

## Attendance

### Members:

• Garrett Garner, Chair	Courtland District (Ross)	Present
• Bryan Moody, Vice Chair	Berkeley District (Cebula)	Present
• Josh Gaita	Chancellor District (McLaughlin)	Present
• Hart Rutherford	Lee Hill District (Skinner)	Present
• Bruce Davis	Livingston District (Benton)	Present
• Donn Hart	Salem District (Trampe)	Present
• VACANT	Battlefield District (Yakabouski)	

### Staff and Guests:

- Brendan Hefty, Hefty & Wiley, P.C.
- Mark Taylor, County Administrator
- Tom Rumora, Director of Economic Development and Tourism
- Courtney Owens, Project Management Coordinator

## Call to Order, Opening Remarks, & Approval of Agenda

Mr. Garner called the meeting to order at 8:15 AM and confirmed a quorum.

## Approval of Minutes

On a motion by Mr. Davis, seconded by Mr. Rutherford, and carried unanimously, the October 27, 2016 and meeting minutes were approved.

Ayes: 6 Mr. Hart, Mr. Gaita, Mr. Garner, Mr. Rutherford, Mr. Moody, Mr. Davis

Nays: 0

Absent: 0

Abstain: 0

## Election of Officers

Mr. Hart nominated Mr. Garner for the position of Chairman. The nomination was seconded by Mr. Davis and approved unanimously.

Mr. Hart nominated Mr. Moody for the position of Vice Chairman. The nomination was seconded by Mr. Rutherford and approved unanimously.

Mr. Moody nominated Mr. Gaita for the position of Treasurer. The nomination was seconded by Mr. Davis and approved unanimously.

Mr. Moody nominated Mrs. Sanders for the position of Secretary. The nomination was seconded by Mr. Davis and approved unanimously.

## Meeting Times and Dates for 2017

EDA will continue to meet quarterly on the 4<sup>th</sup> Thursday of the month at 8 AM.

## Permit Fee Rebate Program

Mr. Taylor presented the EDA with a plan for a permit fee rebate program that would reimburse the permit fees of Spotsylvania businesses after 3-5 years in operation. The EDA discussed concerns and questions about the proposed program, including methods to obtain and maintain funding, the threshold for reimbursement, and the application process. Mr. Taylor offered to bring analytics from the Finance department regarding the total cost of permit fees paid by businesses in the last 3 years to the next meeting to help guide future discussion.

## Closed Session

*Mr. Moody moved that the EDA convene in closed session as permitted by Virginia Code section 2.2-3711(A)(5) for discussion of the expansion or relocation of 2 prospective businesses in the County where no public announcement has been made which may involve business incentives or bond financing and for discussion or consideration of the disposition of publicly held real property, as permitted by Virginia Code section 2.2-3711(A)(3), where discussion in an open meeting would adversely affect the bargaining position or negotiating*

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*strategy of the public body. The motion was seconded by Mr. Rutherford and passed by the following recorded votes:*

*Ayes: 6 Mr. Hart, Mr. Gaita, Mr. Garner, Mr. Rutherford, Mr. Moody, Mr. Davis  
Nays: 0  
Absent: 0  
Abstain: 0*

*Mr. Moody moved to certify by roll call vote that in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.*

*Mr. Rutherford seconded the motion, which passed by the following recorded votes:*

*Ayes: 6 Mr. Hart, Mr. Gaita, Mr. Garner, Mr. Rutherford, Mr. Moody, Mr. Davis  
Nays: 0  
Absent: 0  
Abstain: 0*

Mr. Rutherford moved to authorize the Chairman to enter into a purchase and sale agreement to sell the Southpoint Building for \$800,000 contingent upon finding a space for current tenants and subject to a form approved by the Authority's legal counsel. The motion was seconded by Mr. Davis and approved unanimously.

Mr. Moody moved to authorize the Chairman to enter into a performance agreement with Flatter and Associates not to exceed \$170,000 in a form approved by the Authority's legal counsel. The motion was seconded by Mr. Rutherford and approved unanimously.

### **Unfinished Business**

#### **HDT Performance Agreement**

Mr. Hart recused himself from the discussion. Mr. Rumora informed the EDA of the details of HDT's incentive package, which was recently announced to the public. Mr. Moody moved to approve the incentive agreement for HDT as presented. The motion was seconded by Mr. Davis and was approved by the following recorded votes:

Ayes: 6 Mr. Gaita, Mr. Garner, Mr. Rutherford, Mr. Moody, Mr. Davis  
Nays: 0  
Absent: 0  
Abstain: 1 Mr. Hart

#### **Railroad Museum Permit Fees Reimbursement**

Mr. Rumora informed the EDA that the Railroad Museum has purchased some used classrooms to set up near the museum and would like their permit fees rebated. Mr. Moody moved to approve the reimbursement of permit fees for the Railroad Museum in an amount not to exceed \$500. The motion was seconded by Mr. Davis and approved unanimously.

### **New Business**

The EDA discussed the need to develop a strategy and to work with the BOS to clarify the expectations of the EDA. Mr. Garner encouraged EDA members to talk to their individual supervisors. The EDA also briefly discussed the budget process.

### **Next Meeting and Adjournment**

On a motion by Mr. Rutherford, seconded by Mr. Moody, and carried unanimously; the meeting was adjourned at 10:30 AM.