

ORDINANCE NO. ____

AN ORDINANCE TO ADOPT CHAPTER 19B, STREET SIGNS AND BUILDING ADDRESS NUMBERS OF THE CODE OF THE COUNTY OF SPOTSYLVANIA, VIRGINIA

BE IT ORDAINED By the Board of Supervisors of the County of Spotsylvania, Virginia, that Uncodified Ordinance 8 is hereby amended and reordained as codified Chapter 19B, as follows:

Chapter 19B

STREET SIGNS AND BUILDING ADDRESS NUMBERS

PART 1 ARTICLE 1.

Posting Street Signs POSTING STREET SIGNS

~~Section 1~~ Sec. 19B-1. Sign requirements.

All street signs ~~erected~~ within the County ~~after the effective date of this ordinance~~ shall conform to the specifications of this ordinance. Street signs ~~erected~~ within the County for streets that will be maintained by the Virginia Department of Transportation (VDOT) shall also meet VDOT standards.

~~Section 1.1~~ Sec. 19B-2. Sign height.

The minimum height of each sign blank shall be six (6) inches. Letters for street names shall be four (4) inches in height, and shall conform to the Federal Highway Administration's "Standard Alphabet in Highway Sign." (Series C letters). Letters for the street suffix abbreviations shall be two (2) inches in height (Series C letters). However, the minimum height of each sign blank at intersections of streets with U.S. Route 1 shall be nine (9) inches with street name letters of six (6) inches in height and street suffix abbreviations of three (3) inches in height (Series C letters).

~~Section 1.2~~ Sec. 19B-3. Sign length.

The maximum length of sign blanks shall be fifty-four (54) inches. Where a street name does not fit into this length, lettering may be reduced by one (1) inches in height, and shall conform to the Federal Highway Administration's "Standard Alphabet in Highway Sign," Series B lettering. ~~(References to Series B and Series C letters shall refer to such titles as adopted by VDOT).~~

~~Section 1.3~~ **Sec. 19B-4. Sign Material.**

Street signs shall be made of engineering grade or high intensity reflective metal sheeting.

~~Section 1.4~~ **Sec. 19B-5. Sign color.**

All signs for streets and driveways assigned names for emergency 911 purposes shall be green in background color and utilize white lettering.

~~Section 1.5~~ **Sec. 19B-6. Sign poles.**

Street signs shall be mounted atop 2 3/8' diameter galvanized metal pipes at a height of not less than nine (9) feet above grade. Street signs for private roads alternately may be mounted on four (4) inch by four (4) inch pressure treated wood posts at a height of not less than seven (7) feet above grade.

~~Section 1.6~~ **Sec. 19B-7. Sign mounting.**

Signs mounted on galvanized pipes shall be attached firmly to bracket by means of three set screws of not less than 5/16' diameter through a wall section having not less than .312 thickness. Signs mounted on wood posts shall be attached firmly to the posts by means of not less than three (3) 2' X 5/16' lag screws.

~~Section 2~~ **Sec. 19B-8. County rights and responsibilities.**

The County may cause the placement and/or replacement of street signs that conform to the provisions of this ordinance within the County. If the County takes such action because a property owner or developer has failed to act as required by this ordinance, the County may utilize the remedies available in this ordinance against said property owner or developer.

~~Section 3~~ **Sec. 19B-9. Property owner/developer responsibilities.**

The owners of subdivisions and other developments shall erect and maintain street signs within such subdivisions and developments that conform to the provisions of this ordinance. Signs shall be erected when streets are constructed and prior to the issuance of any occupancy

permit for a dwelling or building served by said street or streets. Maintenance responsibilities shall ~~continue until such time as they are formally accepted~~transfer upon formal acceptance by another responsible party.

Sec. 19B-10 through 19B-19 Reserved.

PART 2ARTICLE II

Posting Dwelling and Building Address NumbersPOSTING DWELLING AND BUILDING ADDRESS NUMBERS

Section 1Sec. 19B-20. County addressing system established.

All new and existing dwellings and buildings designed for human occupancy within the County shall be identified by reference to a uniform address numbering system, as determined by the County ~~addressing department~~department of information services. The ~~addressing department~~department of information services shall maintain records and maps related to this system. These records and maps are hereby incorporated by reference into this ordinance.

Section 2Sec. 19B-21. Official address assigned.

The County shall assign an address number to each dwelling and building designed for human occupancy in the County. The combination of such number and the street name assigned to such dwelling or building shall be the official address of such dwelling or building for the purpose of notices provided for in this ordinance.

Section 3Sec. 19B-22. Address numbers placed and maintained.

The County shall mail written notice of such address to the owner of the real property involved. Thereafter, the owner of said real property shall cause the assigned address number to be placed and maintained on said dwelling or building in the manner required by this ordinance. Address numbers shall be placed on existing buildings within sixty (60) days after the County mails notice of the assigned address, and shall be maintained thereon on a perpetual basis thereafter. The cost of posting address numbers shall be the responsibility of the owner of the real property involved.

Section 4Sec. 19B-23. Address numbers for single family dwellings.

Address numbers for single family dwellings shall be Arabic numerals at least three (3) inches in height for all dwellings existing prior to the adoption of Spotsylvania County Code

Chapter 19B, or ~~three (3)~~ four (4) inches in height with a minimum stroke width of .5 inches, for all dwellings built after the adoption of Spotsylvania County Code Chapter 19B, and shall be made of a durable and clearly visible material. Address numbers shall be conspicuously placed on, above, or at the side of the main entrance so that the number is readily discernible from the street. Whenever a dwelling is more than seventy-five (75) feet from the street, or when address numbers at the main entrance to the dwelling would not be readily discernible from the street, the address number shall also be placed on a monument, pole or other means which is at least three and one-half feet above the ground, along a walk, driveway, or other suitable location so that it is readily discernible from the street and identifies direction to the dwelling. Address numbers shall be of a contrasting color to the background on which they are mounted.

~~Section 5~~Sec. 19B-24. Commercial and industrial address numbers.

Address numbers for commercial and industrial buildings shall be Arabic numerals at least four (4) inches in height with a minimum stroke width of .5 inches, if located within seventy-five (75) feet of a roadway, or at least ten (10) inches in height if located greater than seventy-five (75) feet from the street. Address numbers shall be placed at, above or at the side of the main entrance so that the number is readily discernible from the street. If such address number is not readily discernible from the street, it the address number shall also be placed on a monument, pole or other means which is at least three and one-half feet above the ground, along a walk, driveway or other suitable location so that the address number is readily discernible from the street. Address numbers shall be of a contrasting color to the background on which they are mounted.

~~Section 6~~Sec. 19B-25. Address numbers for multi-occupancy buildings.

Address numbers for apartments and other multi-occupancy buildings shall be Arabic numerals at least eight (8) inches in height and be displayed on each building at each entrance so as to be readily discernible from the street. Address numbers for individual apartments, trailers, or units within multi-occupancy complexes shall be displayed on, above, or beside the side of the main doorway of each apartment, trailer, or unit, and shall be at least three (3) inches height for all multi-occupancy buildings existing prior to the adoption of Spotsylvania County Code Chapter 19B, or ~~three-four (34)~~ inches in height for all multi-occupancy buildings built prior to the adoption of this Spotsylvania County Code Chapter 19B. Address numbers shall be of a contrasting color to the background on which they are mounted.

~~Section 7~~Sec. 19B-26. ~~Owner responsibility~~Occupancy Permit Withheld.

The owner of real property upon which a new building is erected shall procure an address number from the County. An application for a building permit for a new building shall be considered an application for an address assignment. The building official shall forward an

address number to the applicant not later than sixty (60) days following issuance of said permit. No occupancy permit shall be issued for any building until the address number is properly posted as required by this ordinance.

~~Section 8~~Sec. 19B-27. Delegation of authority.

The County Administrator shall have the authority to make minor adjustments and modifications to the procedures referenced herein to ensure a logical and efficient street address system. Such adjustments and modifications shall be consistent with the intent and parameters found in this ordinance.

~~Section 9~~Sec. 19B-28. Notice of Violation.

A written notice of violation shall be mailed to the last known address of the owner of record of the real property upon which any violation of this ordinance is located. Such notice shall be mailed by the County Administrator or his designee. The notice shall state the required corrective measures which shall be taken within ten (10) days from the date of mailing. If the owner fails to comply, the County Attorney may institute ~~criminal and/or civil~~legal proceedings against the owner.

~~Section 10~~Sec. 19B-29. Violations.

Any violation of this ordinance shall be punishable by a civil penalty not to exceed \$100.00. ~~constitute a Class 4 misdemeanor.~~ Subsequent to the ten (10) day period following the mailing of a notice of violation, each continuing day in violation shall constitute a separate violation. The County may also institute proceedings for injunctive relief without showing that there is no remedy available at law.

~~Section 11. Effective Date.~~

~~—This ordinance shall be effective immediately upon its adoption.—~~