

# FY 2021 Budget Calendar

Dates in *italic* reflect non-regular BOS meeting dates.

Mon	September 16, 2019	CIP requests due from departments
Thurs	September 19	Budget Kickoff with departments
Tues	September 24	<u>Board Meeting:</u> Approval of FY 2021 Budget Calendar
Fri	October 4	Personnel lists and replacement technology requests due from departments for FY 2021
Wed	October 23	Meeting with the Chair and Vice-Chair of both the Board (BOS) and School Board (SB) regarding the budget calendar and multi-year budget planning
Fri	October 25	Budget submissions due from departments
Thurs	October 31	Regional Agency funding application requests due via eCimpact
Fri	November 8 <sup>1</sup>	Schools' draft CIP due to County Budget staff
Week of	November 11	Meetings with two BOS members at a time regarding CIP projects
Tues	November 26	<u>Board Meeting: Budget Work Session:</u> CIP presentation
Fri	December 6	Preliminary Budget meeting with County Administrator
Mon-Tues	December 9 – December 17	Staff's budget meetings with County Administrator
Mon	December 16	Meetings with two BOS and two SB members at a time regarding FY 2021 Budget
Wed	December 18	Final budget decisions from County Administrator
Tues	January 21, 2020 <sup>1</sup>	Superintendent presents Proposed FY 2021 budget to School Board
Fri	January 31	FY 2021 Recommended Budget document to the printer
Mon	February 10 <sup>1</sup>	School Board Approves FY 2021 Budget & CIP
Tues	February 11	<u>Board Meeting: Budget Work Session:</u> County Administrator's FY 2021 Recommended Budget & CIP presented to BOS
<i>Tues</i>	<i>February 18</i>	<u>Board Meeting: Budget Work Session:</u> Presentation of School Board Approved Budget to BOS
Tues	February 25	<u>Board Meeting: Budget Work Session:</u> CBRC presentation to BOS; Department Directors/Constitutional Officers; Tax rate advertisement decision
Sat	February 29	Tax Rate/Reassessment PH Ad advertised in FLS
Tues	March 10	<u>Board Meeting: Budget Work Session:</u> Budget/CIP
Mon	March 23	Public Hearing Ads advertised in FLS
Tues	March 24	<u>Budget Work Session:</u> Budget/CIP ( <i>tentative</i> )
<i>Tues</i>	<i>March 31</i>	Budget, tax rate, and CIP public hearings @ <b>Courtland High School</b>
<i>Tues</i>	<i>April 7</i>	<u>Board Meeting: Budget Work Session:</u> Budget/Approve CIP
<i>Thurs</i>	<i>April 9</i>	<u>Board Meeting: Budget Work Session:</u> Adopt FY 2021 Budget and 2020 tax rates <i>Earliest date for legal adoption of the budget based on the March 31<sup>st</sup> public hearing</i>

<sup>1</sup> Tentative dates

This calendar takes into account the following:

- ✓ CBRC's bylaws require report to occur "no later than the next regularly scheduled Board meeting after the presentation of the Recommended Budget."
- ✓ Tax rate/reassessment ad must be advertised 30 days prior to the public hearing.
- ✓ The Schools' spring break (March 16<sup>th</sup> – March 20<sup>th</sup>) does not impact the FY 2021 budget process.