

**Minutes**  
**Spotsylvania County Community Policy and Management Team**  
**December 20, 2017**

Attending:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Tedra Richardson, SCPS     | <input type="checkbox"/> Greg Benton, Board of Supervisors          |
| <input checked="" type="checkbox"/> Ben Nagle, Office on Youth | <input checked="" type="checkbox"/> Dana Humphry, Health Department |
| <input checked="" type="checkbox"/> Vince Butaitis, DJJ        | <input type="checkbox"/> Mary Lyons, Private Provider               |
| <input checked="" type="checkbox"/> Gail Crooks, DSS           |   |
| <input checked="" type="checkbox"/> Jane Yaun, RACSB           | <input checked="" type="checkbox"/> Erica Mann, CSA Program Admin.  |

- I. Call to Order
- II. Review of minutes. Motion to approve minutes by B. Nagle, 2<sup>nd</sup> by T. Richardson.
- III. Items of Business
  - a. Discussed 2018 schedule.
  - b. Long Range Plan, reviewed six items. Determined there is some resolution on special education item, CPMT tabled further discussion.
- IV. Old Business
  - a. Administrative Review Panels for fostering futures began.
  - b. Reviewed work session. Decided plan to meet on January 8 to complete workbook for OCS audit.
- V. MDT update provided by E. Mann. Reviewed request for increased communication between foster care unit and special education staff.
- VI. Financial Report. E. Mann presented report.
  - a. 149 children in foster care, caseloads are at about 20. Target caseload of 12, discussion of staff attrition.
- VII. Closed Meeting. Motion to enter closed session by B. Nagle, 2<sup>nd</sup> by V. Butaitis.  
Reconvene – Chairperson announces that the CPMT is returning to open meeting.  
Certification of closed meeting – chair calls for a certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. All vote aye.  
Motion to approve cases as reviewed and consent agenda by G. Crooks, 2<sup>nd</sup> by J. Yaun. B Nagle abstained. All vote aye.
- VIII. Adjournment at 2:48pm.