

**COMMITTEE MEMBERS PRESENT:**

David Ross, Board Member
Paul Trampe, Board Member
Larry K. Pritchett, Treasurer
Mark Cole, Deputy County Administrator
Mary Sorrell, Finance Director

OTHER STAFF MEMBERS PRESENT:

Bonnie Jewell, Deputy Director of Finance for Budget
Annette D'Alessandro, Grants Manager
Matt Embrey, Division Chief – Emergency Management, Logistics
Tom Rumora, Director of Economic Development and Tourism
Erika Snodgrass, Program Assistant Sheriff's Office
Justin Woodard, First Sergeant Sheriff's Office

Fire Rescue Insurance Claim Appropriation

Matt Embrey, Division Chief – Emergency Management, Logistics, explained that the County had received insurance claim reimbursements totaling \$100,360 towards the costs of repairs stemming from nine incidents occurring to Fire/Rescue-operated property during FY 2019. He noted that \$74,315 of this is attributable to one incident in which a fire engine was involved. With the exception of this fire engine, all of the units have been repaired. The fire engine is still in the process of being repaired. Staff is requesting that these funds be budgeted and appropriated to pay for the insurance portion of the necessary repairs.

Dr. Trampe asked if this was an unusual number of incidents. Matt Embrey replied that it was not an unusual number and that in only two of the incidents were Fire/Rescue staff at fault.

On a motion by Mr. Pritchett, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation for the Fire Rescue Insurance Claims.

Adjustments to FY 2019 Revenue Budgets to Match Mid-Year/Third Quarter Projections

Bonnie Jewell, Deputy Director of Finance for Budget, explained that the Mid-Year/3rd Quarter report that was presented in early April noted several revenue accounts for which the FY 2019 projection varied from the amount budgeted. Staff is requesting the Board's approval to adjust the budget to reflect these projections, so that official reports will reflect the appropriate estimates determined in the mid-year/third quarter report.

On a motion by Dr. Trampe, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation to match Mid-Year/Third Quarter revenue projections.

Approval of Budget Adjustment and Appropriation Necessary for the Payoff of Debt for the Transfer of Southpoint Building

Bonnie Jewell, Deputy Director of Finance for Budget, explained that a separate item planned for the Board's August 13, 2019 agenda recommends approval of the transfer of the EDA-owned "Southpoint Building" to the County. The transfer, if approved, would necessitate payoff of the remaining balance on the note issued to originally purchase the property. A budget adjustment would be necessary to allocate an appropriate amount of funding to accomplish this payoff.

If the Board were to approve the transfer of the property and the transaction were to close by December 2019, Finance staff expects the total remaining principal and interest due on the note to be no more than \$120,000.

\$61,748 is currently budgeted in the EDO Fund budget for FY 2020 to pay the principal and interest due in FY 2020 in accordance with the original note payment schedule. The attached budget adjustment shifts \$58,252 from the General Fund contingency to be added to the amount already budgeted. This would bring the total budget to the anticipated \$120,000 full payoff amount.

Tom Rumora gave a brief history on the EDA's purchase of the Southpoint Building and explained that the County retaining ownership of the building would provide assurance that the space would remain available to the County for the Registrar's office and the Visitor's Center usage.

On a motion by Mr. Pritchett, seconded by Dr. Trampe and passed unanimously, the Finance Committee recommended approval of the budget amendment and associated appropriation necessary to pay off the debt for the transfer of the Southpoint Building.

Mr. Ross arrived.

Adoption of the Spotsylvania County Grant Subcontracting and Subrecipient Policy

Annette D'Alessandro, Grants Manager, explained that in order for the County to subaward federal funds to another entity the County is required to have a policy for the assessment, issuance, monitoring and closeout of subawarded grant funds which meets current federal requirements. While the County has had only one previous subaward (which was done at a time prior to the current Federal regulation regarding subawards) the County currently has a grant award in which federal funds need to be subawarded to the Spotsylvania County Public Schools.

Ms. D'Alessandro provided the Finance Committee with a summary of the proposed policy and explained that the policy being presented today is a draft policy that still requires review by the County Administrator and the County Attorney.

Ms. D'Alessandro explained that she is requesting that the Spotsylvania County Grant Subcontracting and Subrecipient Policy be adopted in order to allow the County to proceed with the subawarding of federal grant funds to the Schools.

On a motion by Mr. Ross, seconded by Mr. Cole and passed unanimously, the Finance Committee recommended submission of the Spotsylvania County Grant Subcontracting and Subrecipient Policy to the Board for approval, pending review by the County Administrator and the County Attorney.

Appropriation and Approval of a Resolution and Subaward Agreement to the Spotsylvania County Schools for the FFY18 BJA STOP Violence Threat Assessment and Technology Reporting Program Grant Award

Annette D'Alessandro, Grants Manager explained that the Board of Supervisors accepted the Student, Teachers, and Officers Preventing (STOP) School Violence Act Program grant award in November 2018. The purpose of this grant award is to improve efforts to reduce violent crime through the creation of school threat assessment teams and the use of technology to anonymously report suspicious activity regarding school violence. The School was not eligible to apply directly for the Grant, so the County applied for the grant, because funded applicants can subaward funds to local educational agencies and/or nonprofits.

Under the Technology and Anonymous Reporting Category, funded projects must establish an anonymous reporting system available via mobile phone, hotline, or website that will enable students, teachers, faculty, and community members to anonymously identify school threats. Where feasible, the system can also be utilized as an incident response and management notification system.

The Schools will be implementing a platform that will provide an anonymous tip line, provide an alert tool for every staff member in the school, provide 2-way communication between the schools and first responders, provide an accountability and unification tracking system, and provide resources for safety education and training. The program requires that the budget include travel and lodging expenses for a maximum of three people to attend mandatory training in Washington D.C.

The grant award required that special conditions be met before the grant funds can be obligated. While most of the special conditions have been lifted with the submission of required documents, there are still two items for which we are awaiting approval. Those special conditions must be met before any grant funds can be obligated or expended. It is our hope that the special conditions will be met in time to place this item on the Board's August 13th agenda.

Once the subaward agreement is in place, the County will appropriate an additional \$94,851 in grant funding to the Schools. The Spotsylvania County Schools will provide the 25% local match requirement of \$31,617. It is anticipated that this will be met through the use of their annual School Division Adopted Budget – Instructional Technology. The County is still waiting for final confirmation from the Schools as to which

school account will be used. The County will retain and appropriate \$622 of the grant award to send one County employee to the mandatory training and will be required to provide \$206 as the local match portion which will be met through the FY 2020 Adopted Budget.

The grant award operates on a reimbursement basis and will expire on September 30, 2021. At the conclusion of the grant, the Spotsylvania County School Division will include sustainment costs for the project in their annual Instructional Technology budget submissions.

On a motion by Mr. Cole, seconded by Mr. Ross and passed unanimously, the Finance Committee recommended approval of the resolution and sub award agreement to the Spotsylvania County Schools for receipt of grant funding from the FFY18 BJA STOP Violence Threat Assessment and Technology Reporting Grant award program, contingent upon the County Attorney's review and all special conditions being met.

Other Business:

Virginia Telecommunication Initiative Grant Application

Annette D'Alessandro, Grants Manger, briefly discussed the VATI grant opportunity. It is believed that up to two separate grant applications could be submitted in which the County will partner with two different Internet Service Providers (ISP). The grant applications would seek to provide internet service to unserved or underserved areas of the County. At this time, the details and budgets for these applications are not known; however, staff plans to include the details related to this grant opportunity at the August 13, 2019 Board of Supervisors meeting since the grant applications are due on September 3rd. Although the VATI program requires a local match, it is anticipated that the local match will be provided by the ISPs.

DCJS Justice Assistance Grant Opportunities

Annette D'Alessandro, Grants Manager, briefly discussed the two available JAG opportunities that DCJS is offering. The Sheriff's Office wishes to apply under the first opportunity for \$150,000 to be used for associated overtime and fringe benefits for drug interdiction efforts. If approved, the grant would provide approximately 3,475 hours of overtime over 18 months.

The Sheriff's Office also wishes to apply for funding for three canines under the second opportunity, which prioritizes applications from smaller law enforcement agencies. Ms. D'Alessandro stated that additional clarification has been requested from DCJS to determine if the canines would be an eligible cost under the program. If the canines are not an eligible cost, the Sheriff may seek this grant funding for other eligible items.

First Sgt. Woodard discussed the increased impact that fentanyl, heroin, methamphetamines, and other drugs have had on the Spotsylvania County community.

Since the grant applications are due on August 9th, and there are no Board Meetings until August 13th, there is insufficient time to take these items to the Board to request permission to apply. Staff wanted to make the Finance Committee aware of the two grant opportunities and let them know that they will be seeking County Administration's approval to bypass the Finance Committee and the Board to apply for this grant within the grant deadline.

There was a discussion about the possibility of having the Board Chair sign a letter expressing support of these applications. Ms. D'Alessandro will work with County Administration to get that letter drafted and signed.

Adjournment:

Ms. Sorrell adjourned the meeting.