



COMMITTEE MEMBERS PRESENT:

Larry K. Pritchett, Treasurer
Debbie Williams, Commissioner of Revenue
Ed Petrovitch, Deputy County Administrator
Mary Sorrell, Finance Director

Non-voting members (terms expired December 31, 2016):

Greg Cebula, Board Member
Paul D. Trampe, Board Member

OTHER STAFF MEMBERS PRESENT:

Jay Cullinan, Acting Fire Chief
Greg Leitz, Division Chief FREM
Annette D'Alessandro, Grants Manager
Bonnie Jewell, Budget Manager

Missing/Damaged Radios – Insurance Claim Appropriation

Jay Cullinan, Acting Fire/Rescue Chief, explained that there were three portable and one mobile radios damaged beyond repair. We submitted insurance claims totaling \$15,334 and our insurance company has approved the reimbursement. Staff is requesting the Board's approval to adjust the FY 2017 budget and appropriate the additional insurance revenue.

On a motion by Mr. Pritchett, seconded by Ms. Williams, and passed unanimously, the Finance Committee recommended approval of the budget amendment and appropriation.

Acceptance and Budget Adjustment for the FY 2017 Rescue Squad Assistance Fund Grant for Fire, Rescue and Emergency Management

Greg Leitz, Division Chief FREM, explained that the Virginia Office of Emergency Medical Services (OEMS) awarded Spotsylvania County a grant in the amount of \$53,825 for five video laryngoscopes (\$6,789) and four Stryker Power load lift systems (\$47,036). The grant is a matching grant with the program typically requiring a 50% local match, but sometimes awarding at less than 50%.

The grant application included requests for two other items that were not approved: an EMS Educator position and nine LUCAS 2 CPR Chest Compression Devices. The grant will require a local match and additional funding to complete the equipment purchases for a total of \$57,126, which is available in FREM's FY17 Adopted Budget. If accepted, the award period will run from January 1, 2017 to December 31, 2017 and there are no continuing costs associated with this award.

Division Chief Leitz explained that power load systems will lift and lower the patient and cot into and out of the ambulance, reducing the potential for further injuries to the patient and back injuries for first responders. The video laryngoscopes will enable EMS providers the ability to successfully view the larynx and perform tracheal intubations. The video laryngoscopes can be utilized on children and adults.

Staff is requesting the Board's approval to accept the grant award and to approve the associated FY 2017 budget amendment and appropriation.

On a motion by Mr. Petrovitch, seconded by Mr. Pritchett, and passed unanimously, the Finance Committee recommended approval to accept the grant award and to approve the associated budget amendment and appropriation.

Capital Project Adjustments

Bonnie Jewell, Budget Manager, explained that staff was requesting approval of several project transfers and appropriations related to general capital projects as described below:

- Shifting \$60,000 that was approved in FY 2017 for the time management system from the Capital Projects Fund to the General Fund, as it was approved to cover the on-going maintenance cost for that project, which is not a capital cost.
- A technical budget adjustment to reflect the appropriate accounting for a \$18,966 reimbursement from VDOT related to the Enterprise Wide Fiber Network project.
- A transfer of \$61,286 from the Fire/Rescue Equipment Reserve project to fund the purchase of a new portable lift system for use in the second Fire/Rescue apparatus bay, which currently does not have a lift. The addition of the lift will reduce downtime of Fire/Rescue apparatus and is available at \$1,000 discount, because the lift is already at the Joint Fleet Facility as a loaner while another lift is being repaired. After this transfer, a balance of \$304,013 will remain in the Fire/Rescue Equipment Reserve project.
- The transfer of \$3,873 back to the Sheriff's accumulated forfeiture/seizure funding and the reduction of \$15,492 in State funding for the Sheriff's Portable Telephone System project. The project is complete and this budget amendment will return the \$3,873 remaining in local match funding back to the Sheriff's forfeiture/seizure account and will reduce the \$15,492 remaining in State PSAP grant funding.
- Adjustments to unappropriate and return to the Capital Projects Fund Balance the following funding for projects that are now complete:
 - FY 2017 Replacement Maintenance Vehicles \$1,303
 - FY 2017 Replacement Assessment Vehicles \$1,280
 - Land Information System Upgrade \$41,403

On a motion by Mr. Pritchett, seconded by Ms. Sorrell, and passed unanimously, the Finance Committee recommended approval of the proposed budget amendment and appropriation.

Other Business:

Annette D'Alessandro, Grants Manager updated the Committee on the DMV Selective Enforcement Speed & Alcohol grant opportunities. Grant applications are due on February 28th and staff will be presenting a request to submit a grant application to the Board at their February 14th meeting. Ms. D'Alessandro explained that she and staff from the Sheriff's office had attended a meeting yesterday to get details about the grant opportunity. The Sheriff's office would like to request funding for overtime, radar units, breathalyzers, training, and 120 body worn cameras (BWC). She is working with the Sheriff's office to gather the details necessary for the grant application. She explained that the grant would not cover the cost of the cloud storage for the BWC's.

Ms. Sorrell noted that it is our understanding from conversations with the Sheriff's office and the Commonwealth Attorney that other costs that need to be considered with the implementation of a BWC program include the annual cost of cloud storage (~\$50,000) and the addition of one position in the Commonwealth Attorney's office (\$112,000). The funding of those items will be discussed during the FY 2018 Budget, as the timing of the grant approval and the initial planning processes; including finalizing the BWC implementation plan and public education, will need to occur before the BWC program is implemented.

ADJOURNMENT

Ms. Sorrell adjourned the meeting.