



COMMITTEE MEMBERS PRESENT:

- Julie Elliott, Budget Manager
- Lori Hayes, Board Member
- Larry Pritchett, Treasurer
- Mark Cole, Deputy County Administrator
- Kevin Marshall, Board Member
- Debbie Williams, Commissioner of Revenue

OTHER COUNTY STAFF MEMBERS PRESENT:

- Daniel Brooks, Budget Analyst
- Karen Bailey, Office Manager
- Annette D'Alessandro, Grants Manager

SCHOOL STAFF MEMBERS PRESENT:

- Prashant Shrestha, School Chief Business Official
- Phil Trayer, School Senior Financial Analyst

New Business:

Schools' FY 2022 Carryover Request

Prashant Shrestha, School Chief Business Official, explained that based on the FY 2022 audit results, the schools' budgeted, but unexpended local transfer for operations is \$5,925,365; 1.66% of the total School Operating Fund budget. Each month, State and other revenues are applied to Schools' expenditures first and then a transfer of local funding for operation is made to balance revenue and expenditures for the month. What remains available at year's end is local funding.

At its meeting on November 17, the School Board approved the one-time FY 2022 operating carryover funds to be used for the purposes summarized below. The School Board requests that the Board of Supervisors approves the attached budget amendment and appropriation to carryover the \$5,925,365 in unexpended local funding for operations.

The School Board approved the following one-time FY 2022 operating carryover:

Area	Amount	Summary Description
SPED Transportation	\$1,000,000	Transportation of Special Education students
Utilities	\$1,777,610	Fuel and Electricity
CIP	\$3,147,755	Supplement SMS Renovation
Total	\$5,925,365	

On a motion by Mr. Marshall, seconded by Mr. Pritchett, and passed unanimously, the Finance Committee recommended the item move forward to the Board for approval of the budget adjustment and appropriation.

Schools' FY 2022 Health Insurance Reserve Excess Carryover

Prashant Shrestha, School Chief Business Official, explained in FY 2019, Anthem changed its billing practice, eliminating the Schools' option to pay via premiums and instead requiring weekly payment of actual claims invoiced. Prior to this change, any premium payments in excess of actual claims were combined with any prior year surpluses and held on deposit by the administrator allowing for the maintenance of the Schools' health insurance reserve. Additionally, Anthem advised the Schools that they were no longer willing to hold the Schools' health insurance reserve and they were advised to develop a plan to use or request a refund of the reserve funds. As a result of this change, the County's Health Insurance Reserve policy, previously approved in FY 2015, was revised on February 25, 2020 by the Board of Supervisors to include the Schools.

The Health Insurance Reserve policy states that the County will hold, for the Schools, a self-insurance reserve equal to the Schools' total claims incurred but not reported (IBNR) plus three months of claim payments based on the previous three years' experiences. Based on this policy, at the close of FY 2022, the Schools have an excess of \$3,020,380 in the health insurance reserve. As such, the Schools' is proposing to carryover the excess health insurance reserve funds to help pay for the increased costs associated with the Schools CIP, specifically the Spotsylvania Middle School Renovation Project. If approved, this action will reduce the need to borrow additional bond funds to support the Schools CIP, and in turn eliminating principal and interest payments on these funds through debt service

On a motion by Ms. Hayes, seconded by Ms. Williams, and passed unanimously, the Finance Committee recommended this item move forward to the Board for Approval of the budget adjustment and appropriation.

Schools' Digital Mapping Grant

Prashant Shrestha, School Chief Business Official, explained the Schools' were awarded the Digital Mapping Program for Virginia K-12 Schools grant from the DCJS. Paper and one-dimensional digital maps are obsolete for today's school emergencies. When law enforcement and other emergency first responders arrive on scene at a school to respond to an emergency, seconds count. Digital mapping can remove the learning curve of moving around a school building. All buildings are available in the same grid format on cell phones or laptops. This program enables a quick, uniform response to virtually any building that has been

uploaded. The military and hundreds of school divisions utilize this system across the nation, which is compatible with virtually every other software used by first responders in the country. Mr. Shrestha explained digital mapping will provide a more uniform layout for first responders during emergencies.

During discussion, Mr. Pritchett and Ms. Hayes requested additional background information to support digital mapping for schools. Mr. Shrestha explained that the Schools will meet with contractors to build the platform to enable first responders the ability to access the layout of the school using the software. There is no reoccurring expense associated with this project.

The School Board approved the following one-time FY 2023 Grant Award:

Area	Amount	Summary Description
Maintenance	\$108,500	Purchase services
Total	\$108,500	

On a motion by Ms. Hayes, seconded by Mr. Marshall, and passed unanimously, the Finance Committee recommended this item move forward to the board for approval of the budget adjustment and appropriation.

Acceptance and Appropriation, for the FFY 2021 State Criminal Alien Assistance Program Payment

Annette D'Alessandro, Grants Manager, explained The U.S. Department of Justice's Bureau of Justice Assistance (BJA) administers the State Criminal Alien Assistance Program (SCAAP), in conjunction with the Bureau of Immigration and Customs Enforcement and Citizenship and Immigration Services, Department of Homeland Security. SCAAP provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period. The amount awarded for the federal fiscal year 2021 is \$14,980. There is no local match requirement for the grant award and no on-going requirement to fund this award if discontinued. If approved, the funds will be passed onto the Rappahannock Regional Jail to offset their salaries as directed in the program guidance.

On a motion by Mr. Marshall, seconded by Ms. Hayes, and passed unanimously, the Finance Committee recommended this item move forward to the board for approval of the budget adjustment and appropriation.

Other Business:

None.

Next Finance Committee Meeting

The next Finance Committee meeting is scheduled for Thursday, December 15, 2022, at 3:30 PM in the Code Compliance conference room at the Merchant Square building.

Adjournment:

Mrs. Elliott adjourned the meeting.
