



## Electronic Residential Demolition Application Checklist

**You must submit an electronic copy along with a paper copy**

- 1. Completed Application Form. Provide copies of Virginia State Contractor's License and County Business License as required, or Landownership Affidavit if landowner is performing the work himself/herself.
- 2. Legal Landowner Signature or Limited Power of Attorney. Landowner Representative Affidavit (if applicable)  
Note: May be provided at the time the permit is issued.
- 3. **If RPA touches the application must go through regular review for E&S approval.**
- 4. One (1) Location Plan (Plot Plan)  
**If land disturbance is greater than 2500 square feet then the application must go through regular review for E&S approval and a bond will need to be secured upon permit issuance.**
- 5. Signed Demolition Affidavit (See Reverse Side).
- 6. Letter of Disconnection from the applicable utility companies. This information must be submitted at the time the permit is issued.
- 7. Residential Well-Drainfield Affidavit (if applicable)
- 8. Total Payment up front - \$107.77

**NOTE: All residential buildings being demolished must comply with the Virginia Uniform Statewide Building Code, Section 110.3 Please see reverse side for the Code.**

**NOTE: Asbestos Reports are required for buildings on which a permit was initially issued prior to January 1, 1985 and the property will be used for commercial or public development purposes.**

Please call 540-507-7222 with any questions

### USBC AMENDMENT

Section 110.3 – This section shall not apply to single-family dwellings or residential housing with four or fewer units, unless the renovation or demolition of such buildings is for commercial or public development purposes. (Asbestos Reports are required for buildings on which a permit was initially issued prior to January 1, 1985.) The provisions of Section 110.3 shall not apply if the combined amount of regulated asbestos-containing material involved in the renovation or demolition is less than 260 linear feet on pipes or less than 160 square feet on other facility components or less than thirty-five cubic feet off facility components where the length or area could not be measured previously.

**NOTE: If this property is being used for commercial or public development purposes, you must apply for the Demolition Permit on a Commercial Application.**

An abatement area shall not be reoccupied until the code official receives certification from the owner that the response actions will be completed and final clearances will be measured. The final clearance levels for re-occupancy of the abatement area shall be 0.01 or fewer asbestos fibers per cubic centimeter if determined by Phase Contrast Microscopy analysis (PCM) or 70 or fewer structures per square millimeter if determined by Transmission Electron Microscopy analysis (TEM).



## Residential Demolition Affidavit

I \_\_\_\_\_, of (address) \_\_\_\_\_  
\_\_\_\_\_ affirm that I am the owner of a certain tract or parcel of land located at

\_\_\_\_\_,  
and have applied for a Residential Demolition Permit. I affirm that I am familiar with the prerequisites of  
Section 110.3 of the Code of Virginia and am not demolishing the above listed property for commercial or  
public development purposes.

\_\_\_\_\_ (Affiant) (Please Sign Name)

Signed and acknowledged by \_\_\_\_\_ in the County of  
\_\_\_\_\_, VA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, In the presence  
of the undersigned witness.

\_\_\_\_\_  
(Witness)

### For Office Use Only

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Notes: \_\_\_\_\_