

**COMMITTEE MEMBERS PRESENT:**

David Ross, Board Member
Paul Trampe, Board Member
Mark Cole, Deputy County Administrator
Larry Pritchett, Treasurer
Debbie Williams, Commissioner of Revenue
Mary Sorrell, Finance Director

OTHER STAFF MEMBERS PRESENT:

Annette D'Alessandro, Grants Manager
Bonnie Jewell, Budget Manager
Tim Bryner, First Sergeant Sheriff's Office
Tom Rumora, Director of Economic Development and Tourism
Debbie Sanders, Deputy Director of Economic Development and Tourism
Ed Petrovitch, Deputy County Administrator
Jay Cullinan, Fire Chief

De-Appropriation of the FY 2018 Highway Safety Grant Program Selective Enforcement for Alcohol and Speed

Tim Bryner, First Sergeant Sheriff's Office, explained that the Virginia Department of Motor Vehicles (DMV) issued a grant award totaling \$116,050 for the Spotsylvania County Sheriff's Office, which was appropriated to meet strategic highway safety goals related to selective enforcement for alcohol for the federal fiscal year 2018 (October 1, 2017 through September 30, 2018). The funds were utilized to provide overtime hours for selective enforcement for alcohol on primary or secondary roadways, to send several law enforcement personnel to the 2018 Mid-Atlantic DUI Conference, and to purchase portable breath tests and radar units. The unspent balance remaining from the grant award is \$5,061 and the Sheriff's Office is requesting approval to de-appropriate those funds as the grant award has expired and no additional grant funds can be obligated or expended.

The Virginia Department of Motor Vehicles (DMV) also issued a grant award totaling \$52,200 for the Spotsylvania County Sheriff's Office, which was appropriated to meet strategic highway safety goals related to selective enforcement for speed for the federal fiscal year 2018 (October 1, 2017 through September 30, 2018). The funds were utilized to provide overtime hours for selective enforcement for speed on primary and secondary roadways. The unspent balance remaining from the grant award is \$4,970 and the Sheriff's Office is requesting approval to de-appropriate those funds as the grant award has expired and no additional grant funds can be obligated or expended.

Selective enforcement activities for both grants were partially restricted to days and times coinciding with those periods when these incidents most frequently occurred in the past.

On a motion by Mr. Pritchett, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended approval of the de-appropriation of the unspent Highway Safety Grant funding for both Alcohol and Speed.

Budget Adjustment and Grant Award Acceptance for the FY 2019 Rescue Squad Assistance Fund for the Sheriff's Office

Tim Bryner, First Sergeant Sheriff's Office, explained that the Virginia Office of Emergency Medical Services (OEMS) offers competitive funding through its Rescue Squad Assistance Fund (RSAF) Program.

The Sheriff's Office submitted a grant application requesting \$5,450 in grant funds to purchase five new Lifepak 1000 AED kits. This project will allow the Sheriff's office to purchase additional AEDs for patrol inventory which will allow all patrol deputies, on any given shift, the ability to be equipped with an AED in their vehicle. The requested AEDs are compatible with the life support devices used by the Department of Fire, Rescue, and Emergency Management (FREM). If compatible devices are used by the Sheriff's Office and FREM the agencies should be able to provide better patient care and have a quicker response time on the scene.

On January 3, 2019, the Sheriff's Office was notified that its grant application for \$5,450 was approved to purchase five AEDs. The grant requires a 50% local match of the total project costs, or \$5,450, which the Sheriff's Office will meet through the use of their FY19 Adopted Budget.

On a motion by Ms. Williams, seconded by Mr. Pritchett and passed unanimously, the Finance Committee recommended approval of staff's request for acceptance of the grant award; approval of associated budget amendment and associated appropriation and approval of the updated resolution for the OEMS' online grant application system.

Approval of Budget Amendment & Appropriation for Development of EDA-Owned Industrial Site at Former GM Plant

Bonnie Jewell, Budget Manager explained that staff is seeking the Board's approval of a budget amendment and appropriation to fund the cost of improvements to the "back 40" property. The funding will be used to construct an access road to include curb and gutter; extend water and sewer to the "back 40" property; demolish certain existing site structures such as a rail spur and water tank; and provide other miscellaneous site work. The total cost is estimated at \$2.2 million, however the access road itself will be built via a \$650,000 State Economic Development Access Program grant to the County which requires a \$150,000 local match.

She explained that the \$1.4 million balance of the site improvement project is currently budgeted within the capital project previously approved for "back 40" site improvements to support this work. However, a budget adjustment and appropriation are necessary to budget for the grant portion of the County-administered project as

well as to appropriately redistribute the local share of the budget for the project between the Capital Projects Fund, EDO Fund and Utilities Capital Projects Fund based on the various facets of the project.

Tom Rumora, Director of Economic Development and Tourism explained that Economic Development worked for 6 years to find a sophisticated industrial company to redeploy the former General Motors plant on Tidewater Trail. The buyer did not need the "back 40" acres and ultimately conveyed that acreage to the Spotsylvania Economic Development Authority. The EDA wishes to develop the property for jobs and revenue purposes, and in order to do so must address infrastructure and parcel access issues with County Board support.

On a motion by Dr. Trampe, seconded by Mr. Ross and passed unanimously, the Finance Committee recommended approval of the proposed updates to the Procurement Policy.

Other Business:

Update on DMV Selective Enforcement Grant Application

First Sergeant Tim Bryner, Sheriff's Office and Annette D'Alessandro, Grants Manager explained that the DMV selective Enforcement program will be accepting grant applications in February. Both First Sgt. Bryner and Ms. D'Alessandro attended a meeting on January 15th to go over details about the grant application process, however, the Sheriff's office does not yet have a budget developed for this grant. Because the applications are due in February, we will not have time to bring the application to the Finance Committee for their review and approval, prior to Board review. First Sgt. Bryner gave a general review of the types of items that the Sheriff plans to seek funding for through this grant opportunity. Ms. D'Alessandro explained that staff was planning to submit the application request to the Board at their February 12, 2019 meeting. Finance Committee members were comfortable with this plan.

Impact of the Federal Government Shutdown to Spotsylvania County

Annette D'Alessandro, Grants Manager provided information on the impact of the Federal Government shutdown on Spotsylvania County relative to grant funding. Ms. D'Alessandro noted that the County has multiple federally funded grants and subawards through the Departments of Homeland Security, Housing and Urban Development, Transportation and Justice which will be impacted due to the shutdown.

The impacts vary from one agency to another, but we have received notification that if the shutdown continues it could impact the timing of our grant reimbursements. Because most of our grants are funded on a reimbursement basis, Mr. Cole asked if we could hold off on some of the grant purchases, until the Federal Government reopens. Ms. D'Alessandro explained that we could do that for some, but not others and there was specific conversation about the concern with delaying the hiring of SAFER funded firefighters.

Staff will provide a Board Communication summarizing the impact of the Federal Government shutdown relative to County grant funding, Social Services funding and School funding.

Adjournment:

Ms. Sorrell adjourned the meeting.