

Minutes
Spotsylvania County Community Policy and Management Team
January 31, 2019

Attending:

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| <input checked="" type="checkbox"/> Tedra Richardson, SCPS | <input checked="" type="checkbox"/> Gary Skinner, Board of Supervisors |
| <input checked="" type="checkbox"/> Ben Nagle, Office on Youth | <input type="checkbox"/> Dana Humphry, Health Department |
| <input type="checkbox"/> Vince Butaitis, DJJ | <input checked="" type="checkbox"/> Mary Lyons, Private Provider |
| <input checked="" type="checkbox"/> Gail Crooks, DSS | |
| <input checked="" type="checkbox"/> Sharon Killian for Jane Yaun, RACSB | <input checked="" type="checkbox"/> Erica Mann, CSA Program Admin. |

- I. Call to Order at 2:04 pm.
- II. Review of minutes. Motion to approve minutes by G. Skinner, 2nd by B. Nagle. G. Crooks and M. Lyons abstained. All in favor.
- III. Items of Business
 - a. Community Needs Assessment- B. Nagle reported the Community Collaborative agreed to collect a community needs assessment for Promoting Safe and Stable Family Funds. Requires the sign off from CPMT, funds are distributed by the state through prevention services at local Departments of Social Services. G. Crooks discussed that funds remain the same for 5 years, based on the needs assessment. B. Nagle reports it is difficult to do within a locality, done as a region- timeline is only two and a half months. Decided to move forward, CPMTs could object. Have received multiple responses, people need to respond by February. 7. There will be a meeting held on February 15 which will be open and CPMT members are encouraged to participate. B. Nagle will summarize results to localities. T. Richardson asked if more resources could come from this process, B. Nagle said that funds could be re-allocated; state estimates increase in Spotsylvania by \$10,000.
 - b. Discussion of utilization review in regard to local copayment policy. E. Mann reported on inquiry regarding policy as case management (with CSB) is exempt. B. Nagle asked if ICC has a copayment, which E. Mann indicated it would. Discussion by G. Crooks that is a small population of people and would have smaller impact, varying degree of same type and would have smaller impact of case management. E. Mann to draft policy to exclude utilization review. G. Skinner asked about the financial impact and how it would impact the program. Discussion that it would impact parents, not in cases of foster care. There is a process in which families can appeal their financial contribution, it could amount to \$100 of a monthly \$5,000 per expenditure for child for example. G. Crooks reported the case support contract will need to be reexamined.
 - c. E. Mann presented consent for sharing information form for review and revisions. B. Nagle indicated checkboxes need to be blank, not prechecked and discussion that the attorney could review it. Discussed whether it should be on letterhead, and S. Killian reported substance abuse diagnosis information is not listed- requirement by law to be specifically stated for sharing information. Specific vendors are not listed, E. Mann inquired whether it should be specified; other agencies do list. It should be a two person process. B. Nagle said the date of expiration needs to be specific date written in, not just one year from signature. E. Mann to change to letterhead and add changes.
- IV. MDT update, there was only one case which was a CHINs, lower attendance.
- V. Financial Report. E. Mann presented report. Current projection 10.3 million. G. Skinner asked about projected percentage of total expenditures as IEP placements, which is currently about 56%. Discussion that foster care count is down to 139. G. Crooks stated DSS has started counting how many cases are diverted from foster care, monitoring what is being done on the front end. G. Crooks reported on change in policy from October 2018 that prohibits DSS from going to homes without validated complaints. Need to determine validity of complaint prior to sending a response. Discussion of intake line and difficulty with CPS complaints. Will likely see increased youth served over last year.
- VI. T. Richardson reported on increased budgets within school –teachers, paraeducators, school social workers – 1 social worker per school generally. Currently 47 million for special education budget. December counts 2017- 3035, 2018- 3,160, and more since. Current proposed state budget removes money for special

education. Board session on 1/30, another one scheduled for 2/4 at 6:30pm. Presentation to Board of Supervisors scheduled 2/12.

- VII. Closed Meeting. Motion by B. Nagle, 2nd M. Lyons to enter closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision 1 of 2.2 – 3705.5. Reconvene – Chairperson announces that the CPMT is returning to open meeting. Certification of closed meeting – chair calls for a certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. All vote aye.
- VIII. Motion to approve cases for review and consent with removal of 49 by G. Crooks, 2nd by M. Lyons. All in favor.
- IX. Item 49- G. Crooks motioned to support funding sufficient for either placement, pending outcome of court order 2nd by M. Lyons. B. Nagle abstained.
- X. Motion to adjourn by M. Lyons, 2nd by G. Crooks. All in favor. Adjournment at 3:46 pm.