

**BONDS:**

**Applicant  
Initial:**

**Planner  
Initial:**

- \_\_\_\_\_      \_\_\_\_\_      The dates listed on the bond referring to the date of the plat and the date of the subdivision agreement must match the date of those documents.
  
- \_\_\_\_\_      \_\_\_\_\_      The written dollar amount must match the numeric dollar amount.
  
- \_\_\_\_\_      \_\_\_\_\_      Signature block must match the owner:
  - \_\_\_\_\_      Individual Owner
  - \_\_\_\_\_      Corporation/Partnership/LLC
  - \_\_\_\_\_      Title of authorized person signing for the Corporation/Partnership/LLC
  
- \_\_\_\_\_      \_\_\_\_\_      If the person is signing for a Corporation – the person signing must be an officer (Pres, V-Pres, Secretary or Treasurer) of the corporation.
  
- \_\_\_\_\_      \_\_\_\_\_      If the person is signing for a LLC – the person signing must be either a Member, Manager or a Managing Member.
  
- \_\_\_\_\_      \_\_\_\_\_      If the person is signing for a Partnership, the person signing must be either a Partner or General Partner.
  
- \_\_\_\_\_      \_\_\_\_\_      If the property is held in trust, the trustee or trustees must sign as a Trustee.
  
- \_\_\_\_\_      \_\_\_\_\_      The bond must name the state of incorporation of the insurance company, and that it is “authorized to transact business in the Commonwealth of Virginia, as Surety”.
  
- \_\_\_\_\_      \_\_\_\_\_      Check the County’s Surety Bond Form and ensure the bond conforms to that document. (Appendix B – Form A)
  
- \_\_\_\_\_      \_\_\_\_\_      The name of the owner/developer on the bond and the subdivision agreement must match.
  
- \_\_\_\_\_      \_\_\_\_\_      The power of attorney must be an original.