

**COMMITTEE MEMBERS PRESENT:**

David Ross, Board Member  
Paul Trampe, Board Member  
Larry K. Pritchett, Treasurer  
Debbie Williams, Commissioner of Revenue  
Mark Cole, Deputy County Administrator

**OTHER STAFF MEMBERS PRESENT:**

Bonnie, Jewell, Budget Manager  
LaShahn Gaines, Schools CFO  
Phil Trayer, Schools Finance Director  
Gail Crooks, Director Social Services  
Donna Curry, FREM Business Manager

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**Appropriation & Budget Amendment for FY 2019 Revised School Budget Figures Based on Schools' Adopted Revenue Projections**

Bonnie Jewell, Budget Manager, explained that after the Board of Supervisors adopted the FY 2019 budget on April 12, 2018, the Schools adjusted revenue projections for State and Federal funds in the School Operating Fund and they adjusted revenue projections from charges for services in the Joint Fleet Fund as the School Board balanced and adopted its FY 2019 Budget.

She explained that a budget adjustment and appropriation are now necessary to match the County's budget to the budget adopted by the School Board. The proposed budget amendment makes not change to the local transfer to the Schools of \$128,492,093 for FY 2019.

Ms. Jewell explained that this is a usual and customary adjustment which is due to the timing of the various budget adoptions. This proposed adjustment does not include the \$800,000+ in additional State revenue resulting from the final State budget for FY 2019. The adjustment for that \$800,000+ will be considered at a later date.

On a motion by Mr. Cole, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation.

**Capital Projects Budget Adjustments**

Bonnie Jewell, Budget Manager, explained that staff is requesting adjustments to several capital projects as follows:

**General Capital Projects**

- \$44,841 is requested for transfer to the Capital Projects Fund balance from the balance remaining in the completed E-911 Call Handling Upgrade project. This will close the project.
- \$318 is requested for transfer to the Capital Projects Fund balance from the balance remaining in the completed FY 2017 Capital Projects Vehicle Replacement project. This will close the project.

- Two Maintenance vehicles were replaced in FY 2018 as planned, but costs exceeded the capital budget by \$173. Staff requests that \$173 be shifted from the Maintenance division's General Fund budget to cover this slight overage in the vehicle replacement capital project. This will close the project.

#### Utilities Capital Projects

- A transfer of \$4,022 from the completed Motts Run Dam Repairs project to the Utilities Capital Projects Fund balance is necessary to close the project.

On a motion by Mr. Pritchett, seconded by Dr. Trampe and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation.

#### **Budget Adjustment and Appropriation of New Medicaid Expansion Funding and Authorization of Additional Positions**

Gail Crooks, Director Social Services, explained that as part of its FY 2019 budget the state adopted and signed into law the expansion of the state's existing Medicaid program to include additional categories of eligibility. The expansion will increase workloads in local agencies both in volume of applications to be processed and in number of on-going cases to be managed and maintained in compliance with program policy and timeframes. The State's FY 2019 budget, adopted after the approval of Spotsylvania's FY 2019 budget, included increased funding for staffing and operations for local departments of social services to support costs associated with the expansion of the Medicaid program.

Spotsylvania received an additional on-going allocation of \$511,282 for staff and operations with no local match required in FY 2019. In FY 2020 the \$511,282 will require a local match of approximately \$79,200. DSS also requested and was approved by the state to transfer \$70,000 from VIEW purchased services to personnel to fund an additional position to support existing VIEW caseloads and waiting list for VIEW services. The local match for VIEW is already included in the FY 2019 budget and no additional local dollars are required.

Localities have discretion in the specific utilization of the additional allocation of funds associated with Medicaid expansion to include supporting other functions within the agency. DSS is requesting 8.63 FTEs, 4.37 FTEs in direct support of Medicaid expansion; 2.63 for indirect support; and 1.63 for other priority needs in the agency.

Ms. Crooks explained that anticipating the exact number of workers required to support the increase in Medicaid applications and on-going cases is not possible at this time due to limited information on the exact increase in cases the agency will experience, estimates vary from 3,300 to 4,500; the inability to foresee the number of persons who will file applications, the agency currently processes over 5,000 applications per year; and the impact of time required per case with an attached work requirement for Medicaid recipients.

She added that the work requirement is under development by the state and then subject to federal review, therefore not part of the initial expansion deployment in January. The time required to support cases with an attached work requirement will limit the size of the caseload a worker can appropriately and accurately manage but that limitation is not yet known. Based upon current caseloads, worker capacities, and work flow improvement opportunities, the agency is estimating that an additional three Eligibility Workers, one Senior Eligibility Worker, and additional hours for an existing part-time Aide, moving the position to full-time reflect the minimal need for direct support to Medicaid expansion.

Ms. Crooks noted that while the positions have a full-year funding cost of \$560,135, and every effort will be made to fill the positions as quickly as possible upon their approval by the Board of Supervisors (with the exception of the second Self-Sufficiency Worker II pending more information on Medicaid expansion impact on the locality); it is estimated the positions will only be filled for nine months in FY 2019, for a partial year cost of approximately \$417,958 and initial workspace setup costs of about \$30,000. That leaves a balance of approximately \$133,300 in the current year for one-time or limited recurring costs to address existing needs and/or prepare for Medicaid expansion. The agency is reviewing critical areas of service and workplace structure to determine the most appropriate and impactful utilization of these funds, knowing that 98% of the on-going funding will be need to be directed to support full-year costs of the additional positions in FY 2020.

Space for these additional positions is anticipated to be provided through minor renovation and reconfiguration of existing built-out space already in use by Social Services on the first floor at the Merchants Square Building.

On a motion by Mr. Cole, seconded by Mr. Ross and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation.

#### **FY 2018 Insurance Claim Budget Adjustment and Appropriation**

Donna Curry, FREM Business Manager, explained that FREM has made several insurance claims for various incidents. Those claims were approved and FREM is now requesting a budget amendment and appropriation to recognize the Insurance Reimbursement revenue in the FY 2018 Budget.

She provided information about each of the claims as follows:

1. An insurance claim was made to the insurance company for \$5,273.77 in damages to Engine 4; and approved for coverage, less a \$250 deductible.
2. An insurance claim was made to the insurance company for \$2,600.00 in damages to the roof at Station 1; and approved for coverage, less a \$1,000 deductible.

3. An insurance claim was made to the insurance company for \$3,964.00 in damages to a portable radio; and approved for coverage, less a \$1,000 deductible.
4. An insurance claim was made to the insurance company for \$1,490.00 in damages to Ambulance 4-1 and towing cost; and approved for coverage, less a \$250 deductible.
5. An insurance claim was made to the insurance company for \$3,634.00 in damages to Boat 5; and approved for coverage, less a \$1,000 deductible.
6. An insurance claim was made to the insurance company for \$375.00 in towing costs for Engine 5; and approved for coverage.

On a motion by Mr. Cole, seconded by Mr. Pritchett and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation.

**Other Business:**

None.

**Adjournment:**

Ms. Jewell adjourned the meeting.