



COMMITTEE MEMBERS PRESENT:

Greg Cebula, Board Member  
Paul D. Trampe, Board Member  
Larry K. Pritchett, Treasurer  
Debbie Williams, Commissioner of Revenue  
Mary Sorrell, Director of Finance  
Mark Cole, Deputy County Administrator

OTHER STAFF MEMBERS PRESENT:

Bonnie Jewell, Budget Manager  
Annette D'Alessandro, Grants Manager  
Jay Cullinan, Deputy Chief FREM  
James Bibens, Sheriff's Office Captain  
Tracy Edwards, Sheriff Program Assistant  
LaShahn Gaines, School CFO  
Tedra Richardson, School Executive Director of Student Support Services  
Kevin Brooks, Parks and Recreation Director  
Darrell Holladay, P&R Maintenance Supervisor

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**Budget Adjustment for the FFY 2014 Assistance to Firefighters Grant Award**

Jay Cullinan, Deputy Chief FREM explained that the County had received funding from the Department of Homeland Security's (DHS) Assistance to Firefighters Grant (AFG) Program for the purchase of two mobile air compressors. The two compressors were purchased at a cost that was less than the approved grant, leaving the grant with a remaining balance of \$5,975 in federal funds and \$597 in local matching funds. Staff submitted a grant amendment request to modify the scope of the project and period of performance in order to utilize the remaining federal funds to purchase 49 portable carbon monoxide gas monitors. The amendment request was approved and funding must be spent by July 13, 2016.

Staff is requesting the Board approval to accept the amendment and approve the necessary budget amendment and appropriation.

On a motion by Mr. Cebula, seconded by Ms. Williams, and passed unanimously with Mr. Trampe absent, the Finance Committee recommended approval of the budget amendment and appropriation.

Mr. Trampe arrived for the meeting.

**Grant Application Request for the FY16 Bulletproof Vest Partnership Program for the Sheriff's Office**

Tracy Edwards, Sheriff Program Assistant, explained that staff would like to submit a grant application under the Fiscal Year 2016 Bulletproof Vest Partnership (BVP) Program to purchase 75 new bulletproof vests for the Sheriff's Office.

The application will request funding to offset the purchase of 75 vests for \$810 per vest. Staff explained that while the grant documentation states it can fund up to 50% of the cost of a vest, the local cost could be more than 50%.

Because legislation for this program places priority on funding jurisdictions with less than 100,000 residents, any remaining funds after all of those applications have been approved is distributed on a pro rata basis to jurisdictions with over 100,000 residents. According to the latest U.S. Census data, Spotsylvania County has an estimated population of 129,188 for 2014. So if any grant funds are awarded, we anticipate the award could be less than 50% of the project costs.

Ms. Sorrell explained that this grant is a good example of the type of grant that will require additional analysis before acceptance is recommended. She explained that depending on the grant award amount we might have to give serious consideration to whether we accept the grant because the grant requires that each vest purchased with BVP funds be tracked in the BVP system via serial number, manufacturer, model, and officer assigned the vest. This additional work may outweigh the grant funding received.

On a motion by Ms. Williams, seconded by Mr. Pritchett, and passed unanimously, the Finance Committee recommended approval of the request to submit the grant application.

**FY 2016 School Categorical Budget Amendment #8 – Request to transfer funding from Debt Service into Instruction/Administration/Transportation to meet requirements of the Individuals with Disabilities Education Act (IDEA)**

LaShahn Gaines, School CFO, explained that there was excess debt service funding in the FY 2016 budget, due to savings generated from the refunding of the GO 2007 bonds and the fees associated with the debt issuance being less than anticipated in FY 2016. She explained that there were various special education needs that needed to be addressed and that the School Board was requesting approval to transfer the excess debt service funding to various other categories to address those issues.

Ms. Gaines explained that after further review of the latest analysis of student and staffing needs, the School Board has approved the realignment of funds to cover student with disabilities needs under the Individual with Disabilities Education Act. Ms. Gaines shared the special education enrollment student count is 3,112 as of April 21st, which is approximately 400 more students than last school year. The Debt Service savings will be reallocated to Instruction to cover social worker contracted services, speech-language contracted services, vision and applied behavior analysis contracted services, to administration to cover Attendance and Health – occupational therapy contracted services, dance therapy contracted services, and psychology contracted services, and to cover transportation for contracted services for transportation of students with disabilities.

On a motion by Mr. Cebula, seconded by Dr. Trampe, and passed unanimously, the Finance Committee recommended approval of the request for the categorical budget amendment and appropriation.

### **Mid-Year Adjustments to FY 2016 Revenues**

Bonnie Jewell, Budget Manager, explained that staff had reported to the Board in the FY 2016 mid-year update that based on collections through February 29, 2016, General Fund year end revenue collections are expected to vary from the currently budgeted estimates by approximately \$3.2 million (1.3%).

Staff is now requesting Board approval to adjust the FY 2016 Budget to reflect the updated projections as noted on the Mid-Year Revision report. Ms. Jewell noted that where appropriate, the revised FY 2016 revenue projections reflected in this report were used to update FY 2017 revenue projections as presented to the Board of Supervisors on March 31.

On a motion by Mr. Pritchett, seconded by Ms. Williams, and passed unanimously, the Finance Committee recommended approval of the budget amendment.

### **Budget Adjustment & Appropriation for Ni River Park Proffer**

Kevin Brooks, Director Parks and Recreation, explained that a proffer in the amount of \$15,000 was received years ago for planning of a future park on Catharpin Road. The Ni River Park project is included in the adopted FY 2017 – FY 2021 CIP with design work planned in FY 2019 and construction planned in FY 2020.

State Code §15.2-2303.2 requires that we begin the work for which the funds were proffered within 12 years of receiving full payment of all cash proffered for a rezoning. The 12 year period ends in July 2016. If we do not begin the work within those 12 years, we are required to forward the proffered cash to the State. To avoid having to remit this \$15,000 to the State, staff requests that a budget adjustment and appropriation be approved to allocate the \$15,000 in proffer funding to begin preliminary design work (site design) for the planned Ni River Park

On a motion by Mr. Pritchett, seconded by Ms. Williams, and passed unanimously, the Finance Committee recommended approval of the budget amendment and appropriation.

### **Other Business:**

### **ADJOURNMENT**

Ms. Sorrell adjourned the meeting.