

## Regional Funding

### Fiscal Year 2020 - Intergovernmental Funding Application

#### FREdericksburg Regional Transit

#### Agency Information

##### General Information

**Agency Name** FREdericksburg Regional Transit  
**Physical Address** 1400 Jefferson Davis Highway, Fredericksburg, VA, 22401, U.S.A.  
**Mailing Address** 1400 Jefferson Davis Highway, Fredericksburg,VA, 22401, U.S.A.  
**Agency Phone Number** (540) 372-1222  
**Federal Tax ID #** 546001293  
**Web Address** www.ridefred.com  
**Agency Email Address** rcreed@fredericksburgva.gov

##### Agency Mission Statement

To provide accessible, affordable, dependable, efficient, environmentally sound, and safe and secure transportation for people who reside, work, or visit in the Fredericksburg, Virginia region.

**Number of Years in Operation** 22

##### Main Contact

**Main Contact** Wendy L. Kimball, phone: (540) 372-1222 x707, email: wlkimball@fredericksburgva.gov  
**Job Title** Director

##### Localities Served

*Please select any/all localities your agency serves.*

**Caroline**   
**Fredericksburg**   
**King George**   
**Spotsylvania**   
**Stafford**

# **FREdericksburg Regional Transit**

## **Agency Budget Narrative**

### **Administrative Expenses**

**Provide an overview of the administrative costs for your agency.**

Agency administrative functions include: Hiring, training, and testing drivers; human resource management; making application for, managing and reporting grants; managing day-to-day operations; transit service data collection and reporting; purchasing; planning; preparing annual budgets; preparing and submitting state and federal required reports; participating in city, state and federal reviews and audits. FRED's administrative staff consists of 7 full-time and 10 part-time employees.

**If your agency is requesting an increase or decrease in administrative funding, please describe in detail the reasons for these changes.**

A small increase in administrative costs is anticipated in FY 2020 due to a possible cost-of-living increase that may occur. See "Salary & Benefit Expenses" below.

**Please provide justification for and specific amounts of administrative costs that are defrayed by locality funds.**

Our funding consists of federal and state grants, fare box revenues, earned income, donations, and local funds. Funding from all of those sources is used to offset total expenses. including administrative costs. Local governments offset approximately 28% of FRED's total expenses.

### **Capital Expenses**

**Please provide an overview of the capital costs for your agency.**

Our single largest capital expenditure is for replacement buses. For FY 2020 we propose to replace 8 buses at an estimated cost of \$920,000. Working with federal and state agencies and the regional planning commission we have been able to secure grants that will reduce the local share for bus purchases to slightly less than \$28,000. This amounts to local jurisdictions contributing only \$3,500 per bus.

**Please provide justification for and specific amounts of capital costs that are defrayed by locality funds.**

The Federal Transit Administration sets forth targets for maintaining the condition of transit assets. These targets include the establishment of useful life benchmark (ULB) goals for bus replacements. The replacement of 8 buses will contribute to meeting the established goals. Additionally, through experience, we have learned that gasoline powered buses perform better than diesel on the region's service area road network. The planned purchase of 8 vehicles will replace old, high maintenance cost diesel vehicles with more efficient and lower maintenance cost gasoline vehicles.

### **Salary & Benefit Expenses**

**Please provide an overview of any increases or decreases in general personnel expenses for your agency.**

As a department of the city our pay scales and benefits programs are controlled by city council. For FY 2020 the city's budget office has directed us to include a possible 2.5% salary increase in our budget.

**Please provide a description of any changes to agency benefits structure or cost.**

FRED's staff consists of 22 full-time and 64 part-time positions. By filling our staffing needs with nearly 75% part-time positions we are able to keep benefits costs down. For the budget year our benefits costs will rise by an estimated \$25,000 over FY2019. This increase is due in majority to an increase in health insurance costs for full-time employees.

## **Budget Issues**

**Provide any legislative initiatives or issues that may impact the agency for the upcoming year.**

We are not aware of any legislative issues that may impact our budget. Due to the timing difference between when local budgets are due (October) and when federal and state grants amounts are established (the following April/May) our budget is based upon the best information available. If grant funding should decline significantly, FRED and the counties have two options: (1) the counties increase funding to cover the shortfall OR (2) reduce service to align expenses with the funding shortfall. FRED would make every attempt to secure additional funding from other sources, if possible.

**If you are aware of "outside" funding sources that will expire or be reduced on a set cycle or date, please note those below and how you are planning for them.**

We are not aware of the expiration or reduction in funding.

**Please detail any identified agency needs or areas of concern that are currently not being addressed in your funding request.**

Declines in transit ridership are being experienced nationwide. Due to ridership declines in Caroline County, the county board is considering termination of service. In the current fiscal year (FY 2019) we have re-structured the Caroline County routes attempting to increase ridership. We are monitoring ridership closely and will continue to work with the county to hopefully retain transit service in FY 2020. Termination of service by the county may have financial impacts on the other participating jurisdictions.

## FREdericksburg Regional Transit

### Agency Total Budget

*In the boxes below provide an overview of the administrative costs associated with your total agency budget.*

#### Expenses

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Salary	2,059,740.9 7	2,336,426.0 0	2,140,373.8 2	2,337,148.00	2,455,392.00
Benefits	466,777.67	728,838.00	526,776.61	821,064.00	797,111.00
Operating Expenses	1,305,481.5 4	1,496,712.0 0	1,183,699.4 1	1,413,500.0 0	1,436,500.00
Capital Expenses	1,901,913.0 0	467,915.00	435,258.00	567,915.00	988,615.00
Other Expenses	0.00	0.00	0.00	0.00	166,932.00
<b>Total</b>	<b>5,733,913.1 8</b>	<b>5,029,891.0 0</b>	<b>4,286,107.84</b>	<b>5,139,627.00</b>	<b>5,844,550.00</b>

#### Revenues

*Please include revenue associated with your entire organization. This section represents the TOTAL revenue your organization is receiving. The revenue associated with specific programs will be listed within your program budgets; this section represents total revenues. (For example if your organization requests funding for multiple programs the total amount requested from each locality or other entities goes within this section)*

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Caroline	107,351.00	146,203.00	102,254.00	102,671.00	136,493.00
Fredericksburg	408,799.83	764,899.00	841,355.93	738,348.00	638,548.00
King George	0.00	0.00	0.00	0.00	0.00
Spotsylvania	399,369.00	402,673.00	402,673.00	405,421.00	383,072.00
Stafford	471,072.00	455,267.00	455,267.00	494,816.00	469,631.00
United Way	0.00	0.00	0.00	0.00	0.00
Grants	3,836,406.3 1	2,756,383.0 0	1,948,473.0 0	2,915,310.0 0	3,696,438.00
Client Fees	307,578.69	346,466.00	333,462.00	340,061.00	318,346.00
Fundraising	0.00	0.00	0.00	0.00	0.00

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Other (Click to itemize)	203,336.35	158,000.00	202,622.91	143,000.00	202,022.00
Total	5,733,913.18	5,029,891.00	4,286,107.84	5,139,627.00	5,844,550.00

**Surplus / Deficit**

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Surplus or Deficit	0.00	0.00	0.00	0.00	0.00

# **FREdericksburg Regional Transit**

## **Locality Information**

### **Locality Notes**

*Please use the spaces below to provide any locality specific notes or statements that may be relevant to your application.*

#### **Caroline County**

Due to declines in ridership the county is considering service termination. During the last year the county, regional planning commission and FRED have studied, discussed and finally implemented changes in the routes serving the county. Changes include cessation of service to a lightly used segment and the addition of a few stops, including at the Spotsylvania VRE station. We have also increased our advertising and outreach to the community to raise transit service awareness. We are monitoring ridership to determine if the route changes improve service to the community.

#### **City of Fredericksburg**

The city service plans remain unchanged for the budget year.

#### **King George County**

The county, regional planning commission, and FRED have conducted a transit needs analysis over the last several months. All parties are continuing to discuss the possibility of re-starting transit service in the county. Our discussions have also included the military base at Dahlgren. No commitments have been made as of this writing.

#### **Spotsylvania County**

No service changes are anticipated in the county for the budget fiscal year. FRED is constructing a bus transfer station in the county to provide a safer, more convenient location for bus transfers at the Lee's Hill stop #26.

#### **Stafford County**

In the latter part of FY 2019 the county and FRED plan to initiate a new transit route in the northern part of the county. The planned route will service the route 610 park and rider lots and proceed north along route 1 to the Quantico office park and the Quantico VRE station. This route will also provide a connection to PRTC transit service. Initially the route is focused on commuters and will provide two trips from the park-and-ride lots to the VRE station in the morning and two trips in the evening. If popular the county may expand the route service hours and add other stops.

## FREdericksburg Regional Transit - Regional Transit Bus Service

### Program Specific Budget

Please provide your program specific budget below.

#### Expenses

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Personnel			2,140,373.8 2	2,337,148.00	2,455,392.00
Benefits			526,776.61	821,064.00	797,111.00
Operating Expenses			1,183,699.4 1	1,413,500.0 0	1,603,432.00
Capital Expenses			435,258.00	567,915.00	988,615.00
Total	0.00	0.00	4,286,107.84	5,139,627.00	5,844,550.00

#### Revenues

This section represents revenue specifically associated with your program. Revenue that supports the implementation of your program and the services provided to the community.

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Caroline			102,254.00	102,671.00	136,493.00
Fredericksburg			850,844.93	738,348.00	638,548.00
King George			0.00	0.00	0.00
Spotsylvania			402,673.00	405,421.00	383,072.00
Stafford			455,267.00	494,816.00	469,631.00
United Way			0.00	0.00	0.00
Grants			1,938,984.0 0	2,915,310.0 0	3,696,438.00
Client Fees			333,462.00	340,061.00	318,346.00
Fundraising			0.00	0.00	0.00
Other (Click to itemize)	0.00	0.00	202,622.91	143,000.00	202,022.00
Total	0.00	0.00	4,286,107.84	5,139,627.00	5,844,550.00

#### Surplus / Deficit

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>

	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Budgeted</b>	<b>FY 2020</b>
Surplus or Deficit	0.00	0.00	0.00	0.00	0.00



# FREdericksburg Regional Transit - Regional Transit Bus Service

## Program Overview

### General Information

**Program Name** Regional Transit Bus Service

**Is this a new program?** No

### Program Contact

**Name** Wendy L. Kimball

**Title** Director

**Email** wlkimball@fredericksburgva.gov

**Phone** (540) 372-1222 x707

### Program Purpose / Description

#### Provide an overview of this program

FRED Transit provides public, fixed-route and route deviation services to Fredericksburg City and portions of the counties of Stafford, Spotsylvania and Caroline. Full transit service is available weekdays with limited service on weekends from August to May when the University of Mary Washington is in session. Weekday service includes commuter service providing access to the Fredericksburg and Spotsylvania VRE stations. A demonstration project is set to begin in early calendar year 2019 that will provide service to the Quantico VRE station.

#### Justification of Need

**Please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request.**

Mobility is an important element of regional economic vitality and the quality of life for those who live and work in the region. Regional transit service provides transportation to those that cannot afford or are otherwise unable to rely upon a personal vehicle for access to work, shopping, medical services and recreation. Nearly half of FRED riders have no personal automobile or access to one when needing to travel and is a life-line for persons with disabilities and others unable to drive. Additionally, transit service helps to reduce congestion by reducing the number of single occupant vehicle trips.

**If this is a new program, be sure to include the benefits to the region for funding a new request.**

This is not a new program.

## **FREdericksburg Regional Transit - Regional Transit Bus Service**

### **Program Budget Narrative**

**Please indicate in detail reasons for increases or decreases in the amounts you are requesting.**

FRED Transit and GWRC have worked cooperatively to secure additional federal revenue through the region's Van Pool program. For FY2020 we have budgeted an additional \$850,000 in capital funding which will directly offset local contributions. The additional funding does not require a local match; \$625,000 will be applied to preventative maintenance (PM) and \$225,000 to purchase two replacement buses. These savings will be passed directly to the local governments.

**If an increase is being requested, please describe the impact not receiving an increase would have on the program.**

**In particular, please describe in detail if any increase is sought for new positions or personnel.**