

MEETING MINUTES

Public Safety Committee (PSC) Meeting
Wednesday, October 5, 2016
2:00 p.m.

Attendance: Greg Cebula, Board of Supervisors, Berkeley District
Mark Cole, Deputy County Administrator
H. Monty Willaford, Fire Chief
Matt Embrey, Division Chief of Emergency Management
Jane Reeve, Director of Information Services
Becky Skebo, 911 Communications Manager
Ernest Bartosh, Citizen Representative
Troy Skebo, Major, Sheriff's Office

Others Present: Teresa Switala, Administrative Assistant to the Fire Chief

Absent: Mark Taylor, County Administrator
Timothy McLaughlin, Board of Supervisors, Chancellor District
Roger Harris, Sheriff

CALL TO ORDER

Chief Willaford called the meeting to order at 2:00 PM.

PUBLIC COMMENTS

Mary Lou Collier stated that she attended the recent "Wetdown and Housing" Ceremony at Station 11 and is grateful for the opening of that new station.

APPROVAL OF MINUTES

Mr. Cebula made a motion, seconded by Mr. Bartosh and carried unanimously, to approve the Minutes of the July 13, 2016 Public Safety Committee meeting as presented.

UNFINISHED BUSINESS

1. Public Safety Technology Update

Mrs. Reeve distributed an Information Services (IS) Capital Improvements Plan (CIP) Executive Summary. She expanded on:

- The radio project "go-live" date has been scheduled for November 14, 2016 (depending on coverage acceptance);
- Radio Coverage Testing (to include in large buildings, stairwells, and elevators);
- Utilizing audio files and GPS to check coverage gaps;
- A Request for Proposal (RFP) has went out for a Consult for Computer Aided Dispatch (CAD);
- E911 Upgrade (on hold at the request of Dispatch);
- NG911(on hold at the request of Dispatch);
- SIEC/FirstNet (awaiting on guidance from the State);
- Mobile Device Management & Bring your own device; and on a
- Password Reset Program.

Mrs. Skebo inquired if the radio go-live date was negotiable. Mrs. Reeve replied, "Probably not."

2. Fire/Rescue Update:

Chief Willaford reported on the following:

Station 11: opened on September 12th.

He noted that when this Station opened, it helped residents with their insurance premiums.

Apparatus: two new pumpers at Stations 6 and 2; a new pumper/ladder at Station 11; two new tankers at Stations 7 & 8; and replacement ambulances, all have been received.

NEW BUSINESS

1. Election of Chairperson and Vice Chairperson:

Chief Willaford opened the floor to receive nominations for a Committee Chairperson. Chief Willaford nominated Mr. Cebula and Mr. Bartosh seconded. There were no other nominations for Chairperson. The vote to elect Mr. Cebula to serve as Chairperson was unanimous (8-0).

Chief Willaford opened the floor to receive nominations for Vice Chairperson. Mr. Cebula nominated Mr. Bartosh and Mr. Cole seconded. There were no other nominations for Vice Chairperson. The vote to elect Mr. Bartosh to serve as a Vice Chairperson was unanimous (8-0).

2. Objectives for Public Safety:

Mrs. Reeve referenced the CIP Executive Summary that she distributed and inquired if there were any other priorities that the committee needed to push forward with.

A brief discussion ensued concerning IS's after-hours support; IS's budget and the possibility of Public Safety picking up some costs in the future; establishing Public Safety goals and objectives; planning; and frequent changing of technology.

Mr. Bartosh commented on "cyber" being the #1 threat to the United States of America.

The group agreed to revisit Mrs. Reeve's recommendations on Public Safety's IS-related priorities at the January 2017 PSC Meeting.

3. Equipment Status Update:

Mr. Bartosh inquired about the status of equipment.

There were no specific updates.

4. Status of Grants:

Mr. Bartosh inquired about the status of grants, if any.

Chief Willaford reported that FREM received multiple grants that have helped fund: construction of the Mayday facility at the Rappahannock Fire/EMS Training Center; a flashover simulator at the Training Center; a future EMS Supervisor position; and a second ambulance. He concluded by reporting that FREM also received an Assistant to Firefighters Grant (AFG) to fund the installation of Emissions Extraction Systems for all stations.

Major Skebo reported the Sheriff's Office was awarded the following grants:

- \$76,000 to fund a Forensic Examiner position;
- Funds through a Virginia State Police grant to offset overtime for the deputy who manages Internet Crimes Against Children (ICAC); and
- \$1,000 has been allotted from each grant for educational materials.

Mr. Bartosh noted there was a grant website that he sent to Sheriff Harris and Chief Willaford for their viewing.

5. Status of New Hires:

Chief Willaford reported that FREM recently held a hiring process for Firefighters and is currently in the process of hiring Medics.

6. Strategic Plan/Priorities:

Mr. Bartosh referenced previous discussions related to a Strategic Plan for Public Safety. The group agreed to make strategic planning a priority beginning the first of the year.

INDIVIDUAL REPORTS

1. Greg Cebula, Board of Supervisors, Berkeley District:

Mr. Cebula shared his concerns on the needed repairs of Company 3's parking lot. He noted that this property was owned by the volunteers and inquired what was going to be done to address the issue.

Chief Willaford replied that staff recently met with Mr. Loveday to discuss future facilities and the maintenance of the current ones. Chief Willaford commented that he has previously requested funds to repair the parking lot at Company 3 and was told, "It's not a County building."

A brief discussion ensued on: future funds to repair Company 3's parking lot; CIP; future Station 12 and 3; and running fiber in the areas of those future stations, if none is already there.

Mr. Cebula concluded by inquiring if the Sheriff's Office K-9's have bullet proof vests. Major Skebo replied that they do have vests; however, the K-9 that was recently injured was not wearing one and that in this specific case it was good that he wasn't and explained the reasoning.

2. Mark Cole, Deputy County Administrator:
Mr. Cole had nothing to report.
3. H. Monty Willaford, Fire Chief:
Chief Willaford announced that a "Wetdown and Housing" Ceremony for Tanker 8 is scheduled for November 6th.

Chief Willaford concluded by noting that since the new election of a chairperson, the Charter reflects, "whoever is chair provides the support from their department." No decision was final as to who would replace Ms. Switala or if the Charter needed to be revised.

4. Matt Embrey, Emergency Management Coordinator:
Chief Embrey reported on Hurricane Matthew. He noted it appeared there would be no major impact on Virginia.

Mr. Cebula inquired if personnel are preparing for the storm, specifically because of "saturated grounds that make trees vulnerable to falling."
Chief Embrey advised that County staff is preparing.

Chief Embrey concluded by reporting that personnel would be participating in a Mass Casualty Drill with the Virginia Railway Express on October 8th.

5. Jane Reeve, Director of Information Services:
Mrs. Reeve had no additional information to report.
6. Becky Skebo, 911 Communications Manager:
Mrs. Skebo had nothing to report.
7. Ernest Bartosh, Citizen Representative:
Mr. Bartosh inquired about radar on Lake Anna. Major Skebo responded that he recently presented Louisa County with a map of shore distance between the counties. Mr. Cebula asked for a copy of this map.
8. Troy Skebo, Major:
Major Skebo reported on:
 - Narcan: with the assistance of FREM, the Sheriff's Office has been working on getting their personnel approved to carry, store, and administer Intranasal Narcan.
 - "Heroes against Heroine": this event will be held at the Dominion Raceway on October 15th.

Major Skebo concluded by commenting that it was a "safety issue" when the CAD system went down during the recent K-9 shooting incident.

ADJOURNMENT

There being no further business to discuss, Mr. Cebula made a motion, seconded by Mr. Bartosh, and carried unanimously to adjourn the meeting at 3:45 p.m. The next Public Safety Committee meeting will be held on Wednesday, January 4, 2017 at 2:00 p.m. in the Community Room in the Public Safety Building, 9119 Dean Ridings Lane.