

Minutes
Spotsylvania County Community Policy and Management Team
September 26, 2019

Attending:

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|--|---|
| <input checked="" type="checkbox"/> Ben Nagle, Office on Youth | <input checked="" type="checkbox"/> Dana Humphry, Health Department |
| <input type="checkbox"/> Vince Butaitis, DJJ | <input checked="" type="checkbox"/> Mary Lyons, Private Provider |
| <input checked="" type="checkbox"/> Gail Crooks, DSS | <input checked="" type="checkbox"/> Sarah Reid, Parent Representative |
| <input checked="" type="checkbox"/> Stephanie Terrell for Jane Yaun, RACSB | <input checked="" type="checkbox"/> Erica Mann, CSA Program Admin. |
| <input checked="" type="checkbox"/> Tedra Richardson, SCPS | |
| <input checked="" type="checkbox"/> Gary Skinner, Board of Supervisors | |

- I. Call to Order at 2:01 pm.
- II. Review of minutes. Motion to approve minutes by G. Crooks, 2nd by S. Reid. Abstention by M. Lyons and G. Skinner.
- III. Items of Business
 - a. T. Richardson reported she received response from OCS about students moving out of state and that OCS policy pertains to in-state only. There is no obligation to transfer to out of state. B. Nagle inquired about whether it is when we are notified, T. Richardson will verify. G. Skinner discussed that it makes it easier if the new location is notified. G. Crooks asked what we do on front end to make sure families are aware. T. Richardson said VOE said that residency goes with guardianship, discussed the processes parents can go through with transfer of rights – VDOE referred parents back to state regulations. OCS indicated that typically services are closed as of the last day the children’s guardian is in-state. B. Nagle said that policy should include applicable date. G. Crooks said that residency should be defined. T. Richardson will follow up with OCS, in instances when we are notified after the fact, do we go back to date of move and how do we verify that. G. Skinner asked if there was a checklist that is completed, B. Nagle said there is not a checklist but good communication with case manager and family would enable them to take steps, and that families may inform case manager after the fact. S. Reid inquired how it was for a parent for whom English is not their primary language. G. Crooks indicated there are interpreters available for FAPT meetings. G. Crooks said that clear definitions of guardianship and residence are needed. T. Richardson and E. Mann to work on relevant policy.
- IV. Old Business
 - a. B. Nagle said they had first round of training for DJJ Reimagining Juvenile Justice.
- V. MDT update
 - a. E. Mann discussed MDT meeting. G. Crooks said that charter could be reviewed at CPMT. T. Richardson said they would come up with a plan. G. Crooks directed that charter be drafted, could be ready for Oct. 24. Charter to have purpose, processes, goals/any specific objectives, structure.
- VI. Financial Report- E. Mann presented report. Discussed current projections for FY20.
- VII. Closed Meeting. Motion by G. Skinner, 2nd by M. Lyons, to enter closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision 1 of 2.2 – 3705.5. Reconvene – Chairperson announces that the CPMT is returning to open meeting.
- VIII. Certification of closed meeting – chair calls for a certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. All vote aye.
 - Pulled cases
 - 40 – Recommend funding approval for change in vendor for higher cost, by T. Richardson, 2nd by S. Reid. Abstentions by B. Nagle and M. Lyons.
 - 53 – Copay appeal. Motion to lower to \$100/month by G. Crooks, 2nd by M. Lyons.Motion to approve cases by G. Crooks, 2nd by G. Skinner. Abstentions by B. Nagle and M. Lyons.
Motion to adjourn by M. Lyons, 2nd by G. Skinner. Adjournment at 3:10pm.