

CITIZEN'S BUDGET REVIEW COMMITTEE  
Meeting Minutes – 7-16-2018  
Holbert Building – Board of Supervisors Meeting Room

**Member present:**

Scott Phelps (Alt. Courtland)  
Amanda Blalock (Berkeley)  
Dave Troyer (Alt. Chancellor)  
Greg Bell, Chair (Lee Hill)  
Tim Bryner, Secretary (Livingston)  
Kimberly Bowan Pomatto (Alt. Battlefield)  
Samuel Johnson (Alt. Berkeley)  
Shawn Davis, Vice Chair (Salem)  
Kathryn Dennis (Chancellor)

**Call to order:** 6:37 PM

**Pledge:** Samuel Johnson

**Invocation:** Shawn Davis

**Meeting Minutes for May 18, 2018:**

Tabled to double check attendance.

**New Business:**

Greg Bell wanted to get on the Board of Supervisors meeting agenda. Asked to be put on the agenda for August 14 Board of Supervisors meeting.

Kathryn Dennis brought up that we have been tasked by the Board of Supervisors to look at the county departments in relation to state and federal mandates. Mary Sorrell advised Yakabouski wanted CBRC to look at departments by department approach and to focus on non-mandated items and then look at efficiencies in mandated or non-mandated things.

Amanda Blalock gave an update on the Parks and Recreation meeting. She got copies of the annual report. She got copies of the budget preparation worksheet.

Samuel Johnson also provided information on the Parks and Recreation meeting. Concentrated on working with schools. Parks and Recreation has an agreement with schools. Parks and Recreation helps schools out (ex: soccer fields, irrigation on fields); do more at elementary and middle schools the most; do nutrient program at Chancellor and Battlefield Middle School. If Parks and Recreation uses fields they do maintenance on them. Do most of work at John J. Wright facility. Save about \$25,000 on field preps. Banners not working out for them; Greg Bell spoke on this briefly. Stars and Stripes and movie nights, pay schools for those services. There are permits for reservoirs and cheaper for county residents. Overall, Parks and Recreation is in good shape but could use more maintenance staff due to county growth. Most of funding is local except litter program is grant funded.

Amanda Blalock mentioned Parks and Recreation are in the process of doing MOU with schools. This has never been done before. MOUs make things black and white and can be implemented into a strategic plan. The CBRC needs to ask for a draft of the MOU once approved.

Amanda Blalock mentioned the Joint Maintenance Facility as an example of a collaborative effort.

Amanda Blalock mentioned Parks and Recreation did lose one position through attrition.

Samuel Johnson spoke on some of the mowing done. Patriot Park needs special equipment.

Amanda Blalock mentioned \$1500 to rent a screen for community movies but bought one to save money.

Amanda Blalock mentioned Parks and Recreation is continuously looking for ways to save.

Greg Bell brought up Parks and Recreation charging fees.

Samuel Johnson mentioned Parks and Recreation handles 92 sites.

Kathryn Dennis mentioned: Many fees haven't increased in years, even football even though costs have increased. She feels there should be some revenue sharing when school fields are used. She feels MOU is a great thing. She also spoke about scholarships.

Amanda Blalock agreed to do some follow-up with Parks and Recreation.

Amanda Blalock mentioned groups do pay for janitorial services if they aren't already working. Also if kitchen used there is a charge for a Sodexo employee. No charge for electric but do pay a rental fee.

Shawn Davis mentioned contracts that schools have.

Clarification was made by Amanda Blalock that need to look into revenue sharing reference fields rented to private organizations through Parks and Recreation that use school fields.

Greg Bell spoke about participation rates going down and fees going up.

Amanda Blalock and Greg Bell spoke about scholarships.

The topic of the meeting minutes for the June 18, 2018 was brought back up once attendance was verified. An amendment was proposed to change the name of Samuel Jackson to Johnson. Kathryn Dennis motioned to approve the amended minutes and Shawn Davis seconded the motion. The motion passed unanimously.

### **Old Business:**

Greg Bell brought up speaking with Kathryn Dennis about the Social Services Advisory Board.

Kathryn Dennis wasn't aware of the CBRC recommendations for Social Services. Kathryn Dennis briefed CBRC on what the Social Services Advisory Board does.

Mary Sorrell spoke on what the Social Services Advisory Board has done and that there is no limit.

Greg Bell brought up the page 271 organizations (in the county budget).

Kathryn Dennis clarified that Ticket to Work dealt more with the Department of Social Services and not the Social Services Advisory Board.

Greg Bell felt it might not be appropriate then to meet with the Social Services Advisory Board.

Greg Bell still felt still felt that it was appropriate for these organizations to look for other funding sources beyond the county; he understood they get other funding.

Greg Bell was interested in what total revenue these organizations are getting from entities outside the county, maybe this could mean the county could contribute less, if appropriate.

Kathryn Dennis mentioned to Greg Bell to come to the Social Services Advisory Board meeting. Kathryn Dennis will e-mail Greg Bell dates reference presenting information on Ticket to Work.

Kathryn Dennis brought up the Board of Supervisors direction mandates and asked Amanda Blalock regarding Parks and Recreation and they are totally locally funded.

Shawn Davis brought up the August meeting of the Board of Supervisors and recommended a written report and presentation at the September meeting on Social Services.

Shawn Davis wants the CBRC to present the process of what CBRC has done and ask the Board of Supervisors if there are departments they want CBRC to look at in priority, in addition to Social Services and Parks and Recreation. Amanda Blalock likes the clean steps and agrees with Shawn Davis.

**Motion to Adjourn:**

Shawn Davis motioned to adjourn the meeting and Amanda Blalock seconded. The meeting adjourned at 7:35 PM.