

Minutes
Spotsylvania County Community Policy and Management Team
February 22, 2018

Attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Tedra Richardson, SCPS | <input type="checkbox"/> Board of Supervisors Representative |
| <input checked="" type="checkbox"/> Ben Nagle, Office on Youth | <input checked="" type="checkbox"/> Stephanie Kahrs, Health Department |
| <input type="checkbox"/> Vince Butaitis, DJJ | <input type="checkbox"/> Mary Lyons, Private Provider |
| <input checked="" type="checkbox"/> Gail Crooks, DSS | |
| <input checked="" type="checkbox"/> Jane Yaun, RACSB | <input checked="" type="checkbox"/> Erica Mann, CSA Program Admin. |

- I. Call to Order
- II. Review of minutes. Motion to approve minutes by B. Nagle, 2nd by J. Yaun.
- III. Items of Business
- IV. Old Business
 - a. Discussed progress/findings from work on OCS Workbook. Case reviews were found to be compliant. Hand out of areas where there could be improvement; identified some areas for more refinement. Financial disclosure forms are due in February; county contingency plan is still in progress. IT plan- state implements technology, can look at use electronic records, warrants clarification from OCS. Communication with stakeholders, question if there is a way to educate others in community. Monitoring, difficult to identify performance measures- CANS is one degree of monitoring. G. Crooks discussed broad use of CANS, varied services and influences. Potential to use a case manager survey. Discussion of training for CPMT members/CSA staff, training plans. Questionnaires to be done annually at fiscal year change in chair. There could be benefit to FAPT performing case reviews. B. Nagle reported on case review section. Quality improvement plan needs to be completed by next week, B. Nagle motioned to utilize findings as presented, 2nd by G. Crooks. At next CPMT actions with timelines to be added with Quality Improvement Plan.
- V. MDT update. Has two family meetings, reviewed cases of students transitioning in and out of private day schools or graduating.
- VI. Financial Report. E. Mann presented report. Costs are continuing as expected, foster care count 153. Discussion of caseload, growing demands on agency, space.
- VII. Closed Meeting.

Reconvene – Chairperson announces that the CPMT is returning to open meeting.

Certification of closed meeting – chair calls for a certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. All vote aye.

Pull cases

2- G. Crooks motioned for CPMT to suspend with good cause the return home requirement, a standard element of parental agreements, 2nd by B. Nagle.

4- B. Nagle motioned that case manager be directed that CPMT strongly encourages a locked facility and only at the recommendation of the judge would consider an unlocked facility, 2nd by G. Crooks. G. Crooks motioned to approve consent and review agenda and residential placements, 2nd by J. Yaun. B. Nagle abstained.
- VIII. Adjournment at 3:45pm.