



COMMITTEE MEMBERS PRESENT:

Julie Elliott, Budget Manager
Larry Pritchett, Treasurer
Kevin Marshall, Board Member
Mark Cole, Deputy County Administrator

OTHER COUNTY STAFF MEMBERS PRESENT:

Barbara Verhaalen, Budget Analyst
Daniel Brooks, Budget Analyst
Camilla Jacobs, Parks and Recreation
Brian Barnes, Parks and Recreation
Ed Dooley, Information Services
Julia Monat, Utilities
Paul Agnello, Transportation
Mohamed Benomar, Transportation
Annette D'Alessandro, Grants Manager (Call in)

OTHER NONCOUNTY STAFF MEMEBERS PRESENT:

Gavin Gardon, Citizen

New Business:

Capital Projects Budget Adjustment

Julie Elliott, Budget Manager, explained that the FY 2021 In-Car Replacement project and the Laptops with Docking Station project are both complete and therefore, requests that the project balances be brought to \$0 with a total of \$362,321 returning to Capital Projects Fund balance.

Paul Agnello, Assistant Director for Transportation Planning, explained that funding can be reallocated from the Exit 126 Southbound Part 1 project to address other Transportation needs in FY 2023. It was explained that since a portion of the reallocation included bond funds it was necessary to also swap cash and bond funds within the Exit 118 Improvements project to ensure funding sources were allocated appropriately in each project. These adjustments to the Transportation projects resulted in a net \$0 change in the overall Capital Projects Fund.

On a motion by Mr. Pritchett, seconded by Mr. Marshall and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Approval of Additional non-Competitive Litter and Recycling Grant Funding

Brian Barnes, Recreation Manager for Parks and Recreation, explained that the County received a Non-Competitive Litter and Recycling grant in the amount of \$33,553. The award amount is \$16,961 more than staff anticipated therefore, staff is requesting the approval to budget and appropriate the additional funds to be expended on programs/supplies directly related to litter prevention and recycling education outreach. Such programs include the spring community clean-up day, spring/fall roadside clean up, nature explorers' environmental day camp, cops and bobbers fishing event, and school environmental awareness presentations. No local match is required.

On a motion by Mr. Marshall, seconded by Mr. Pritchett and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Budget Adjustment and Appropriation of the FY 2023 Virginia Circuit Court Records Preservation Program Grant Award

Annette D'Alessandro, Grants Manager, explained the Clerk of the Circuit Court submitted a grant to the Virginia Circuit Court Records Preservation Program for \$66,313. A consultant will be hired to provide conservation treatment of eight volumes and will provide protection for future original records. As part of the grant funding, the document will be digitized making them accessible to the public through the land records system.

The Clerk of the Circuit Court received a grant in the amount of \$59,733 for the following seven volumes:

- Deed Book A, 1722-1729
- Deed Book D, 1742-1751
- Execution Book, 1771-1785
- Execution Book, 1785-1789
- Execution Book, 1796-1799
- Minute Book, 1774-1782
- Order Book, 1843-1849

There is no local match or ongoing costs.

During discussion, Gavin Gardon, a citizen, asked who determines which volumes are selected. Annette D'Alessandro, explained that the volumes are selected after a review/audit of the records by the Library of Virginia.

On a motion by Mr. Cole, seconded by Mr. Marshall and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Public Hearing Authorization Request for Acceptance and Appropriation of the Water Quality Improvement Fund Grant Award for the Massaponax Wastewater Treatment Plant Expansion

Julia Monat, Deputy Director of Utilities, explained the County submitted a grant to the Department of Environmental Quality (DEQ) for the Water Quality Improvement Fund (WQIF). The application requested funding for Enhanced Nutrient Removal (ENR) technology to be installed as part of the expanded Massaponax Wastewater Treatment Plant (WWTP) project. Funding was approved in November 2022 in the amount of \$29,564,102. The grant eligible portions of the plant expansion project is estimated to be \$65,698,004.

It was explained that the WQIF grant award of \$29,564,102 is more than one percent of the total expenditures shown in the current adopted budget, therefore a public hearing is required to be held prior to any actions by the Board.

During discussion, Julia Monat, explained that while the County has received confirmation of the award amount, DEQ has not yet sent the County the grant agreement. As such, Mr. Cole recommended, a request to advertise a public hearing for a "future date" should be submitted to the Board for approval. This will allow the County the flexibility to advertise for the public hearing once the final agreement is received.

On a motion by Mr. Cole, seconded by Mr. Marshall and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Other Business:

None.

Next Finance Committee Meeting

The next Finance Committee meeting is scheduled for Thursday, February 23, 2023, at 3:30 PM in the **Community Development Conference Room.**

Adjournment:

Mrs. Elliott adjourned the meeting.
