

**July 1, 2018 Fee Schedule (Land Use & Building)**

<b>Division</b>	<b>Name of Fee</b>	<b>1-Jul-18</b>
<b>Building</b>	<b>RESIDENTIAL</b>	
Building	Single Family Homes (New Construction)	<i>\$0.44 per sq. ft. Gross Building Area -includes all trades, construction &amp; plan review, \$172.50 minimum charge</i>
Building	Addition/Accessories - Plan Review, Electrical, Plumbing, Mechanical	<i>\$0.44 per sq. ft. Gross Building Area -includes all trades, construction &amp; plan review; \$208.75 minimum charge</i>
Building	Residential Amendment Plan Review	\$155
Building	Residential Structural Re-review	\$321.25
Building	Single Wide	\$331.25
Building	Double & Triple Wide	\$452.50
Building	Re-Review for Residential Plan Review	\$68.75 per letter
Building	Code Modification Request - Residential	\$200
Building	Backflow Preventer - Residential	\$76.25
Building	Change Electric Service - Residential	\$76.25
Building	Minimum Building Over The Counter	\$76.25
Building	Minimum Mechanical Over The Counter	\$76.25
Building	Minimum Plumbing Over The Counter	\$76.25
Building	Minimum Electrical Over The Counter	\$76.25
Building	Interior Renovations/Alterations/Basement (All non-structural work)	<i>\$0.33 per sq. ft. - Gross Building Area - includes all trades, construction &amp; plan review</i>  <i>\$160 minimum charge</i>
Building	<b>COMMERCIAL</b>	
Building	Commercial New Construction	<i>See Chart: Comm New Construction/Alteration \$151.25 minimum charge</i>
Building	Commercial Alterations	
Building	Commercial - Plumbing	\$166.25 + \$28.75 per fixture
Building	Commercial - Mechanical	<i>\$0.05 per sq. ft. gross bldg. area or \$166.25 minimum, plus \$28.75 per Fire Damper</i>
Building	Commercial - Electric	\$1.125 per amp. \$166.25 minimum
Building	Commercial - Electric R1 and R2 Dwelling units	\$83.75 per unit

Building	Commercial New Construction Plan Review	See Chart: Comm New Construction Plan Review  \$146.25 minimum charge
Building	Commercial Amendment Plan Review	See Chart: Comm Amendment Plan Review  \$146.25 minimum charge
Building	Commercial Hoods Type I	\$412.50
Building	Commercial Hoods Type II	\$326.25
Building	Commercial Building TRC Review	\$388.75
Building	Re-Review for Commercial Plan Review	\$107.50 per letter
Building	Building Use Review	\$58.75
Building	Code Modification Request - Commercial	\$468.75
Building	Backflow Preventer - Commercial	\$76.25
Building	Commercial Signs – Wall (with or w/o electric)	\$131.25
Building	Commercial Signs – Freestanding (with or w/o electric)	\$198.75
Building	Change Electric Service - Commercial	\$167.50
Building	<b>OTHER BUILDING FEES</b>	
Building	Temporary Electric on Pole	\$76.25
Building	Water and Sewer Lines (each)	\$76.25
Building	Footing and Foundation (By approved request only)	\$258.75
<u>Building</u>	Residential Elevator Installation	\$182.50
<u>Building</u>	Commercial Elevator Installation	\$350
Building	Elevator/Escalator/Annual Certifications	\$76.25
Building	Building / Structure Relocation	\$530
Building	Demolition	\$76.25
Building	Construction Trailer	\$248.75
Building	Sales Trailer	\$331.25
Building	Early Phase Tenant Build-out	\$117.50
Building	Targeted Industry	\$481.25
Building	Carports (Pre-Manufactured Metal Free-Standing Only-Intake only)	\$70
Building	Open/Uncovered Handicap Ramp	\$65
Building	Decks (with or without electric) (No Plan Review)	\$132.50
Building	Decks (with plan review)	\$163.75
Building	Residential Above Ground Pools and Hot Tubs	\$116.25
Building	Residential Above Ground Pool w/ Deck	\$141.25
Building	Residential In-ground Pools	\$355
Building	Commercial In-ground Pools	\$462.50
Building	Kiosks, Tents, Tanks - Building Fee	\$76.25
Building	Kiosks, Tents, Tanks - Electrical Fee	\$76.25
Building	Tanks Removal	\$76.25
Building	Asbestos Abatement	\$76.25

Building	Permits not covered in this fee schedule. Consult with Building Official on a case by case basis.	\$65/hour
Building	<b>Amusement Devices:</b>	
Building	<u>Small Mechanical &amp; Inflatables*</u>	\$35
Building	<u>Circular &amp; Flat Rides less than 20 ft. *</u>	\$55
Building	Spectacular Ride *	\$75
Building	Roller Coasters over 30 ft. in height *	\$200
Building	<b>ADMINISTRATIVE CHARGES</b>	
Building	Notice Violation Fee - Charged for failure to obtain a required permit prior to performing construction work.	\$125
Building	Notice To Comply - Charged if permits have been obtained but a code violation is discovered.	\$162.50
Building	Stop Work Order	\$145.25
Building	Information Request	Staff Time/Hr. + cost of copies
Building	Copies of Permit File (Stored Off-site)	Staff Time/Hr. + cost of copies
Building	Copies of CO (Stored Off-site)	Staff Time/Hr. + cost of copies
Building	Copies of Approved Bldg Plans (Stored Off-site)	Staff Time/Hr. + cost of copies
Building	Building Board Code Appeal (BBCA) Filing	\$232.50
Building	<b>INSPECTION FEES</b>	
Building	Residential Temp. Certificate of Occupancy	\$53.75
Building	Commercial Temp. Certificate of Occupancy	\$55
Building	Re-Inspection Fee (Residential/Commercial)	\$80
Building	Commercial Special Inspection	\$0.07 per sq. ft. \$146.25 minimum
Building	Third Party County Certification	\$447.50
Building	Third Party Inspection Review	\$10 per inspection
Building	After Hours Inspection (Appr. By CBO)	\$166.25 per hour (2 hr. minimum)
Building	<b>FIRE REVIEW</b>	
Building	Bldg. Shell Sprinkler Syst Plan Review	\$0.02 per sq. ft., \$180 minimum
Building	Sprinkler Head Add/Reloc Plan Review	\$0.01875 per sq. ft., \$90 minimum
Building	New Bldg Sprinkler Syst Plan Review	\$0.03 per sq. ft., \$225 minimum
Building	Standpipe System Plan Review	\$132.50
Building	Fire Pump System Plan Review	\$188.75
Building	<u>Alternative</u> Syst. Plan Review	\$2.50 per device over 30 \$132.50 minimum
Building	Underground Fire Service Plan Review	\$125
Building	Range Hood Plan Review	\$170 for the first hood, \$35 for each additional hood
Building	Smoke Removal Plan Review	\$188.75
Building	Fire Alarm Sys. Plan Review	\$2.50 per device over 30 \$132.50 minimum
Building	Limited Area Sprinkler Plan Review	\$132.50
Building	Spray Booths Plan Review <u>and Inspection</u>	\$305
Fire	<b>Fire Administration Fees:</b>	
Fire	Building Shell Sprinkler System	\$.03 per sq. ft. > 10,000 sq. ft. w/hydro test; \$337.50 min
Fire	Sprinkler Head Addition/Relocation	\$100 for 5 heads or less; \$10 per head over 5; \$300 min (includes hydro test)
Fire	Standpipe System	\$100 per riser; \$100 min

Fire	Fire Pump System	\$50 per riser; \$150 min
Fire	Fire Pump	\$187.50
Fire	Specialized Detection System	\$5 per device; \$50 min
Fire	Fire Dampers	\$10 per device; \$100 min
Fire	Underground Fire Service Line Inspection/Flush	\$187.50 (includes hydro test)
Fire	Range Hood Test/Inspection	\$168.75 per hood
Fire	Smoke Removal Performance Test	\$168.75
Fire	Fire Alarm System Test	\$5 per device; \$100 min
Fire	Inspection of Dry Pipe, Valve Trip Test	\$118.75 Valve Trip Test
Fire	Limited Area Sprinkler	\$118.75
Fire	Spray Booths	\$168.75
Fire	Elevator Testing	\$118.75 per car
Fire	Emergency Generator Testing/Fire Protection Equip.	\$143.75 per generator
Fire	Kiosks, Tent, Tank Fee	\$70
Fire	Re-Inspection for New Construction (Residential/Commercial)	\$85
Fire	After Hours Inspection (Approved By DFM)	\$170 per hr (2 hour Min)
Ches. Bay Div.	<b>CHES. BAY FEES</b>	
	<b>Plan Reviews</b>	
Ches. Bay Div.	Non-Residential (Erosion Only) < 5 Dist. Acres	\$972.50
Ches. Bay Div.	Non-Residential (Erosion Only) 5 -10 Dist. Acres	\$1,288.75
Ches. Bay Div.	Non-Residential (Erosion Only) > 10 Dist. Acres	\$1,288.75 + \$80 per acre > 10 dist. acres
Ches. Bay Div.	SFH & Additions/Accessories No Mitigation	\$87.50
Ches. Bay Div.	SFH & Additions/Accessories W/ Mitigation	\$173.75
Ches. Bay Div.	RPA Encroachment waivers	\$517.50
Ches. Bay Div.	RPA Encroachment waivers (requiring Planning Commission Public Hearing)	\$1,592.50
Ches. Bay Div.	BMP Agreement	\$600
Ches. Bay Div.	As-built Plans reviews	\$282.50
Ches. Bay Div.	Minor Site Plans :	
	Erosion Review Only	\$1,130
	Storm Water Management Required	\$1,407.50
Ches. Bay Div.	RPA/Wetland Determinations	\$158.75 per hour
Ches. Bay Div.	Flood Plain Studies	\$1,025
Ches. Bay Div.	Storm Water Management Plans	\$158.75 per hour
Ches. Bay Div.	Early Clearing & Grading / Clearing & Grading Only	\$610
Ches. Bay Div.	1-5 Dist. Acres -	
	5.1-10 Dist. Acres -	\$926.25
	>10 Dist. Acres -	\$926.25 + \$80 per acre > 10acres
Ches. Bay Div.	Linear Projects (all per 10sf disturbed acreage)	
	Pervious surface in an RPA	\$0.03
	Impervious surface in an RPA	\$0.05
	Pervious surface outside an RPA	\$0.01
	Impervious Surface outside an RPA	\$0.03
	Minimum charge for Linear Projects	\$60
E&S	<b>RESIDENTIAL</b>	
E&S	E&S Residential Permit (Includes Plan Review and three required inspections -first erosion, final erosion, bond release)	
	Detached SFH	\$991.25

	Attached SFH - 2 Units	\$1,073.75
	Attached SFH - 3 to 5 Units	\$1,113.75
	Attached SFH - 6 to 10 Units	\$1,193.75
E&S	E&S RPA Mitigation Inspection (Residential)	\$820
E&S	E&S Plan Review Revision/Amendment Fee (Single Family)	\$97.50
E&S	E&S Site Plan Permit Extension (Residential)	\$100
E&S	E&S Residential Site Plan - Resubmittal	\$97.50
E&S	Demolition/Stabilization (Land Disturbance 2,500sq ft or more) (Residential)	\$396.25
E&S	E&S Temporary Final Erosion (Requested - Residential)	\$126.25
E&S	ESC Administrator Decision Appeal (Residential)	\$100
E&S	<b>COMMERCIAL</b>	
E&S	E&S RPA Mitigation Inspection (Commercial)	\$1,136.25
E&S	Bond Reduction or Release Inspection Request	\$396.25
E&S	E&S Site Bond Release Inspection (Commercial)	\$396.25
E&S	E&S Linear Project Inspection (per linear foot)	\$0.05
	Minimum charge for Linear Project Inspection	\$67.50
E&S	E&S Site Plan Permit Extension (Commercial)	\$1,685.55
E&S	Demolition/Stabilization (Land Disturbance 2,500sq ft or more) (Commercial)	\$568.75
E&S	Site Plans (Commercial/Industrial): Environmental	< 2 Acres = \$2841.25
		2 - < 5 Acres \$4982.50
		5 - 10 Acres = \$6368.75
		10 + acres \$7442.50 + \$83.75 per acre > 10 acres
		10 + acres \$8001.25 + \$83.75 per acre > 10 acres
		10 + acres \$9118.75 + \$83.75 per acre > 10 acres
E&S	E&S Temporary Final Erosion (Requested - Commercial)	\$213.75
E&S	ESC Administrator Decision Appeal (Commercial)	\$100
E&S	<b>OTHER ENVIRONMENTAL FEES</b>	
E&S	E&S BMP Initial Certification (All types)	\$80
E&S	E&S Annual BMP Re-Cert. (any type) (Maint)	\$95
E&S	Flood Plain Determination (Written Confirmation)	\$120
E&S	E&S Variance	\$186.25
E&S	E&S Re-inspection Fee	\$122.50

E&S	Notice of Violation/Notice to Comply	\$675
E&S	RPA - Notice of Violation/Notice to Comply	\$767.50
E&S	Notice of Violation/Notice to Comply Re-Inspect.	\$208.75
E&S	RPA Encroachment Violation Fee	\$887.50
E&S	Environmental Investigation Fee (for disturbance without permit)	\$913.75
E&S	<b>ENVIRONMENTAL BONDING</b>	
E&S	Erosion Bond - Residential - Townhouses	\$1,000 ea
E&S	Erosion Bond - Residential - 1/4 acre or less	\$1,500
E&S	Erosion Bond - Residential - >. 1/4 to 1/2 acre	\$2,500
E&S	Erosion Bond - Residential - >. 1/2 to 1 acre	\$3,000
E&S	Erosion Bond - Residential - 1 acre Plus	\$3,000 per acre + the cost of any additional acreage
E&S	Erosion Bond - Commercial/Residential Subdivisions	Per Engineered Cost Estimate + 25%
E&S	<b>ADMINISTRATIVE CHARGES</b>	
E&S	Information Request	Staff Time/Hr
Fire	<b>FIRE/RESCUE FEES</b>	
Fire	Open Burn Permits	\$187.50
Fire	Residential Site Plan Review 1-6 Dwelling units	\$118.75
Fire	Residential Site Plan Review 7-30 Dwelling units	\$168.75
Fire	Residential Site Plan Review 31-100 Dwelling units	\$218.75
Fire	Residential Site Plan Review 101-300 Dwelling units	\$318.75
Fire	Residential Site Plan Review 301 + Dwelling units	\$337.50 + \$2 per unit over 301 dwelling units
Fire	Commercial Site Plan Review less than 1 disturbed acre	\$318.75
Fire	Commercial Site Plan Review greater than 1 disturbed acre but less than 5AC	\$418.75
Fire	Commercial Site Plan Review greater than 5 disturbed acres	\$518.75
Fire	Fire Lane Plan Review	\$143.75
Fire	FREM Permit for Storage of Explosives	\$237.50
Fire	FREM Permit for Off-Site Storage of Fireworks	\$237.50
Fire	FREM Permit for Blasting	\$237.50
Fire	FREM Permit for Retail Sales of Consumer Fireworks	\$268.75
Fire	FREM Permit for Fireworks Display (Also requires \$1M Certificate of Insurance)	\$116.25 per hour
Fire	FREM Permit for Amusement Buildings	\$116.25 per hour billed by the quarter hour (\$29.06 for each 15-minute interval) \$44.06 Minimum
Fire	FREM Existing Occupancy Inspection for a Business of 1,200 sq ft or less	Flat Rate Small Business Inspection Fee of \$44.06
Fire	FREM Existing Occupancy Inspection for a Business of More Than 1,200 sq ft	\$116.25 per hour billed by the quarter hour (\$29.06 for each 15-minute interval) \$44.06 Min.
Fire	FREM Re-Inspection Fee if all noted violations are corrected at the time of inspection	No Charge

Fire	FREM Re-Inspection if some or all noted violations are NOT corrected at the time of inspection	\$116.25 per hour billed by the quarter hour (\$29.06 for each 15-minute interval) \$44.06 min
Fire	Origin and Cause Report	\$15
Fire	FREM Fire Report	\$5
GIS	<b>GIS FEES</b>	
GIS	Exhibit Easements	\$460
GIS	Residential Site Plan Review	\$477.50 + \$5 per lot > 10 lots
GIS	Commercial Site Plan Review	
GIS	Minor Site Plan Review	
GIS	Site Plan Amendment	
GIS	Record Plat Review (Minor)	\$932.50 + \$10 per lot > 3 lots
GIS	Record Plat Review (Major)	
GIS	Preliminary Plat Review	\$528.75 + \$10 per lot > 10 lots
GIS	Annual Division Review	\$665
GIS	Family Exempt Plat Review	\$665
GIS	Consolidation & Lot Line Adjustment Plat Review	\$665
GIS	Right of Way Dedication & Easement Plat Review	\$665
GIS	Rezoning Review	\$350
GIS	Special Use Permit Review	\$207.25
GIS	Special Use Permit Telecommunication Tower	\$207.25
GIS	Road Name Change	\$750 + \$250 per sign + \$5 per affected lot
Permit Center	<b>PERMIT CENTER FEES</b>	
Permit Center	Post-App Modification Fee (Splitting App. Package)	\$43.75
Permit Center	Processing Fee	\$62.50
Permit Center	Processing Fee for Accessories without Review	\$47.50
Permit Center	Over-the- Counter Permit and Processing	\$30
Permit Center	Weekly Permit Issuance Report	\$18.75
Permit Center	Monthly Permit Issuance Report	\$18.75
Permit Center	Application Extension Fee	\$25
Permit Center	Permit Extension Fee	\$28.75
Permit Center	Permit Transfer	\$20
Permit Center	Mechanics Lien Agent Changes	\$20
Permit Center	General Contractor Changes	\$20
Permit Center	Tradesman Certificate Changes	\$20
Permit Center	Permit Info Request (each)	Staff Time/Hr + cost of copies
Permit Center	Copies of CO (In Office)	Staff Time/Hr + cost of copies
Permit Center	Copies of Permit File (In Office)	Staff Time/Hr + cost of copies
Planning	<b>PLANNING DEPARTMENT FEES</b>	
Planning	Residential Site Plan Review	\$3,210 + \$25 per each 5 lots or portion > 10
Planning	Commercial Site Plan Review	\$3,210 + \$65 per dist acre > 2 AC
Planning	Minor Site Plan Review	\$1,345
Planning	Infrastructure Plan	\$1,750 + \$45 per dist. Acre > 5 AC
Planning	Trail Review	\$590
Planning	Preliminary Plat Review (50 lots or less)	\$1,840
Planning	Preliminary Plat Review (51 or more lots)	\$3,020 + \$15 per each 5 lots or portion >55
Planning	Preliminary Plat Technical Change	\$50

Planning	Record/Final Plat Review (3 lots or less and no infrastructure surety required)	\$1,755
Planning	Record/Final Plat Review (4 lots or more and/or infrastructure surety required)	\$3,200 + \$15 per lot > 10 lots
Planning	Article 13 Plat Review	\$1,500 + \$15 per lot > 10 lots
Planning	Article 13 Infrastructure Plan Review	\$1,455 + \$45 per acre > 5 dist. AC
Planning	Family Division Plat Review	\$1,255
Planning	Consolidation & Lot Line Adjustment Plat Review	\$1,145
Planning	Annual Division Plat Review	\$1,145
Planning	Right of Way Dedication & Easement Plat Review	\$1,480
Planning	Easement Exhibit Plat	\$865
Planning	Easement Exhibit Plat (No Legal Review Required)	\$480
Planning	Rezoning	\$11,650 + \$45 per acre > 10 dist AC+ mailing fees
Planning	Rezoning GDP & Proffer Amendment	\$7,175 + mailing fees
Planning	Rezoning Proffer Amendment - Text Only	\$4,180 + mailing fees
Planning	Special Use Permit (New Development)	\$6,560 + mailing fees
Planning	Special Use Permit (No New Development)	\$4,035 + mailing fees
Planning	Special Use Condition Amendment	\$2,385 + mailing fees
Planning	Special Use Permit for Telecommunications Tower	\$11,010 + mailing fees
Planning	Special Use Permit with a Rezoning Request	\$2,335 + mailing fees
Planning	Right of Way Vacation or Alteration (15.2-2006)	\$100 plus advertising cost
Planning	Development Rights Determination Letter	\$25
Planning	Site Plan or Infrastructure Plan Amendment	\$1,335
Planning	Waiver/Exception Request heard by Planning Commission	\$200
Planning	3rd and subsequent Site Plan Review	\$300
Planning	3rd and subsequent Minor Site Plan Review	\$160
Planning	3rd and subsequent Infrastructure or Trail Review	\$160
Planning	3rd and subsequent Preliminary Plat Review	\$190
Planning	3rd and subsequent Major Record Plat Review	\$585
Planning	3rd and subsequent Minor Record Plat Review	\$285
Planning	3rd and subsequent Article 13 Plat Review	\$190
Planning	3rd and subsequent Article 13 Infrastructure Plan Review	\$205
Planning	3rd and subsequent Family Division Plat Review	\$195
Planning	3rd and subsequent Consolidation, & Lot Line Adjustment Plat Review	\$195
Planning	3rd and subsequent Annual Division Review	\$195
Planning	3rd and subsequent Right-of-way dedication & Easement Plat Review	\$215
Planning	3rd and subsequent Easement Exhibit Plat Review	\$205
Planning	3rd and subsequent Site Plan Amendment/ Infrastructure Plan Amendment Review	\$205



Planning	Comprehensive Plan Amendment/ 2232	\$1,000
Planning	Agricultural/Forestral District Applications	\$300
Transportation	<b>TRANSPORTATION FEES</b>	
Transportation	Site Plan Review (Commercial & Residential)	\$285
Transportation	Traffic Study Review	\$250 per review
Transportation	Letter of Credit or Bond	110% of the approved Engineer's estimate
Transportation	Engineer's Estimate Review (per review)	\$115
Transportation	Bond or Letter of Credit Review/Reduction (per request)	\$270
Transportation	Final Inspection for Bond/Letter of Credit Release	\$340
Transportation	Snow Removal Bond	\$500 + \$20 per lot
Utilities	<b>UTILITIES DEPARTMENT FEES</b>	
Utilities	Water and Sewer Site Plan Review (Residential)	\$500 + \$50 per lot inspection fee
Utilities	Off-Site Water & Sewer Plan Review (Residential)	\$200 + \$.25 per ln. ft. inspection fee
Utilities	Water and Sewer Site Plan Review (Commercial)	\$258 + \$.40 per ln. ft
Utilities	Off-Site Water & Sewer Plan Review (Commercial)	\$200 + \$.25 per ln. ft. inspection fee
Zoning	<b>ZONING DEPARTMENT FEES</b>	
Zoning	Review fee for process not in fee schedule. Consult with Zoning Official on a case by case basis.	\$37.50/hour
Zoning	Single Family Regular Review <sup>1,3</sup>	\$97.50
Zoning	Residential Amendment Fee <sup>1,3</sup>	\$53.75
Zoning	Agricultural/Forestral District Applications	\$200.00 Surcharge to base fee
Zoning	Single Family Addition or Accessory (fee for either Addition or first Accessory only) <sup>1,3</sup>	\$47.50 + \$11.25 per accessory on permit
Zoning	Single Family Addition or Accessory w/ proffer or located in RPA (fee for either Addition or first Accessory only) <sup>1,3</sup>	\$123.75 + \$17.50 per additional accessory on permit
Zoning	Zoning Confirmation Letters- Residential	\$202.50
Zoning	Zoning Home Occupations	\$56.25
Zoning	Zoning Home Enterprise	\$86.25
Zoning	Farm Exempt	\$82.50
Zoning	Zoning Board Of Appeals Residential + Mailing	\$472.50
Zoning	Commercial Use Certificate <sup>1,3</sup>	\$90
Zoning	Commercial Use Certificate - Fast Track	\$200.00 Surcharge to base fee
Zoning	Major Site Plan Review <sup>2,4</sup>	\$415 + \$116.25 per building
Zoning	Minor Site Plan Review <sup>2,4</sup>	\$208.75
Zoning	Site Plan Resubmittal	\$166.25
Zoning	Site Plan Amendment	\$143.75
Zoning	Site Plan Permit Extension	\$150
Zoning	Signs without Proffers	\$168.75 + \$106.25 per sign
Zoning	Signs with Proffers	\$248.75+ \$106.25 per sign
Zoning	Commercial Addition <sup>2,4</sup>	\$116.25
Zoning	Comm. Detached Access Structure	\$76.25
Zoning	Zoning Confirmation Letters- Commercial	\$193.75
Zoning	Zoning Board Of Appeals Commercial + Mailing	\$623.75
Zoning	Certificate & Inspection (No Proffers)	\$347.50
Zoning	Certificate & Inspection (Proffers Attached)	\$661.25
Zoning	Commercial Amendment and Inspection (No Proffers)	\$217.50

Zoning	Commercial Amendment and Inspection (Proffers Attached)	\$407.50
Zoning	<sup>1</sup> <b>Minor Proffer Surcharge</b>	\$78.75
Zoning	<sup>2</sup> <b>Major Proffer Surcharge</b>	\$211.25
	<sup>3</sup> <b>Minor Overlay District Surcharge</b>	\$30
Zoning	<sup>4</sup> <b>Major Overlay District Surcharge</b>	\$152.50
Zoning	<b>OTHER ZONING FEES</b>	
Zoning	Special Use Permit	\$464.50
Zoning	Rezoning	\$610
Zoning	Proffer Amendment Fee	\$610
Zoning	Preliminary Plats <sup>1</sup>	\$63.75
Zoning	Record/Final Plats <sup>1</sup>	\$63.75
Zoning	Exempt Plat Review <sup>1</sup>	\$51.25
Zoning	Special Event Permit < 1,000 participants est.	\$368.75
Zoning	Special Event Permit > 1,000 participants est.	\$520
Zoning	Division Of Motor Vehicle Certification Letters	\$175
Zoning	Temp Zoning Approvals	\$68.75
Zoning	Administrative Reduction In Yard	\$113.75
Zoning	Early Phase Permit	\$113.75
Zoning	Zoning - Temporary Electric	\$38.75
Zoning	Buoy Application	\$46.25
Zoning	<b>INSPECTION FEES</b>	
Zoning	Commercial Site Plan Re-Inspection	\$131.25
Zoning	Zoning Proffer Inspection	\$212.50
Zoning	Zoning Proffer Reinspection	\$106.25
Zoning	Special Use (Conditions) Inspection	\$212.50
Zoning	Special Use (Conditions) Reinspection	\$106.25
Zoning	<b>ADMINISTRATIVE CHARGES</b>	
Zoning	Information Request	Staff Time/Hr + cost of copies
Zoning	Copies of Zoning Specification Sheets	Staff Time/Hr + cost of copies
Zoning	Copies of Zoning Case Files	Staff Time/Hr + cost of copies
<b>Contact Information</b>		
Code Compliance Department 9019 Old Battlefield Boulevard Suite 300 Spotsylvania, VA 22553 Phone: 540-507-7222 Fax: 540-507-7282		
<b>Abbreviations and Symbols</b>		
bldg.	<i>building</i>	
CBO	<i>Chief Building Official</i>	
CO	<i>Certificate of Occupancy</i>	
com.	<i>Commercial</i>	
ERU	<i>equivalent residential units</i>	
est.	<i>estimated</i>	
gpd	<i>gallons per day</i>	
ind.	<i>Industrial</i>	
min.	<i>minimum</i>	
<b>Definitions and Notes:</b>		
* Virginia State levy on all permits for the purpose of continued education and training (1.75% of building permit fee).		

\* **BMP-Best Management Practices:** "...effective, practical means of preventing or reducing the amount of pollution generated by non-point sources to a level compatible with water quality goals." Spotsylvania County Code, Section 6A-4. Definitions

\* **Deposits - All deposits collected are non-refundable.**

\* **Permit Applications - Awaiting issuance or additional information are voided after six months and deposits are forfeited.**

\* **Riser: sprinkler system water main.**

\* **Mechanical inspections: inspections of heating, ventilation, and air conditioning systems.**

\* **Refunds (Building & Zoning) - All refunds need to be requested in writing to the Code Compliance Department Directors. 70% refund of amount paid minus the deposit, if no inspections have been made; or 70% refund minus the deposit and a percentage based on the number of inspections.**

\* **Refunds (Planning): All refunds must be requested in writing to the Planning Director. Refunds will be issued in the following circumstances: 95% of Planning fees if application is withdrawn within three (3) business days of submission; 80% of Planning fees if application is withdrawn during the initial review period (time varies depending on application type); 40% of Planning fees if application is withdrawn within ten (10) business days after initial review comments are issued.**

\* **Gross Building Area: The total area of each floor including the basement and all exterior structures, (such as decks, porches, garages, sheds, etc.)**

\* **Head: sprinkler head.**

\* **For permitting and review purposes: townhouses are considered residential; apartments and churches are considered commercial.**

\* **Permit transfer: would apply, for example, in the sale of a house.**

\* **Plumbing Fixture: A receptacle or device that is either permanently or temporarily connected to the water distribution system of the premises and demands a supply of water there from; discharges wastewater, liquid-borne waste materials or sewage either directly or indirectly to the drainage system of the premises; or requires both a water supply connection and a discharge to the drainage system of the premises. (Examples but not limited to: dishwasher, eye wash station, water heater, floor drain, sink, urinal, toilet, tub, shower, service sink, drinking fountain, clothes washer, water purifier, separator, interceptor)**

\* **Amusement device fees are regulated by the State.**

**Commercial New Construction/ Alterations COMPLEXITY CHART**

Group	Factor - Use Description	
1	1 - S,U,H,F,shell	\$0.13
2	1.2 - B,M	\$0.15
3	1.3 - A2,3,4,E,I4,R2	\$0.16
4	1.4 - R1,A1	\$0.18
5	1.75 - I1,2,3	\$0.22

**Commercial New Construction Plan Review**

Group	Factor - Use Description	
1	1 - S,U,H,F,shell	\$0.11
2	1.2 - B,M	\$0.13
3	1.3 - A2,3,4,E,I4,R2	\$0.14
4	1.4 - R1,A1	\$0.15
5	1.75 - I1,2,3	\$0.19

*Commercial Amendment Plan Review*

Group	<i>Factor - Use Description</i>	
1	<i>1 - S,U,H,F,shell</i>	<i>\$0.04</i>
2	<i>1.2 - B,M</i>	<i>\$0.05</i>
3	<i>1.3 - A2,3,4,E,I4,R2</i>	<i>\$0.06</i>
4	<i>1.4 - R1,A1</i>	<i>\$0.06</i>
5	<i>1.75 - I1,2,3</i>	<i>\$0.07</i>