

PRESENT: Ann L. Heidig, Livingston District  
Emmitt B. Marshall, Berkeley District  
Timothy J. McLaughlin, Chancellor District  
Benjamin T. Pitts, Battlefield District  
David Ross, Courtland District  
Gary F. Skinner, Lee Hill District  
Paul D. Trampe, Salem District

STAFF PRESENT: C. Douglas Barnes, County Administrator  
Ernest L. Pennington, Deputy County Administrator  
Jacob P. Stroman, IV, County Attorney  
Debbie Albrecht, Assistant to County Administration

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Ms. Heidig called the meeting to order at 6:00 p.m.

**WORK SESSION**

**Adoption of the FY 2013 Budget, CY 2012 Tax Rates, CIP 2013 – 2017, and 2012 PPTRA Percentage**

Following an update from Finance staff, Mr. Pitts made a motion, seconded by Mr. Skinner that failed 3 to 4 with Ms. Heidig, Mr. McLaughlin, Mr. Ross and Mr. Trampe opposed to include a one penny personal property tax rate increase, designed to support inclusion of 31 Director-level positions as part of the proposed 2% cost-of-living increase for other County staff.

Mr. Skinner made a motion to realign the FY2013 Budget to include funding for a Senior Social Services worker through use of savings found within Comprehensive Services Act funding. The motion passed 4 to 3 with Mr. McLaughlin, Mr. Ross and Mr. Pitts opposed.

Ms. Heidig made a motion, seconded by Mr. Ross that passed 5 to 2 with Mr. Pitts and Mr. Skinner opposed to appropriate Schools' funding categorically.

On a motion by Mr. Trampe, seconded by Mr. Marshall and passed unanimously, the Board adopted the following resolution:

VOTE:

Ayes:	7	Ms. Heidig, Mr. Marshall, Mr. McLaughlin, Mr. Pitts, Mr. Ross, Mr. Skinner and Mr. Trampe
Nays:	0	
Absent:	0	
Abstain:	0	

**RESOLUTION NO. 2012-53**

**A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2013 BUDGET**

*WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plan for FY 2013; and*

*WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Budget for FY 2013, including fiscal policies; and*

*WHEREAS, the Board of Supervisors has received comments on the recommended budget from citizens of Spotsylvania County at a duly advertised public hearing; and*

*WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors; and*

*RESOLVED by the Spotsylvania County Board of Supervisors this 17th day of April 2012, That the following budgets be, and are hereby, approved effective July 1, 2012, as set forth below; and, be it*

*RESOLVED FURTHER, that local tax supported expenditures of the School Division's overall budget of \$270,838,009 shall not exceed \$122,036,433 of local funds and, be it*

*RESOLVED FURTHER, that the Board does hereby approve the FY 2013 PRTC subsidy of \$53,300, the FY 2013 VRE subsidy of \$1,183,444, prior year deferred VRE subsidies of \$2,326,908, prior year deferred PRTC subsidies of \$97,800, and does hereby authorize the payment of these subsidies during FY 2013 from the County's motor fuels tax revenue account, and be it*

*RESOLVED FURTHER, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the fiscal policies and procedures established by the Board of Supervisors and administered by the County Administrator.*

**FISCAL YEAR 2013 COUNTY BUDGETS**

*1. Total County Budget for Fiscal Year 2013 in the amount of \$449,888,787 to include the following funds:*

<i>a. General Operating Fund</i>	<i>\$112,634,389</i>
<i>b. Capital Projects Fund</i>	<i>\$21,617,506</i>
<i>c. Economic Development Opportunities Fund</i>	<i>\$1,072,962</i>

d. Code Compliance Fund	\$3,142,013
e. Transportation Fund	\$12,932,422
f. School Operating Fund	
Instruction	\$171,010,120
Administration, Attendance and Health	\$8,751,186
Pupil Transportation	\$15,843,222
Operation and Maintenance	\$20,711,699
Debt Service	\$28,417,437
Technology	\$7,318,772
Contingency Reserves	<u>\$0</u>
	\$252,052,436
g. School Food Service Fund	\$9,722,292
h. School Capital Projects Fund	\$6,724,104
i. Utilities Operating Fund	\$29,990,663
j. Utilities Capital Projects Fund	\$0

2. Joint Fleet Maintenance Fund for Fiscal Year 2013 in the amount of \$2,339,177

*RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.*

On a motion by Mr. Trampe, seconded by Mr. Ross and passed unanimously, the Board adopted the following resolution:

VOTE:

Ayes:	7	Ms. Heidig, Mr. Marshall, Mr. McLaughlin, Mr. Pitts, Mr. Ross, Mr. Skinner and Mr. Trampe
Nays:	0	
Absent:	0	
Abstain:	0	

**RESOLUTION NO. 2012-54**

*A RESOLUTION TO ADOPT THE TAX RATES FOR CALENDAR YEAR 2012*

WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to set the tax rates for Calendar Year 2012; and

WHEREAS, the Board of Supervisors has received comments on the recommended tax rates from citizens of Spotsylvania County at a duly advertised public hearing; and

RESOLVED by the Spotsylvania County Board of Supervisors this 17 day of April 2012, That the following tax rates for Calendar Year 2012 be, and are hereby, approved, as set forth below; and, be it

CALENDAR YEAR 2012 COUNTY TAX RATES

Real Estate.....	\$0.88 per \$100 of assessed valuation
Personal Property.....	\$6.37 per \$100 of assessed valuation, assessed at 50% of fair market value
Business Furniture & Fixtures.....	\$5.95 per \$100 of assessed valuation, assessed at no greater than 50% of fair market value
Mobile Homes.....	\$0.88 per \$100 of assessed valuation
Machinery and Tools.....	\$2.50 per \$100 of assessed valuation
Heavy Duty Equipment.....	\$2.00 per \$100 of assessed valuation
Massaponax Special Service District Special Tax.....	\$0.35 per \$100 of assessed valuation
Harrison Crossing Special Service District Special Tax.....	\$0.35 per \$100 of assessed valuation
Lee Hill East Special Service District Special Tax.....	\$0.33 per \$100 of assessed valuation
Lee Hill West Special Service District Special Tax.....	\$0.65 per \$100 of assessed valuation
<u>Special Tax Rates for Energy Efficient Buildings:</u>	
Sec 21-3.1(a), first \$300,000 of assessed value.....	\$0.53 per \$100 of assessed valuation
Sec 21-3.1(a), above \$300,000 of assessed value.....	\$0.88 per \$100 of assessed valuation
Sec 21-3.1(b).....	\$0.00 per \$100 of assessed valuation

*RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.*

On a motion by Mr. Skinner, seconded by Mr. Marshall and passed unanimously, the Board adopted the following resolution:

VOTE:

Ayes:	7	Ms. Heidig, Mr. Marshall, Mr. McLaughlin, Mr. Pitts, Mr. Ross, Mr. Skinner and Mr. Trampe
Nays:	0	
Absent:	0	
Abstain:	0	

**RESOLUTION NO. 2012-55**

***A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2013 – FY 2017 CAPITAL IMPROVEMENT PLAN***

*WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plans; and*

*WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Capital Improvement Plan (CIP) for FY 2013 – FY 2017; and*

*WHEREAS, the Board of Supervisors has received comments on the recommended CIP from citizens of Spotsylvania County at a duly advertised public hearing; and*

*WHEREAS, it is the intent of the Board of Supervisors that project managers shall adhere to the budgeted funds in accordance with project budgets presented by the County Administrator and amended by the Board of Supervisors; and*

*RESOLVED, that the following five-year capital plan is, and is hereby, approved effective July 1, 2012, as set forth below.*

***FY 2013 – FY 2017 CAPITAL IMPROVEMENT PLAN***

***3. Capital Improvement Plan for FY 2013 – FY 2017 in the following amounts:***

- |   |                     |
|---|---------------------|
| <i>a. General Capital Projects</i>        | <i>\$53,374,280</i> |
| <i>b. Transportation Capital Projects</i> | <i>\$31,964,581</i> |
| <i>c. Utilities Capital Projects</i>      | <i>\$53,911,000</i> |

*d. School Capital Projects*

\$58,997,354

*RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.*

On a motion by Mr. Skinner, seconded by Mr. Trampe and passed unanimously, the Board adopted the following resolution:

VOTE:

Ayes:	7	Ms. Heidig, Mr. Marshall, Mr. McLaughlin, Mr. Pitts, Mr. Ross, Mr. Skinner and Mr. Trampe
Nays:	0	
Absent:	0	
Abstain:	0	

**RESOLUTION NO. 2012-56**

*A RESOLUTION PURSUANT TO SECTION 21-38 OF THE CODE OF SPOTSYLVANIA COUNTY, VIRGINIA TO SET THE PERCENTAGE OF PERSONAL PROPERTY TAX RELIEF AT THE LEVEL NECESSARY TO EXHAUST PERSONAL PROPERTY TAX RELIEF ACT FUNDS FOR 2012*

*WHEREAS, on December 13, 2005, and for tax years beginning in 2006, the Board adopted as Section 21-38 of the Code of Spotsylvania County, Virginia, the provisions of Item 503.E of Chapter 951 of the 2005 Appropriations Act of the General Assembly providing for computation of personal property tax relief as a specific dollar amount to be offset against the total taxes that would otherwise be due for personal property, and the reporting of such specific dollar relief amount on the tax bill; and*

*WHEREAS, the Board is required as part of its annual budget process, to adopt a resolution setting the percentage of tax relief at the level that is anticipated to exhaust Personal Property Tax Relief Act (PPTRA) funds provided to the County by the Commonwealth of Virginia for each tax year, and*

*WHEREAS, the ordinance requires that personal property tax bills set forth on their face the specific dollar amount of relief credited with respect to each qualifying vehicle, together with an explanation of the manner in which relief is allocated.*

*WHEREFORE, be it resolved by the Board of Supervisors of Spotsylvania County, Virginia, that pursuant to Section 21-38 of the Code of the County of Spotsylvania, that the percentage of tax relief that is anticipated to exhaust PPTRA relief funds provided to the County by the Commonwealth shall be set for tax year 2012 as follows:*

1. For personal use vehicles valued at \$1,000.00 or less, the percentage of relief shall be set at one hundred percent (100%)
2. For vehicles valued at more than \$1,000.00, the percentage of relief shall be set at forty-three percent (43%) for up to and including the first \$20,000.00 of value; and

*BE IT FURTHER RESOLVED, that the Treasurer shall insure that 2012 personal property tax bills set forth on their face the specific dollar amount of relief credited with respect to each qualifying vehicle, together with an explanation of the manner in which relief is allocated.*

### **PRESENTATIONS/REPORTS BY OTHERS**

During their November 10, 2011 meeting, the Board of Supervisors approved FREM staff's recommendation to address coverage gaps in the combination system through the use of limited overtime at 4 selected stations. On March 27, 2012 the Board of Supervisors adopted the recommendation provided to them by the commission which phased in 55 new positions over the next 18-24 months and funds \$36,000 for recruitment and retention. The initial phase of this plan was set for implementation on April 30, 2012 with the secondary phase set for June 25, 2012 in FY-12.

The Fire, Rescue and Emergency Management (FREM) Chief requested that the Board approve budget amendments and appropriations to provide funding to support the cost of overtime expenses for limited weekend coverage at four stations, from November 4, 2011 through June 30, 2012, and for the initial phases of the recently adopted FREM Staffing Plan that were contained within the FY 2012 Budget.

On a motion by Mr. Skinner, seconded by Mr. McLaughlin and passed unanimously, the Board adopted the following resolution:

**VOTE:**

Ayes:	7	Ms. Heidig, Mr. Marshall, Mr. McLaughlin, Mr. Pitts, Mr. Ross, Mr. Skinner and Mr. Trampe
Nays:	0	
Absent:	0	
Abstain:	0	

### **RESOLUTION NO. 2012-57**

*BE IT RESOLVED by the Board of Supervisors of the County of Spotsylvania, Virginia, that the following appropriations be, and the same hereby are, made for the fiscal year beginning July 1, 2011, from the funds and for the functions or purposes indicated.*

**GENERAL FUND:**

*For the use of General Fund balance to fund the cost of overtime for interim weekend coverage as approved by the Board on November 10, 2011; to fund the FY 2012 costs related to the Board of Supervisors March 27, 2012 decision to approve additional FREM staffing as outlined in option 1 of the FREM staffing plan and provides funding for recruitment and retention, to be expended only by order of the Board of Supervisors as follows: \$637,839*

**ADJOURNMENT**

On a motion by Mr. Skinner, seconded by Mr. Trampe and passed unanimously, the Board adjourned its meeting at 7:17 p.m.

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C. Douglas Barnes  
Clerk to the Board of Supervisors