, and other public safety endeavors, membership in APCO assists IS staff to stay updated of current and emerging trends in the public safety communications areas. Materials, conferences, and collaborative efforts helps ensure continued process improvements, and appropriate planning of such technologies as P25 radio communications, CAD and records management systems, and secure mobile data technologies.	Non-payment of this membership would limit staff's ability to stay abreast of current and emerging trends in public safety communications endeavors, and create potential situations where lack of awareness could have a negative impact on the advancement of required technologies.
Government & Management Info Sciences			400	This membership supports VALGITE, which is a user collaborative group of Virginia local government CIO's and IT directors.	Non-payment of this membership would limit the county's IT director from collaborating in an effective manner with other local government CIO's and IT directors throughout the state, and diminish the ability to quickly collect and/or review information related to numerous technologies being implemented.
Information Systems Audit and Control Association Basic Membership			165	Now known as ISACA, this membership allows the County to stay abreast of IT governance standards and policies as it relates to the implementation of technology. This membership helps IT professionals to ensure that solutions put into place follow best business practices, control requirements, minimize business risks, and regulatory compliance.	Non-payment of this membership would limit the county's technology department from staying abreast of emerging trends as it relates to IT governance.
Local Govt. Internet Information Technology Community (LGOV)			300	LGOV is a member organization that supports local government technology, and acts as an clearinghouse for access to technology information and resources as it relates to local governments throughout the entire country.	Non-payment of this membership would limit the county's IT department from accessing data and information that allows comparison analysis of technology implemented in other localities throughout the country.
Project Mgmt Institute			2,535	10 members of the IT department are members of PMI, which is an international group that supports project management standards. PMI membership allows IT to maintain their CEU credits required to obtain and maintain PMP/CAPM credentials, and allows collaboration with other project management professionals to ensure that projects managed by IS are done so as effectively, efficiently, and cost-sensitive as possible.	Non-payment of this membership would result in IT members losing access to important project management tools and collaboration, and eventual expiration of certification credentials
Virginia Assoc. of Mapping and Land Information Systems			350	This membership supports 4 IS GIS staff in staying abreast of current technologies as it relates to geographical information systems, and allows them to participate in local user group meetings that promotes continued collaboration, shared GIS resources, and other issues related to the continued enhancement and implementation of GIS endeavors. This membership also allows our GIS professionals to maintain their GIS certification through continued education and professional association credits.	Non-payment of this membership would limit staff's ability to stay abreast of current and emerging trends in GIS endeavors that support public safety, county strategic decision making processes,, and create potential situations where lack of awareness could have a negative impact on the advancement of GIS technologies.
Association of American Geographers			125	This membership supports 4 IS GIS staff in staying abreast of current technologies as it relates to geographical information systems and mapping, and allows them to participate in local user group meetings that promotes continued collaboration, shared GIS resources, and other issues related to the continued enhancement and implementation of GIS endeavors. This membership also allows our GIS professionals to maintain their GIS certification through continued education and professional association credits.	Non-payment of this membership would limit staff's ability to stay abreast of current and emerging trends in GIS endeavors that support public safety, county strategic decision making processes,, and create potential situations where lack of awareness could have a negative impact on the advancement of GIS technologies.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
North American Cartographic Info Society			42	This membership supports IS GIS staff in staying abreast of current technologies as it relates to geographical information systems and mapping, and allows them to participate in local user group meetings that promotes continued collaboration, shared GIS resources, and other issues related to the continued enhancement and implementation of GIS endeavors. This membership also allows our GIS professionals to maintain their GIS certification through continued education and professional association credits.	Non-payment of this membership would limit staff's ability to stay abreast of current and emerging trends in GIS endeavors that support public safety, county strategic decision making processes, and create potential situations where lack of awareness could have a negative impact on the advancement of GIS technologies.
Geospatial Info and Tech association			150		
American Society of Photogrammetry			150		
Registrar/Electoral Board					
Voter Registrar's Association of Virginia			170	(Both - Required/Mandated thru the State) These membership dues enable us to meet State requirements for mandatory training, regional meetings and communications with State Board staff and fellow General Registrar members.	I'm unsure of the consequences of not meeting this State mandate- it is required. I would assume the State would take the matter up with the Electoral Board and County Admin.
Virginia Electoral Board Association	125			The Board's membership works on election legislation, communication with fellow Board members to assist in their perspective duties and training on carrying out laws that affect our County and citizens.	The impact would be the Electoral Boards inability to attend specialized training relating to Board duties and improving election processes.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Circuit Court Judge #1					
Virginia Bar Association		25		Mandated to get Virginia law license activated	Loss of law license
Circuit Court Judge #2					
Virginia Bar Association		25		Mandated to get Virginia law license activated	Loss of law license
Magistrate					
Juvenile & Domestic Relations Court					
National Council of Juvenile and Family Court Judges			780		
Virginia Council of Juvenile and Domestic Relations District Court Judges			70	All of these provide legal education, training, and legislative updates as well as a vehicle to suggest legislative changes. It is important that we keep current with trends and changes in the law. It is also important that we interact with our peers to explore better ways to administer justice. Membership in NCJFCJ offers discount rates for conferences and training. The relatively small sums expended for dues is worthwhile and more than offset by the revenue brought into the county by this court.	
Virginia Association of Women Judges			25		
Clerk of Circuit Court					
Virginia Metro Clerk's Association	250			Clerk is currently Treasurer of Metro Clerks Assn and Secretary of Va Court Clerks Assn and VALECO. Required for Clerk to keep Certification through Weldon Cooper Center. These Associations help to keep Clerk and staff up to date on law changes. Also provides networking on different procedures to assist with efficiencies.	Clerk's Certification will be lost. Also, Clerk and staff will not be as up to date on law changes and efficiencies.
Virginia Court Clerk's Association	430			Clerk is currently Treasurer of Metro Clerks Assn and Secretary of Va Court Clerks Assn and VALECO. Required for Clerk to keep Certification through Weldon Cooper Center. These Associations help to keep Clerk and staff up to date on law changes. Also provides networking on different procedures to assist with efficiencies.	Clerk's Certification will be lost. Also, Clerk and staff will not be as up to date on law changes and efficiencies.
Virginia Association for Local Elected Constitutional Officers	130			Clerk is currently Treasurer of Metro Clerks Assn and Secretary of Va Court Clerks Assn and VALECO. Required for Clerk to keep Certification through Weldon Cooper Center. These Associations help to keep Clerk and staff up to date on law changes. Also provides networking on different procedures to assist with efficiencies.	Clerk's Certification will be lost. Also, Clerk and staff will not be as up to date on law changes and efficiencies.
National Association Court Management	320			Clerk is currently Treasurer of Metro Clerks Assn and Secretary of Va Court Clerks Assn and VALECO. Required for Clerk to keep Certification through Weldon Cooper Center. These Associations help to keep Clerk and staff up to date on law changes. Also provides networking on different procedures to assist with efficiencies.	Clerk's Certification will be lost. Also, Clerk and staff will not be as up to date on law changes and efficiencies.
Commonwealth Attorney					
Virginia Association of Commonwealth Attorney's	1,025			Provides otherwise free or low cost training to Virginia prosecutors, which yearly training in mandated by the Bar	Without yearly training as required to keep law licenses active, prosecutors can't work - get behind on legal up-dates, etc.
Fredericksburg Bar Association	1,440			Prosecutors lose ability to vote on recommendations to fill judicial vacancies	Judges get selected without any input from prosecutors
Virginia State Bar		3,000		Mandated to get Virginia law license activated	Prosecutors lose Virginia law license
Virginia Association of Local Government Elected Constitutional Officers	120			Voluntary membership for elected, constitutional officers	CA loses input on VALECO issues before General Assembly
Victim Witness Assistance					
Safe Harbor Child Advocacy Center	125			Voluntary membership in this agency provides direct services to victims of crimes. It provides free forensic interviewing, examinations and counseling to children of sexual assault and severe physical abuse.	This program is a non-profit organization. Without the program child victims would be retraumatized by multiple interviews by multiple agencies in an effort to arrest, prosecute sexual offenders.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Empower House Domestic Violence Program	75			Voluntary membership in this agency supports survivors of domestic violence. It provides a safe house, counseling, batterers' invention, group for women, children and the batterer.	This programs a non-profit organization. Without the program survivors of domestic violence and their children would not have an agency for families to begin to heal through community resources.
The Virginia Network for Victims and Witnesses of Crime	100			Voluntary membership in this agency provides low cost annual training to statewide Virginia Victim Witness Assistance Programs.	VNVW provides the only yearly training specifically for Victim Witness Assistance Program. It keeps workers updated on legislative changes, best practices for work with crime victims, and local and state agencies that can provide service to crime victims.
Sheriff					
FBI National Academy Associates			150	Regular training updates; use of FBI facilities; training of SO upper management being permitted to attend National Academy	Loss of valuable training
Virginia Crime Prevention Assoc.			105	Allows county crime prevention officers to interact with other crime prevention officers from around the country bringing the most updated info and techniques to our citizens	Loss of aforementioned services to our citizens
Virginia Law Enforcement Accreditation			50	Establishes guidelines that accredited agencies must maintain to keep the SO to the highest standard	Loss of accreditation could possibly lower the current confidence that is instilled in our agency.
Virginia Homicide Investigators Assoc.			625	Provides valuable training to all criminal investigators; also provides intelligence regarding serious serial offenses; helps detectives maintain contact throughout the State with other homicide investigators to assist in closure of more serious cases.	Loss of valuable resources throughout the State causing weaknesses in the agency
International Auto Theft Investigation			50	Allows the agency to gather intelligence concerning national and worldwide auto thefts.	Loss of resources in intelligence community
Virginia Polygraph Association			100	Allows polygraph examiners to keep up with the latest training and techniques and regulations governing use of polygraphs	Loss of aforementioned services
Virginia Gang Investigators Assoc.			300	Allows investigators to gather intelligence and track dangerous gang members in and out of prison	Without this intelligence connection gangs will become much more widespread in our community
National Major Gang Taskforce			50	See above. This allows contacts on major gangs nationwide.	We would lose the ability to track major gang activity nationwide and their involvement in the drug subculture.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
American Assoc. of Policy Polygraphics Virginia Sheriff's Association			230 7,000	Provides numerous benefits to all employees of the SO including line of death benefits, law updates, lobby service for the SO and Spotsylvania County; numerous training programs.	The loss of services provides by the VSA would be devastating to the community.
International Homicide Investigators Assoc.			200	Allows for intelligence gathering and communications with Interpol to enable successful locating of witnesses and suspects in homicide cases.	Loss of intelligence sources
Virginia Crime Analysts Network			25	Allows our crime analyst to communicate with other agencies to form trends in criminal patterns. Aides in the development of suspects and pinpoints future target areas of criminal activity.	Loss of this program would sever valuable intelligence received from agencies statewide.
Forensic Science Academy			135	Offers training to detectives in all facets of criminal investigations involving latest technologies. This association provides to forensic school graduates the latest bulletins demonstrating the newest technologies in Forensic Science.	Loss would result in numerous steps backwards in technology.
Eastern Regional Police Recruiters & Appl. Investigator			125	Maintains contact with other recruiters and helps provide sources of highly qualified applicants.	Loss of this resource would result in the agency selecting the most qualified personnel.
Association of Evidence & Property Officers			300	Helps maintain latest trends and most efficient methods of receiving, recording and preserving all evidence retained by the SO.	Loss of ability to keep pace with the latest trends of maintaining chain of evidence which could result in problems prosecuting major cases.
International Assoc. of Chiefs of Police			200	Provides national standards to Sheriffs and Chiefs to help maintain education, training, personnel issues, technology of equipment and numerous other areas of expertise required of law enforcement officials.	This service provides the community with technology and assets to better serve the public and the loss would be detrimental.
E911 Communications					
Association of Public Safety Communications Officials - International Dues			534	Allows our 911 communication center to be up to date on the latest technology, training classes and equipment. The service allows the SO to maintain their AFCO certification.	Loss of this service would result in our 911 communication center not being up to date with technology and training. We would lose our AFCO certification.
Animal Control					
Virginia Animal Control Association (includes National Animal Control Association membership)		510		Required to receive mandated training	
Humane Society		20		Required for license for shelter	
Board of Pharmacy		90		Required for medication	

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Fire Rescue Emergency Services					
Virginia Fire Prevention Association			240	Offers continuing education training for renewal of certification. Provides standards and tools to enforce the Fire Code. Also provides resources to assist with Fire Marshal issues. (6 memberships @ \$40 each)	The cost to attend conferences would increase dramatically for non-members. Typically, the difference is the cost of membership. There would be a loss of information regarding legislation and other public safety related issues.
International Association of Emergency Managers			170	Offers continuing education training for renewal of certification. (1 membership)	The cost to attend conferences would increase dramatically for non-members. Typically, the difference is the cost of membership.
International Association of Arson Investigators			125	Offers continuing education training for renewal of certification. Provides standards and tools to enforce the Fire Code. Also provides resources to assist with Fire Marshal issues. (5 memberships @ \$25 each)	The cost to attend conferences would increase dramatically for non-members. Typically, the difference is the cost of membership.
National Fire Protection Association			165	Provides opportunities for training, networking, and various information resources which promote professional development. (1 membership)	There would be a loss of information regarding legislation and other public safety related issues.
International Association of Fire Chiefs			478	Provides opportunities for training, networking, and various information resources which promote professional development. (2 memberships @ \$239 each)	The cost to attend conferences would increase dramatically for non-members. Typically, the difference is the cost of membership.
Virginia Fire Chiefs Association			375	Provides opportunities for training, networking, and various information resources which promote professional development. (5 memberships @ \$75 each)	The cost to attend conferences would increase dramatically for non-members. Typically, the difference is the cost of membership. There would be a loss of information regarding legislation and other public safety related issues.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Facilities Management - Administration					
Virginia Building Code Officials Association			35	Membership provides access to training, construction Code and Industry Standards updates through training opportunities publications and web mail. Training hours are offered at no cost to members. Training applies to required *certification maintenance training hours. *(Certifications for three staff members)	
International Code Council			35	Membership provides access to training at reduced membership pricing, affords technical assistance to departmental staff for code interpretations and code development issues. Code materials are offered at members only rates. Average savings is approximately 200 dollars every three years which alone more than offsets the cost of membership. Training applies toward required certification maintenance training.	
International Association of Electrical Inspectors			102	Membership provides training and updates through reduced cost classes and seminars for members, publications. Affords technical assistant through peer networking. Training applies toward required *certification maintenance training.	
Virginia Plumbing and Mechanical Inspectors			105	Membership provides training on code development and code changes. Offers training by industry vendors and manufacturers of plumbing and mechanical systems. Training hours apply to required *certification maintenance training.	

Dues and association memberships budgeted for County Departments - FY 2017

		Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Refuse Disposal						
	Solid Waste Association of North America	848			For nearly 50 years, the Solid Waste Association of North America has been the leading professional association in the solid waste field. The association serves municipal solid waste professionals throughout North America with conferences, certifications, publications, and technical training courses. In order to stay at the forefront of waste management practices staff participates in SWANA which is geared to provide training and insight in to current and future solid waste management practices. Membership in the organization also allows the County to continue open lines of communications with the Virginia Department of Environmental Quality on waste management issues as both organizations work closely on the development of regulations. Membership also includes access to training sessions at substantially reduced costs; these training sessions provide continuing education credits which are mandatory to maintain the State mandated Solid Waste Facility Operator certification.	The County would incur an increased training cost for employees to maintain the mandated licenses. The estimated cost savings with the memberships is estimated at between \$800 and \$1000. The County would also lose the opportunity to have an open discourse with DEQ regarding existing regulations, future solid waste legislation, and proposed regulatory changes.
Recycling/Litter Control						

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Virginia Recycling Association	175			The Virginia Recycling Association (VRA) was formed in 1990 by a group of individuals who are committed to expanding state recycling opportunities. Since its inception, the VRA has become the leading resource of recycling information for our members, the general public, the Virginia General Assembly, local government, business, and industry. The Virginia Recycling Association is a non-stock, non-profit Virginia corporation composed of individuals and organizations of diverse interests. The membership is committed to the common goal of promoting recycling as an integral part of resource conservation and solid waste management. This organization allows the County access to training and informational sessions regarding recycling concerns specific to the State of Virginia. It acts as catalyst for sharing ideas concerning recycling and recycling efficiencies. The membership fee is covered by the County's Non-Competitive Litter and Recycling Grant.	The County would lose the opportunity to discuss recycle and environmental education issues on a state wide level with other municipalities. Maintain this opportunity is important as it allows for open dialog on what is working, what is not, and what is most cost effective.

Social Services

Virginia League of Social Services Executives			975	This organization is a vital link between state social service operations and local agencies. The membership both influences state policy development and application that has direct impact on local funding requirements and provides information/training on successful practices/procedures in deploying state and federal benefits and services programs. Membership also protects the locality by keeping executive/senior management fully informed and knowledgeable of practices/policies/programs and how to make sure the client is being served to the fullest extent allowed. Failure to be in compliance with state/federal policies can result in financial sanctions of significant amounts.	The locality would have little voice in affecting policy development/application; policies which do affect the level of resources required of localities and how those resources are utilized. Agency would have decreased access to the shared expertise of 120 local social services agencies in responding to the frequent policy/procedural changes that are part of state and federal programs affecting individual citizens.
Virginia Alliance of Social Work Practitioners			500	This is an associative organization of the VLSSE (above) that is geared to support best practices and improved outcomes in the services sector (child welfare, adult, elderly). County/citizens benefit by having staff up-to-date in policies, programs and all potential resources that may be available to the at-risk child/adult.	Clients may not be fully served due to staff not being fully aware of all resources available and how and when those resources can be accessed. Quality of life may be minimized at the individual level, impact at county level difficult to assess.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Virginia Benefit Programs Association			500	This is an associative organization of the VLSSE that is geared to support best practices and improved outcomes in the benefit sector (assistance programs such as SNAP [food stamps], Medicaid, Temporary Assistance to Needy Families, Long Term Care, etc.). County/citizens benefit by having staff up-to-date in policies, programs and all potential resources that may be available to the low income individual/household.	Clients may be determined ineligible or incorrect benefits determined (reduced benefits payment received than eligible for) due to staff not being fully aware of all resources available within the benefits programs and the how and when those resources can be accessed. Quality of life may be minimized at the individual level, impact at county level difficult to assess.
Partnership of Office Services Support Employees in Social Services			200	This is an associative organization of the VLSSE that is geared to support best practices and consistent compliance in the support sector (fiscal processes, document management, etc. County/citizens benefit by having staff up-to-date in policies and best practices to ensure compliance with all applicable statutes, rules and regulations that guide and determine fiscal reporting and documentation management.	There is a greater risk of being non-compliant in fiscal administration/reporting and document handling/storage. Potential impact for corrective action plans and possible financial repayments for items determined to be out of compliance with state policies/regulations.
Public Assistance Investigators of Virginia Elder Coalition			45 45		
Parks & Recreation					
Virginia Recreation and Park Society			500	The VRPS membership provides professional interaction for staff and the Parks and Recreation Commission members through workshops, conferences, and publications. Valuable training and opportunities to compare leisure services and trends are presented through membership. Membership provides direct contact through an interactive website and contact information with fellow recreational professionals throughout the state. Discounts for workshops and conferences are also available by being a participating member.	Interaction and trend data with fellow professionals and departments concerning the field of Parks and Recreation will no longer be readily available to staff and Commission members.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Museum					
American Alliance of Museums & Smithsonian Memberships		500		Allows the Museum to receive accreditation from the two (2) premier organizations in the Nation. Museum receives discounts on its computerized cataloging system.	Impacts Museum's professional standing and ability to acquire significant artifacts
Planning					
American Planning Association			1,740	Membership in APA, VA APA, and AICP is required for the 3 AICP certified planners in the department. AICP Certified Planners are experienced and educated in the field of planning and are required to stay current on trends and issues through continuous learning. This standard benefits the community through professional, proactive, and creative planning efforts. These associations also provide educational opportunities and a professional network used by staff for research and identifying best practices to accomplish county goals.	Reduced access to research resources available to members and training (APA chapters often offer free training opportunities to members). Potential loss of professional affiliation. Increases in staff time spent researching how other localities approach an issue through loss of widespread access to VA planners network.
Virginia Chapter of American Planning Association			-		
American Institute of Certified Planners			-		

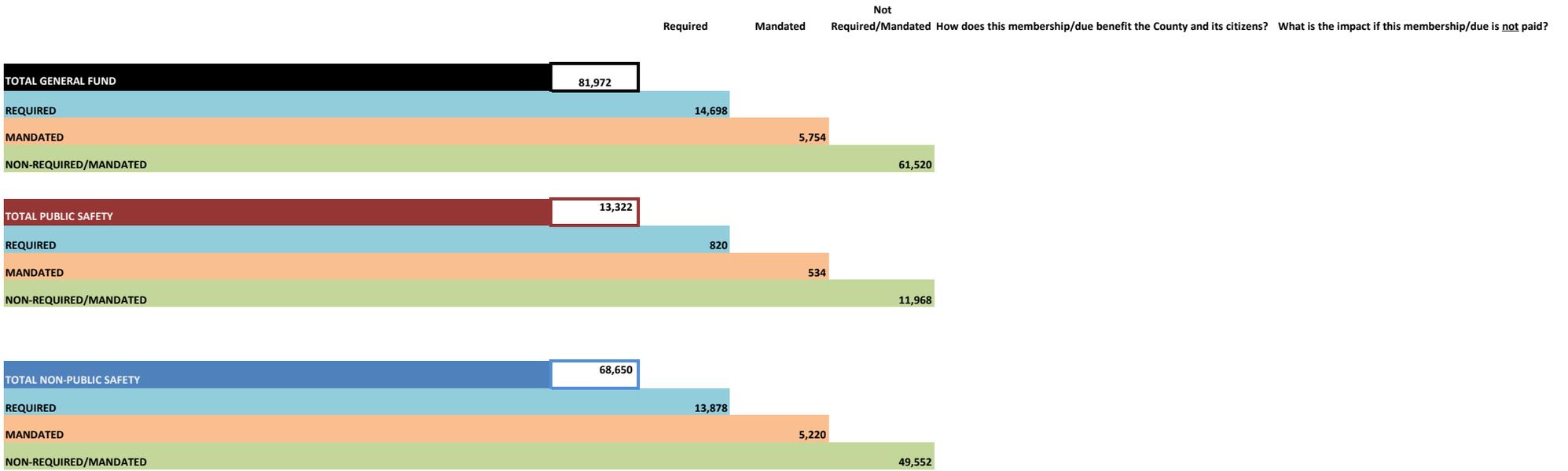
Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Economic Development					
Virginia Economic Development Assoc.	235			State-wide practitioner/peer/industry group, improves staff / EDA performance that ultimately translates to better assistance for local employers who create jobs and tax revenue	Potential consequences of discontinuation include diminished staff capability and performance, loss of competitive standing, and failure to monitor best practices, competitors, new legislation / programs, projects, etc.
Assoc. of Defense Communities	400			BRAC industry group, helps members anticipate / respond to local base impacts, which enables local government to plan and react to proposed or executed changes in federal / military activities in the nation / state / region	Potential consequences of discontinuation include diminished staff capability and performance, loss of competitive standing, and failure to monitor best practices, competitors, new legislation / programs, projects, etc.
International Economic Developers Assoc.	565			National resource for best practices/training, improves staff / EDA awareness and performance, thereby leveraging public resources / assets for better "results" such as job creation / retention and sufficient tax revenue for desired public services	Potential consequences of discontinuation include diminished staff capability and performance, loss of competitive standing, and failure to monitor best practices, competitors, new legislation / programs, projects, etc.
Sister Cities International			970	Sister Cities International serves as a hub for institutional knowledge and best practices in the field of citizen diplomacy. As a membership association, Sister Cities International continues to strengthen the sister cities network through strategic institutional partnerships, grants, programs, and support for its members. Sister Cities International provides essential services and resources to help members find partners as well as to expand and improve activities. Sister Cities International motivates and assists private citizens, municipal officials, and business leaders to conduct long-term, mutually beneficial sister city, county, or state relationships.	County would no longer be included on the website.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Tourism					
Virginia Association of Conventions & Visitor Bureaus	500			State-wide practitioner/peer/industry group, enables close working relationship with the State for mutual benefits such as jobs, tax revenue, shared costs, marketing programs, etc.	Potential consequences of discontinuation include loss of competitive advantages, jobs, tax revenue, and image.
Journey through Hallowed Ground	2,500			Civil War group provides joint marketing / tourism opportunities along a corridor from Gettysburg to Charlottesville, supports jobs and tax revenue	Potential consequences of discontinuation include loss of competitive advantages, jobs, tax revenue, and image.
Fredericksburg Regional Hospitality Council	50			Collaborative lodging / dining / events group that share ideas and resources for marketing and legislative issues that impact jobs and tax revenue in the region	Potential consequences of discontinuation include loss of competitive advantages, jobs, tax revenue, and image.
Virginia Hospitality & Travel Association	500			Travel industry group offers shared opportunity for marketing brochure distributed to all State Welcome Centers and many hotels, thereby promoting jobs and tax revenue for the region / County	Potential consequences of discontinuation include loss of competitive advantages, jobs, tax revenue, and image.
Community Development Administration					

Dues and association memberships budgeted for County Departments - FY 2017



Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Building (Public Safety)					
International Association of Electrical Inspectors			120	While these memberships may not be "required" or mandated", by our staff being members of these, offers our County the opportunity to be heard or give input on State levels when it comes to Codes & changes. All building staff employees that hold certifications are required by the state to obtain 16 hrs. of training to maintain their certifications. By being a member of these offices, we receive discounted and/or free training for this requirement.	The impact would be that the required training hours by the state would cost us more money, which would raise our training line item possibly by \$1,000 or more.
Virginia Building and Code Officials Association			240		
James Madison Building and Code Officials Association			125		
Virginia Plumbing and Mechanical Inspectors Association			120		
National Fire Protection Association			165		
Trade Licenses - Dept of Professional and Occupational Regulation	200			Plumbing, Electrical & HVAC trades are preferred to maintain a professional level of expertise in each trade. Structural Engineer is a requirement for the job.	Would not be able to maintain an equal level of expertise of the tradesman we inspect.
Zoning					
Virginia Association of Zoning Officials	250			This helps keep our Zoning staff up-to-date on all current and future changes to the State Law, trains staff on best practices and provides opportunities for continuing education.	VAZO membership is required by current job description of all appropriate personnel. To not pay the fee would mean our staff is not compliant with our own policy and job description.
Carmody Program	948			This is a tracking program that is recognized by the Department of DEQ for the purpose of tracking drain field maintenance commonly referred to as the pump and haul program. As a result of the tracking, Spotsylvania County receives credit from the States for removing or preventing heavy metals from entering the water supply tables that effect the Chesapeake Bay.	Failure to be part of a process could result in an adverse reaction from DEQ without a method for tracking and verification.
Planning Membership			25	This is a membership that is exclusive to the Director who works within the realm of Planning. This allows the Director to keep up with the latest planning and zoning trends within the state and on a national level.	While this membership is not required, there is a value to have the information available when considering land use laws.
CODE COMPLIANCE FUND					
	2,193				
REQUIRED	1,398			<i>\$200 of this total is included above in "Total Public Safety"</i>	
MANDATED			0		
NON-REQUIRED/MANDATED			795	<i>\$770 of this total is included above in "Total Public Safety"</i>	

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Transportation					
Institute of Transportation Engineers			570	Institute of Transportation Engineers provides interactive communication, up to date networking with other localities to keep well advised of the current and projected transportation trends, both regionally and state wide. In addition, this institution provides training and technical support to staff with an on line interactive forum.	Through ITE membership the County receives a significant discount in cost of training, required manuals, and software. Loss of membership would increase the Counties cost for these items. All are needed to review site development, obtain grant funding, or carry out mandated state programs.
ISMA			80	ISMA membership provides the links, tools, information and programs to engineers. It keeps staff abreast of latest trends, technology, and initiatives in transportation and promotes the exchange of knowledge, and good practices. Membership benefits the citizens of Spotsylvania by providing the knowledge and resources to make roads safer and more efficient while encouraging professional development and continuing education.	Certification for programs and training would lapse. The County would loose the benefit of the latest technical information through the user forum.
Virginia Association of Zoning Officials			75	Virginia Association of Zoning Officials is a required organization to maintain Commonwealth of Virginia Credentials for local government employees. It is the only organization recognized by the General Assembly for Local Governments on land use zoning and transportation demands. The association provides a vast scope of information in a lateral connection to land use, planning, design, and design to use with transportation impacts and demands. Regular newsletters provide up to date materials, legislative updates, and current trends for Virginia as well as an online interactive forum for communication between localities in the Commonwealth of Virginia.	If this membership was not kept current, Commonwealth of Virginia Credentials will not be valid for Spotsylvania County Employees. Spotsylvania County would not have access to programs, legislative updates, interactive training, current trends and demands for uses and impact on transportation would not be provided, newsletters and online interactive forum between localities throughout the Commonwealth would not be provided.



Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Construction Management					
International Right of Way (IRWA) Patron Membership			50	International Right of Way Membership - IRWA provides infrastructure real estate education and credentialing opportunities to differentiate right of way members in the professional marketplace. The industry-specific education and advanced curriculum allows for professional credentialing with a focus on one of our four industries, including Electric & Utilities, Public Agencies, Oil & Gas Pipeline, and Transportation. The IRWA also offer certification opportunities in Appraisal, Asset Management, Negotiation and Acquisition, Relocation Assistance, and the Uniform Act. IRWA works to create industry-wide recognition of the designations and certifications, and to elevate the role of right of way professionals by strengthening their industry relevance. This is not required, however, provides staff discounted price on the classes and CEUs. The certification also provides assurance to the property owners, state and federal government that Spotsylvania County is educated and following the federal and state codes for land acquisition. This benefits the County as it keeps ROW staff up-to-date on the industry standards, promotes professionalism and provides professional guidance to ensure appropriate land acquisition experiences for the County's property owners. It provides a monthly Right Of Way magazine on land acquisition practices, standards and federal codes, as well as an open forum to allow professionals to receive support from other professionals on a case-by-case basis.	If this membership is not paid or approved, the County will not have a certified right-of-way specialist for land acquisition and may have to procure these services outside of the County at a much higher cost.
Engineer License Renewal Fee	80			DPOR requires licensed engineers to renew every two years. We currently have 5 engineers on staff, thus, should have 1 budgeted in Capital Construction (Construction Mgmt) and 4 in UT Admin. License is required for engineers to practice and have licensure/credibility in any form of engineering.	Failure to pay would result in loss of engineering licenses.



Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Utilities Administration					
Water Environment Federation			126	Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Staff would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
American Waterworks			5,500	Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Staff would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Water Environment Federation			200	Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Staff would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Virginia Nutrient Credit Exchange			2,500	The Virginia Nutrient Credit Exchange Association is a voluntary association of owners of 73 regulated municipal wastewater treatment plants and industrial facilities discharging nitrogen and phosphorus within the Chesapeake Bay watershed. The purpose of The Exchange is to coordinate and facilitate nutrient credit trading among its members with the goal of improving water quality in the Chesapeake Bay watershed efficiently and cost-effectively.	The Utilities Department would no longer be able to participate in nutrient credit trading among its members with the goal of improving water quality in the Chesapeake Bay watershed efficiently and cost-effectively. This would negate any benefits to the County, neighboring jurisdictions and limit opportunities to strengthen relationships with regulatory state and federal agencies endorsing and overseeing such programs.
Utilities Electrical Services					

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Ni River Water Plant					
American Water Works Association Partnership for Safe Water			250	The Partnership provides the treatment plants the tools to conduct self-assessments to optimize the treatment processes. By optimizing the processes, the plants can use fewer chemicals, saving money for each customer. The plant may also operate at a higher level achieving greater removal efficiencies	We will not be able to be able participate in the self-assessment program. Typically cost saving exceed the membership costs.
American Waterworks Research Foundation			3,959	In order to stay at current with water treatment practices staff participates in the Water Research Foundation to have access to interim and final research reports, case studies, webcasts and special online resources. The Foundation has a long-established and strong relationship with federal and state regulators that grants them timely and expert insight about current and emerging issues of concern. This forward-looking research agenda and insight helps the Utilities Department anticipate and prepare for risks that are apparent today and for those that may emerge tomorrow.	The Utility will lose access to Research Foundation publications and insight that include research reports, case studies, webcasts and special online resources.
Water License Renewal	968			Renewal of the required licenses by Virginia Department of Occupation Regulation.	Water Operators would not be licensed to run the Water Treatment Plant.
Certification exams - Operator licenses from Va. Dept of Occupation Regulation	368			Required licenses by the Virginia Department of Occupation Regulation	Water Operators would not be licensed to run the Water Treatment Plant.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Motts Run Water Plant					
American Water Works Association Partnership for Safe Water			250	The Partnership provides the treatment plants the tools to conduct self-assessments to optimize the treatment processes. By optimizing the processes, the plants can use fewer chemicals, saving money for each customer. The plant may also operate at a higher level achieving greater removal efficiencies	We will not be able to be able participate in the self-assessment program. Typically cost saving exceed the membership costs.
American Waterworks Research Foundation			3,959	In order to stay at current with water treatment practices staff participates in the Water Research Foundation to have access to interim and final research reports, case studies, webcasts and special online resources. The Foundation has a long-established and strong relationship with federal and state regulators that grants them timely and expert insight about current and emerging issues of concern. This forward-looking research agenda and insight helps the Utilities Department anticipate and prepare for risks that are apparent today and for those that may emerge tomorrow.	The Utility will lose access to Research Foundation publications and insight that include research reports, case studies, webcasts and special online resources.
Water License Renewal	968			Renewal of the required licenses by Virginia Department of Occupation Regulation.	Water Operators would not be licensed to run the Water Treatment Plant.
Certification exams - Operator licenses from Va. Dept of Occupation Regulation	368			Required licenses by the Virginia Department of Occupation Regulation	Water Operators would not be licensed to run the Water Treatment Plant.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Massaponax WWTP					
License Examination Fees		2,035		The County bearing the burden of this cost encourages all operators to move up in license class hence expanding their knowledge and making them better operators.	Operators do not move up in license class and their knowledge level stagnates.
Virginia Association of Municipal Wastewater Agencies			3,500	VAMWA serves as a lobbying group for it municipal wastewater owners making our voice heard as one as opposed to multiple smaller voices. VAMWA also serves to keep it's members up to date on pending regulation that could impact the way they do business.	County would lose their main avenue of lobbying regulators on emerging issues. County would also lose their insight into these emerging issues. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Certification exams - Operator licenses from Va. Dept of Occupation Regulation		1,000		All operators are required to be licensed by DEQ permit. County has paid for renewals for over 30 years to encourage maintenance of the licenses thus reducing the risk of violating the DEQ permit.	The County runs the risk of being in violation of it's DEQ permit should an operator decide that the cost of renewing their license is too great of a financial burden for them to bear. Upon loss of license the employee would have to be terminated and other personnel be hired resulting in a los of monies expended in training and licensing the terminated employee.
Water Environment Federation			110	Memberships are the main avenue of keeping operators up to date on advances in technology and operational strategies. Membership provides a networking channel with fellow operators. Membership provides reduced pricing for WEF sponsored training opportunities.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
National Fire Protection Association			550	The mission of the international nonprofit NFPA, established in 1896, is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training, and education. The world's leading advocate of fire prevention and an authoritative source on public safety, NFPA develops, publishes, and disseminates more than 300 consensus codes and standards intended to minimize the possibility and effects of fire and other risks.	County would no longer be entitled to reduced costs for formal training opportunities. Staff would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Electrical License Exam and Renewal Fee	700			Renewal of required Electrical License, Department of Professional & Occupational Regulation	Staff will not be able to maintain licensure, providing for in-house at reduced costs. The department would incur market costs for routine electrical work.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
FMC WWTP					
Virginia Association of Municipal Wastewater Agencies			2,800	VAMWA serves as a lobbying group for it municipal wastewater owners making our voice heard as one as opposed to multiple smaller voices. VAMWA also serves to keep it's members up to date on pending regulation that could impact the way they do business.	County would lose their main avenue of lobbying regulators on emerging issues. County would also lose their insight into these emerging issues. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Certification exams - Operator licenses from Va. Dept of Occupation Regulation		740		All operators are required to be licensed by DEQ permit. County has paid for renewals for over 30 years to encourage maintenance of the licenses thus reducing the risk of violating the DEQ permit.	The County runs the risk of being in violation of it's DEQ permit should an operator decide that the cost of renewing their license is too great of a financial burden for them to bear. Upon loss of license the employee would have to be terminated and other personnel be hired resulting in a los of monies expended in training and licensing the terminated employee.
Water Environment Federation			110	Memberships are the main avenue of keeping operators up to date on advances in technology and operational strategies. Membership provides a networking channel with fellow operators. Membership provides reduced pricing for WEF sponsored training opportunities.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities.
			110	Memberships are the main avenue of keeping operators up to date on advances in technology and operational strategies. Membership provides a networking channel with fellow operators. Membership provides reduced pricing for WEF sponsored training opportunities.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Thornburg WWTP					
Water Environment Federation			110	Memberships are the main avenue of keeping operators up to date on advances in technology and operational strategies. Membership provides a networking channel with fellow operators. Membership provides reduced pricing for WEF sponsored training opportunities.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities.
Wastewater license renewals		185		All operators are required to be licensed by DEQ permit. County has paid for renewals for over 30 years to encourage maintenance of the licenses thus reducing the risk of violating the DEQ permit.	The County runs the risk of being in violation of it's DEQ permit should an operator decide that the cost of renewing their license is too great of a financial burden for them to bear. Upon loss of license the employee would have to be terminated and other personnel be hired resulting in a los of monies expended in training and licensing the terminated employee.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Composting					
Virginia Dept of Agriculture & Consumer Services license - soil amendment & specialty fertilizer		250		Allows the County to sell their compost product as a registered fertilizer. Required by DEQ permit.	County would be in violation of it's DEQ permit.
US Composting Council seal of Testing Assurance			800	Provides compost consumers with a recognized guarantee of exceptional quality compost.	Customers lose faith in product and sales decline.
Solid Waste Association of North America			212	For nearly 50 years, the Solid Waste Association of North America has been the leading professional association in the solid waste field. The association serves municipal solid waste professionals throughout North America with conferences, certifications, publications, and technical training courses. In order to stay at the forefront of waste management practices staff participates in SWANA which is geared to provide training and insight in to current and future solid waste management practices. Membership in the organization also allows the County to continue open lines of communications with the Virginia Department of Environmental Quality on waste management issues as both organizations work closely on the development of regulations. Membership also includes access to training sessions at substantially reduced costs; these training sessions provide continuing education credits which are mandatory to support Composting staff.	The County would incur an increased training cost for employees. The estimated cost savings with the memberships is estimated at between \$800 and \$1000. The County would also loose the opportunity to have an open discourse with DEQ regarding existing regulations, future solid waste legislation, and proposed regulatory changes.
W/S Transmissions					
Water Environment Federation		304		Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Infiltration & Inflow					
National Association of Sewer Service Companies		500		Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.
Water Environment Federation			200	Belonging to these organizations affords us the opportunity to take advantage of the best business practices in our industry. We gain information and knowledge to enhance current operations and gain insight to plan and prepare for the future. One key element is the "networking" with other professionals in our water/wastewater industry.	County would no longer be entitled to reduced costs for formal training opportunities. Operator would lose their contact with the advances in the industry and their networking opportunities. Staff time would have to be expended in order to maintain the level of awareness necessary to make good business decisions.

Dues and association memberships budgeted for County Departments - FY 2017

	Required	Mandated	Not Required/Mandated	How does this membership/due benefit the County and its citizens?	What is the impact if this membership/due is <u>not</u> paid?
Laboratory Services					
Water Environment Federation			141	WEF membership provides the laboratory with free or discounted technical training and education (conferences, books, online library of WEF research journals and papers, webinars, etc.). Membership also gives the laboratory the opportunity to participate in committees and influence regulatory bodies. For example, the laboratory is a member of the Laboratory Practices Committee and helps plan the Good Laboratory Practice Conference. Other committee activities include writing technical manuals and books and developing training materials. This committee also gives the County's laboratory the opportunity to collaborate with other municipal laboratories to provide consistently improving laboratory services for Spotsylvania.	If WEF dues are not paid, the laboratory will lose valuable resources and connections and incur increased training and educational costs. WEF membership is vital to the growth and quality of our laboratory services.
National Environmental Laboratory Association - Partner Level Organization			275	We are required to adhere NELAC Standards, which are enforced by DCLS, who is our accrediting body. While membership is not required, per se, it provides the laboratory with discounted training and the latest information on changes in and interpretation of the NELAC Standard. TNI membership assists the laboratory in adhering to regulations and maintaining accreditation. This supports the laboratory's goal to expand our scope of testing and increase revenue.	If TNI membership dues are not paid, the laboratory will see increased costs in training. Further, the laboratory will lose valuable resources, such as regulatory interpretations, free copies of NELAC Standards. Spotsylvania County Laboratory members will not be able to vote on accreditation standards or serve on the Board of Directors and committees. The laboratory will not receive a newsletter summarizing the activities of TNI and will not be eligible for discounted rates for meetings and publications. The laboratory will be unable to participate in the Members Only area of the website where they have access to the membership directory and several Forums established to exchange information on a variety of topics.

