



SPOTSYLVANIA COUNTY PLAT APPLICATION
Submit the completed application with the required plats, all supplemental documents and fees to Community Development Permit Intake
9019 Old Battlefield Blvd, Suite 100
Spotsylvania, Virginia 22553
(540)507-7434

Table with 3 columns: Fee Category, Fee Code, and Amount. Includes rows for Planning, Zoning, GIS, Transportation, and Processing Fee, with a total fee paid of \$75.00.

Type: (Check One) NOTE: All plats must be folded prior to submission w/digital copies on disk or thumb drive.

- 8 Preliminary Plat: 8 plats - Planning fee: (50 lots or less) \$1,905; (51 lots or more) \$3,310 + \$20 per each 5 lots or portion > 55; GIS fee: \$435 + \$6 per lot > 10 lots; Zoning fee: \$315 +*\$85 if proffers; Transportation \$405
8 Record Plat/Final Plat: 8 plats - Planning fee: Minor (3 lots or less) \$2,015; Major (4 or more lots) \$3,935+ \$15 per lot > 10 lots; GIS fee: \$1390 + \$12 per lot > 3 lots; Zoning fee: \$100 + *\$85 if proffers;
8 Non-Residential/Article13 Plat: 8 plats- Planning fee: \$1,750 + \$20 per lot > 10 lots + \$500 w/legal docs; GIS fee: \$1,390 + \$12 per lot > 3 lots; Zoning fee: \$100 + *\$85 if proffers
7 Family Exempt Division: 7 plats Planning fee: \$1,390; GIS fee: \$945; Zoning \$70
7 Annual Exempt Division: 7 plats Planning fee: \$1,285; GIS fee: \$945; Zoning \$70
7 Consolidation or Adjustment: 7 plats Planning fee: \$1,145; GIS fee: \$945; Zoning \$70 + *\$30 if proffers
8 Easement /Right of Way Plat: 8 plats Planning fee: \$1,995; GIS fee: \$945; Zoning \$70 +* \$30 if proffers
7 Easement Exhibit: 7 exhibit plats: Planning fee: w/legal docs. \$975.00; w/out legal docs \$590.00; GIS \$460; Zoning \$70 + *\$30 if proffers

*Potential Back End Fees May Be Applicable At Project Approval.

Project Name: Tax Map #:

Section #: # of lots: Nearest State Route #: Zoning District: Public Water: Y N

Public Sewer: Y N Public Streets: Y N Parcel Acreage: In Land Use Program: Y N

Developer (Owner if no developer)

Engineer/Surveyor

Address

Address

City, State, Zip

City, State, Zip

Phone Number Contact Person

Phone Number Contact Person

E-mail:

E-mail:

E-mail will only be used to send comments as a result of the project's review.

Signature(s): All owners must sign the application or submit an agent authorization letter. Signature(s) of owner(s) or authorized agent:

Date:

I hereby certify by my signature above that I am the owner of record of the named property or that I am authorized to act on behalf of all the owners of record of the named property to execute this application. I further certify that all information I have provided thereon is complete and accurate. I agree on behalf of myself and all owners to conform to the Zoning Ordinance, Subdivision Ordinance, Virginia Uniform Statewide Building Code, Erosion Ordinance, Chesapeake Bay Preservation Ordinance, the Water and Sewer Construction Specifications of Spotsylvania County, and all other applicable laws and regulations of this jurisdiction.

**Refunds (Planning) - All refunds must be requested in writing to the Planning Director. Refunds will be issued in the following circumstances: 95% of Planning fees if application is withdrawn within two (2) business days of submission; 80% of Planning fees if application is withdrawn during the initial review period (time varies depending on application type); 40% of Planning fees if application is withdrawn within ten (10) business days after initial review comments are issued. **

FOR OFFICE USE ONLY
Application received by Date Application Number