

# Spotsylvania County

## Boards, Commissions and Committees Information Sheet

[http://www.spotsylvania.va.us/filestorage/27452/23557/Cable\\_TV\\_Commission\\_Information.pdf](http://www.spotsylvania.va.us/filestorage/27452/23557/Cable_TV_Commission_Information.pdf)

Name: **CABLE TELEVISION AND TELECOMMUNICATIONS  
COMMISSION**

Day and Time of Meetings: Second Thursday of each month, 7 p.m.

Location: Holbert Building Board Meeting Room

Structure: 7 members appointed by Voting District and  
5 non-voting members

Board or Staff Representative: None

County Support Staff: Jane Reeve, Director of Information Services  
Nikki Showers, Secretary of Commission  
Department of Information Services: 540-507-7500  
E-mail: [jreeve@spotsylvania.va.us](mailto:jreeve@spotsylvania.va.us) or [nshowers@spotsylvania.va.us](mailto:nshowers@spotsylvania.va.us)

Purpose or Mission Statement: The Spotsylvania Cable Television and Telecommunications Commission is an advisory group to the Board of Supervisors. The Commission promotes and encourages compliance with the franchise agreement among the cable companies operating within Spotsylvania County, reviews and advises the Board on cable, telecommunications and local infrastructure issues, and promotes the use of PEG channels to keep citizens informed.

Other Comments: Additionally, the Cable TV and Telecommunications Commission plays a significant role in the expansion of broadband services, both cabled and wireless, for Spotsylvania County.

The purpose and duties of the Cable TV and Telecommunications Commission include:

(1) Review and consider subscriber complaints regarding grantee services and operations; assist in resolving disputes regarding the conduct and performance of the grantee in accordance with the cable television ordinance and franchise;

(2) Make an annual report on the status of local cable television and telecommunications operations in the county and the activities of the commission. This report shall also include the status and activities of any regional operations group in which the commission may

participate as a result of the cable service provider's interconnected PEG channel network;

(3) Advise and assist the board of supervisors by reviewing, recommending and coordinating the deployment and use of advancing cable television and telecommunications technologies; informing the board of potential opportunities to improve the technical capabilities of local and regional cable television and telecommunications systems; assist the board of supervisors by providing the oversight function for the operation of the local PEG channel network and providing such representatives as may be required to serve on a regional operations group for the larger community network;

(4) Develop ways and means for promoting and utilizing the cable television system to further the objective of increased public participation and awareness of local government activities and events of regional significance; identify and recommend public and private funding sources to create, provide, expand and improve cable television and telecommunications content and services in the public interest;

(5) Advise and assist the board of supervisors in the consideration of the purchase of cable and related telecommunications equipment to achieve the stated objectives;

(6) Formulate recommendations to increase in-house governmental communications via the cable system;

(7) Advise the board of supervisors with regards to proposed rate changes for cable services;

(8) Monitor the activities and operation of the grantee to ascertain compliance with the requirements of the franchise; meet with representatives of the grantee as necessary to resolve problems and facilitate cable operations consistent with the franchise requirements;

(9) Keep the board of supervisors apprised of changes in FCC regulations and other statutes affecting the cable ordinance and system;

(10) Encourage the use of public access channels among a broad range of individuals, groups and institutions within the county; make recommendations of general policy to grantee relating to the use of public access channels;

(11) Assist the board of supervisors in the overall process of cable franchisement, as required by the board of supervisors;

(12) Conduct periodic informal hearings to solicit and evaluate subscriber views of cable service.

For reference to the Commission's complete By-Laws, please feel free to visit the following link:

[http://www.spotsylvania.va.us/filestorage/27452/23557/24648/24658/CATV\\_&Telecommunications Commission Code Ordinance\(1\) \(1\).pdf](http://www.spotsylvania.va.us/filestorage/27452/23557/24648/24658/CATV_&TelecommunicationsCommissionCodeOrdinance(1)(1).pdf)

For additional information related to the Cable Commission, please visit our website at

<http://www.spotsylvania.va.us/CableCommission>

<b>Who Appoints:</b> Board of Supervisors	<b>Length of Term:</b> 4 years	<b>Compensation:</b> None	
<b>Are Meetings Televised:</b> No	<b>Name of Recorder:</b> Nikki Showers	<b>Minutes to BOS and Co. Adm.:</b> Yes	<b>Annual Report to BOS:</b> Yes