

**COMMITTEE MEMBERS PRESENT:**

Paul Trampe, Board Member  
Debbie Williams, Commissioner of Revenue  
Mark Cole, Deputy County Administrator  
Mary Sorrell, Finance Director

**OTHER STAFF MEMBERS PRESENT:**

Wanda Parrish, Planning Director  
Annette D'Alessandro, Finance Department  
Major Carter Wells, Sheriff's Office  
Tracy Edwards, Program Assistant Sheriff's Office  
Jay Cullinan, Fire Chief  
LaShahn Gaines, CFO Spotsylvania Schools  
John Lynn, Director of School Safety Spotsylvania Schools  
Rene Daniels, Director of Communications & Community Engagement  
Spotsylvania Schools

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**Budget Adjustment and Appropriation for Externally Funded Consultant Study for Solar Energy Facility**

Wanda Parrish, Planning Director, explained that staff is anticipating contracting for review of and report on various technical aspects of several Solar Energy Facility Special Use Permit applications. She noted the need for reviews of a Decommissioning Plan and Bond Estimate, the Heat Island Effect, and Hydrology Analysis which are estimated to cost \$75,000.

The County has on contract two firms who are able to provide specialized review and analysis of solar energy facilities. sPower has agreed to reimburse the County for costs incurred in these reviews related to its application.

Ms. Parrish noted that sPower has already provided a \$75,000 check and staff is requesting a budget adjustment and associated appropriation to allocate the \$75,000 to the Planning budget to cover the cost to hire the third-party contractors.

She noted that she will work with the contractors to get a more detailed estimate of the costs prior to having them begin the work and that while she expects \$75,000 to sufficiently cover the cost for these reviews, if that is not the case, she would be able to notify sPower to request additional funding should the contractors estimated costs exceed her \$75,000 estimate. If the reviews do not cost the estimated \$75,000, it is her understanding that no reimbursement of the balance is due to sPower.

On a motion by Ms. Williams, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended approval of the requested budget amendment and the associated appropriation.

### **Acceptance, Budget Adjustment and Appropriation for the Fall 2018 School Resource Officer Grant Award**

Tracy Edwards, Program Assistant, Spotsylvania Sheriff's Office, explained that the Department of Criminal Justice Services (DCJS) has awarded Spotsylvania County additional one-time state funds through the School Resource Officer and School Security Officer Incentive Grant Program to establish a new School Resource Officer (SRO) position in an additional elementary school.

This new funding is one-time funding although grant continuation may be considered as state funds are available. Grants were awarded on a competitive basis for one year beginning October 1, 2018 and ending September 30, 2019.

As in previous solicitations, the grant does require a minimum local match as identified in the 2018-2020 Composite Index of Local Ability-to-Pay. Spotsylvania County's rate is 36.27%. Grant funds can only be used to pay for salary and benefits for SRO/SSO positions. Any costs associated with the implementation of the SRO/SSO program above the grant award must be borne by the County, Sheriff's Office, and/or the Schools. The SRO/SSO position must be assigned to one secondary or elementary school and cannot rotate to other schools.

If approved, the Sheriff's Office will receive \$44,028 in grant funds for the first year. The required local match will be \$25,057; however, it is estimated that an additional \$8,436 of local funding will be needed to cover the additional costs associated with mandatory DCJS SRO training, and operating costs for the requested position, bringing the total first year cost to \$77,521, with \$44,028 funded by the grant and the balance of \$33,493 funded locally. It is anticipated that this position will utilize a surplus vehicle.

The local required match is available within the FY19 Adopted Budget. The Sheriff's Office proposes to utilize funding from their existing FY 2019 Adopted Budget and/or asset forfeiture funds to cover the costs of the operating supplies.

On a motion by Mr. Cole, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended acceptance of the grant and approval of the budget amendment and associated appropriation.

### **Grant Award Acceptance & Budget Adjustment for the Federal Fiscal Year 2017 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation**

Tracy Edwards, Program Assistant, Spotsylvania Sheriff's Office, explained that due to multiple ongoing lawsuits that resulted in a nationwide injunction, the U.S. Department of Justice (DOJ) delayed the issuance of FFY 2017 JAG awards until June 2018. The JAG – Local Solicitation program allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. This funding provides agencies with the flexibility to prioritize and place justice funds where they are most needed.

Since the issuance of the FFY 2017 JAG awards in June 2018, there has been a delay in our ability to accept the award due to new rules revising the certifications that were required to be signed by the County Administrator and County Attorney and revised requirements related to federal immigration authorities' access to jails and locality requirements for advance notification of plans to release an inmate wanted on an immigration detainer. Additional information regarding these new requirements was not provided by the DOJ until September 14, 2018.

On October 3, 2018, the County was notified that the grant award documents had to be signed and returned to DOJ by October 5, 2018 otherwise the funding would be deobligated. The award document was signed and returned to the DOJ on October 4, 2018 with the understanding that if the Board of Supervisors did not approve the award acceptance, that a request to de-obligate the award would be submitted to the DOJ.

Under the FFY 2017 JAG award, Spotsylvania County is eligible to receive \$30,237, which was originally intended to be used to pay for storage costs associated with the implementation of a body worn camera (BWC) program. Due to the delay in receiving the FFY 2017 award and to not delay the implementation of the BWC program, the Sheriff's Office utilized funding intended to purchase BWCs to pay for the associated storage costs.

The Sheriff's Office would now like to use the FFY 2017 JAG funds to purchase 23 body worn cameras and 3 transfer stations. The estimated cost for these items is \$30,820. The Sheriff's Office will cover the difference of \$583 through use of their FY 2019 Adopted Budget and/or through the use of their asset/forfeiture funds. A request to revise the original application to use the funding for BWCs instead of associated storage has been submitted to the DOJ for their consideration.

On a motion by Mr. Cole, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended acceptance of the grant and approval of the associated budget amendment and appropriation.

#### **Grant Award Acceptance & Budget Adjustment for the Federal Fiscal Year 2018 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation**

Tracy Edwards, Program Assistant, Spotsylvania Sheriff's Office, explained that under the FFY 2018 JAG award, Spotsylvania County is eligible to receive \$28,834. The Sheriff's Office would like to use the FFY 2018 JAG funds to purchase 22 body worn cameras and 3 transfer stations. The total cost of these items is \$29,675. The \$841 balance will be funded locally from funding approved within the Sheriff's FY 2019 Adopted budget.

On a motion by Ms. Williams, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended acceptance of the grant and approval of the associated budget amendment and appropriation

**Budget Adjustment and Appropriation for the Acceptance of the FY 2019 Virginia State Police Internet Crimes Against Children Task Force Sub-Award for the Sheriff's Office**

Tracy Edwards, Program Assistant, Spotsylvania Sheriff's Office, explained that the Department of Criminal Justice Services (DCJS) has selected the Virginia State Police (VSP) to oversee the Northern Virginia/District of Columbia (NOVA/DC) Internet Crimes Against Children (ICAC) Task Force.

VSP received funding through DCJS to provide for reimbursement of expenses associated with investigations and prosecutions of internet crimes against children. The VSP has appropriated a sub-award of \$12,000 to the Spotsylvania County Sheriff's Office. The Sheriff's Office has opted to spend these funds on overtime, associated fringe benefits, and on technological equipment.

She explained that the grant will provide \$10,110 to cover the cost of overtime and associated fringe benefits of FICA, Medicare and workers' compensation for ICAC investigations. The remaining \$1,890 of this funding will be spent on five iPads and two years' worth of AppleCare protection for the devices, which will be used in ICAC investigations.

All expenses associated with this project are specifically and exclusively related to the NOVA/ICAC Task Force's overall mission of combating internet crimes against children. There is no local match requirement and no requirement to continue to fund the program after the grant award expires.

Major Carter Wells, Sheriff's Office noted that this program has proven successful, leading to multiple arrests associated with internet crimes against children in the past.

On a motion by Ms. Williams, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended acceptance of the grant and approval of the associated budget amendment and appropriation.

**Grant Award Acceptance for the FFY18 BJA STOP Violence Threat Assessment and Technology Reporting Program**

Annette D'Alessandro, Grants Manager, explained that the Department of Justice has issued a new grant program under the Student, Teachers, and Officers Preventing (STOP) School Violence Act Program. The purpose of this program is to improve efforts to reduce violent crime through the creation of school threat assessment teams and the use of technology to anonymously report suspicious activity regarding school violence. Eligible applicants for this funding are limited to states, units of local governments, and federally recognized Indian tribes. Funded applicants can subaward funds to local educational agencies and/or nonprofits.

Under the Technology and Anonymous Reporting Category, proposed projects must establish an anonymous reporting system available via mobile phone, hotline, or website that will enable students, teachers, faculty, and community members to anonymously identify school threats. Where feasible, the system can also be utilized as

an incident response and management notification system. Federal funds cannot exceed 75% of the total costs of the project while the remaining 25% is the required local match.

Rene Daniels, Spotsylvania County Schools, noted that the grant application included a request to fund a platform that will provide an anonymous tip line, provide an alert tool for every staff member in the school, provide 2-way communication between the schools and first responders, provide an accountability and unification tracking system, and provide resources for safety education and training.

Ms. D'Alessandro noted that the County was one of 68 applicants nationwide to receive approval. The grant will provide up to \$95,472 in Federal funding over a three-year period, with the local cost being up to \$31,824 for that same period. The bulk of the cost (up to \$40,000 each year) will be for the purchase of the communication system, with the balance for travel and lodging expenses for a maximum of three people to attend training in Washington D.C. If the acceptance of the award is approved by the Board, at the conclusion of the grant period, the Spotsylvania County School Division will include sustainment costs for the project in their annual Instructional Technology budget submissions.

The award requires that several special conditions must be met before any funds can be obligated or expended. One of these conditions is that the County will be required to enter into a subaward agreement with the Schools. Once all of the special conditions have been met, the subaward agreement, budget adjustment, and appropriation will be presented to the Board of Supervisors for their consideration. Dependent upon final approval by the Department of Justice, these funds may not be received until next school year.

On a motion by Dr. Trampe, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended acceptance of the grant.

#### **Grant Application Request for the FFY 2018 Assistance to Firefighters Grant Program)**

Jay Cullinan, Fire Chief, explained that the Department of Homeland Security's (DHS) FFY 2018 Assistance to Firefighters Grant (AFG) Program provides financial assistance to localities to enhance the safety of the public and firefighters.

Grants are awarded on the basis of need through a competitive, peer-reviewed process. Awarded grants will have a 12-month period of performance. Grant funds cannot be used to supplant, but must instead supplement local funds. The deadline for submission of grant applications is October 26, 2018.

Fire, Rescue and Emergency Management (FREM) would like to submit a grant application seeking federal funds in the amount of \$158,956 to purchase and install two extractors for Fire and Rescue Stations 7 and 9 and eleven dryers, one for each of the eleven fire and rescue stations. If funded, this project will provide the necessary resources to clean and dry turnout gear in all fire and rescue stations. Having this

equipment will reduce the risk of contamination created by moving gear to other stations for cleaning and will also extend the life of the gear. Additionally, this will lead to operational efficiency by reducing the need to transport gear to other stations for cleaning purposes and returning the employees' gear to a useable status in a timelier manner. AFG considers extractors and dryers as high priority items for funding.

Ms. Williams asked how FREM would address the disposal of the dryers that are currently located at the stations. Mr. Cullinan replied that those units would be maintained to address the need to clean large loads of bedding and blankets/sheets used for transport.

If the application is awarded and accepted by the Board of Supervisors, the County would then be required to provide a ten percent (10%) local match of the amount awarded or \$15,896 for a total project cost of \$174,851. This cost also includes utility installation at Fire and Rescue Stations 7 and 9.

Chief Cullinan explained that the local match would come from FREM's Aid to Locality funding, a source that FREM had considered to fund 100% of the cost for this equipment. By leveraging the Aid to Locality funding with the AFG opportunity, FREM is able to purchase the equipment at a much less cost to the County.

On a motion by Ms. Williams, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended approval to submit a grant application under the FFY 2018 AFG Program.

**Other Business:**

**Adjournment:**

Ms. Sorrell adjourned the meeting.