

Minutes
Spotsylvania County Community Policy and Management Team
October 24, 2019

Attending:

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|--|---|
| <input checked="" type="checkbox"/> Ben Nagle, Office on Youth | <input checked="" type="checkbox"/> Dana Humphry, Health Department |
| <input type="checkbox"/> Vince Butaitis, DJJ | <input checked="" type="checkbox"/> Mary Lyons, Private Provider |
| <input checked="" type="checkbox"/> Gail Crooks, DSS | <input checked="" type="checkbox"/> Sarah Reid, Parent Representative |
| <input checked="" type="checkbox"/> Jane Yaun, RACSB | <input checked="" type="checkbox"/> Erica Mann, CSA Program Admin. |
| <input type="checkbox"/> Tedra Richardson, SCPS | |
| <input checked="" type="checkbox"/> Gary Skinner, Board of Supervisors | |

- I. Call to Order at 2:04 pm.
- II. Review of minutes. Motion to approve minutes by G. Skinner, 2nd by M. Lyons. Abstention by J. Yaun.
- III. Items of Business
 - a. New business
 - i. J. Yaun reported on new space purchased by the RACSB in the City of Fredericksburg.
 - ii. G. Crooks reported the state passed the Title IV-E Federal Review of which Spotsylvania had 6 cases reviewed. State was facing a 10 million dollar payback which could have passed down to localities.
 - iii. Report on the Child and Family Services Review Program Improvement Plan by G. Crooks and E. Mann – 20 localities in Virginia selected to participate, which includes Spotsylvania. They are extending partnerships beyond the Department of Social Services, including judicial team members. CSA Day is planned for December 13, changes in policy may be upcoming and DSS is working alongside Office of Children’s Services. B. Nagle said he would be willing to attend.
 - iv. B. Nagle provided overview of work session – completed CSA risk assessment and fraud risk assessment which are to be completed annually, he reported group did not come up with anything pressing – identified areas not are not fully addressed in current practice – training, contingency planning and measurable goals/objectives/performance targets. Plan is to address in January work session. Also discussed CSA Annual Report, will be addressed as well in January planning sessions. Suggestions can be sent to B. Nagle or E. Mann for building the report.
- IV. MDT update
 - a. Representative from Social Services Adult Services will be participating in MDT meetings for students or youths who are accessing CSA and turning 18 or in need of adult services. S. Reid suggested that involvement begin with students who are turning 17 and begin transitional planning with IEP services. B. Nagle suggested that RACSB resources could be used as well. B. Nagle indicated rehousing assistance may be available, in need of identifying clients who could use help - George Washington Regional Commission.
- V. Financial Report- E. Mann presented financial report. G. Skinner inquired about high projections for IEP private day services, projections can extend through school year and vary depending on IEP timing.
- VI. Closed Meeting. Motion by G. Skinner, 2nd by S. Reid, to enter closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision 1 of 2.2 – 3705.5. Reconvene – Chairperson announces that the CPMT is returning to open meeting.
- VII. Certification of closed meeting – chair calls for a certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. All vote aye.
 - Motion to approve funding including item 72 for change in placement by G. Crooks, 2nd by S. Reid. Abstentions by M. Lyons and B. Nagle.
 - Copayment request –Motion to reduce to \$20 per month by J. Yaun, 2nd G. Skinner, with recommendation to review policy in January work session
 - Motion to adjourn by G. Crooks, 2nd by S Reid. Adjournment at 3:30 pm.