

**COMMITTEE MEMBERS PRESENT:**

Larry Pritchett, Treasurer
Lori Hayes, Board Member
Kevin Marshall, Board Member
Mark Cole, Deputy County Administrator
Bonnie Jewell, Assistant County Administrator/Chief Financial Officer

OTHER COUNTY STAFF MEMBERS PRESENT:

Ed Dooley, Chief Information Officer
Rich Maidenbaum, Deputy Chief Information Officer
Annette D'Alessandro, Grants Manager

New Business:**Capital Projects Budget Adjustments**

Bonnie Jewell, Assistant County Administrator/Chief Financial Officer, reported that as part of a routine "clean up" of capital projects budgets, staff is requesting adjustments to the project budgets as follows:

- Several projects are now complete, or no longer needed, and the balances are requested to be brought to \$0 for return of a total of \$199,545 to the Capital Projects Fund balance:
 - \$38,423 from the CAMA System project;
 - \$15,000 from the Library Siting Study project; and
 - \$146,122 from the Time Management System Replacement project.
- The current estimate of the Old Plank/Chancellor Roundabout project is \$3.2M. The Thorburn Estates developer proffered \$971,664 towards intersection improvements, with the balance (\$2.2M) to be funded by the County. Currently, the County has \$1.0M in local funds budgeted for the project and staff is identifying available funding in other transportation projects to be shifted to the roundabout project, when appropriate and possible. At this time, staff recommends the following shift of funds to the Old Plank/Chancellor Roundabout:
 - \$425,000 from the VA Offsite Transportation PE project; and
 - \$429,000 from the Exit 126 Southbound Ramp Improvements project.

If approved, following this transfer, the Old Plank/Chancellor local funding still needed will be \$356,671. Staff will make a recommendation/request for this in the future once funds are identified.

- Staff requests \$252,173 be transferred from the Capital Projects Fund balance to the completed Animal Shelter Expansion project for additional costs associated with the project. The transfer will clear the negative balance in the project and the project will then be closed.

Additionally, Ms. Jewell noted that based on bids received on the mall sewer line replacement project, Utilities staff requests a shift of \$200,000 from the Rt. 1 Waterline – Cosner to Massaponax project to the Replace Mall Sewer Line project.

On a motion by Mrs. Hayes, seconded by Mr. Marshall and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Shift Between Funds for FOIA Software Maintenance

Bonnie Jewell, Assistant County Administrator/Chief Financial Officer, explained that a technical budget adjustment is necessary to shift existing funds from the FOIA Software Implementation project currently budgeted in the Capital Projects Fund to the General Fund to appropriately budget and account for on-going annual maintenance/subscription costs.

Rich Maidenbaum, Deputy Chief Information Officer, added that when the budget was originally developed for the project in November 2020 as part of development of the FY 2022 CIP/Budget, it was not known that the software would be accomplished through a software as a service (SAAS) solution in the cloud instead of an on-premises software. Now that it is known that this is a SAAS solution, we will have annual maintenance costs, and those will need to be budgeted and paid from the General Fund.

On a motion by Mrs. Hayes, seconded by Mr. Marshall and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Application Request & Authorized Representative Resolution for Application for Reimbursement of Local Costs Associated with Winter Storm Frida

Annette D'Alessandro, Grants Manager, reported that staff is in process of identifying all costs incurred by the County during the early January 2022 winter storm that are eligible for reimbursement through FEMA's Public Assistance Program. Staff is seeking the Board's approval to apply for reimbursement and approval of a resolution designating authorized representatives of the County for this reimbursement process. Because work continues at this time to gather data on reimbursable costs incurred, an estimate of the reimbursement is not yet available.

On a motion by Mrs. Hayes, seconded by Mr. Pritchett and passed unanimously, the Finance Committee recommended approval of the request to apply for reimbursement.

Other Business:

None.

Next Finance Committee Meeting

The next Finance Committee meeting is scheduled for Thursday, August 18, 2022, at 3:30 PM in the Code Compliance conference room at the Merchant Square building.

Adjournment:

Ms. Jewell adjourned the meeting.