



Spotsylvania County
Partner Agency Application for Funding FY 2015



FACE SHEET

Agency Name: Greater Fredericksburg Habitat for Humanity	
<i>Has Spotsylvania County Funded This Agency in Previous Years?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Physical Address:	4755 Jeff Davis Hwy
Mailing Address/PO Box:	
City:	Fredericksburg
State:	VA
Zip:	22408
Telephone Number:	540-891-5009
Fax Number:	540-891-7009
Federal Tax ID #:	54-1737851
Web Address:	www.fredhab.org
General Email Address:	admin@fredhab.org
Agency Main Contact:	Thomas A. Carlson
Title:	Executive Director
Telephone Number:	540-891-5009
E-Mail Address:	ed@fredhab.org

Agency General Information

Agency Mission:
Demonstrating God's love by working to ensure every family has a decent place to live. Habitat for Humanity brings people together to build and repair homes, communities and hope.

Number of years agency has been in operation: 18 years

Localities Served: Spotsylvania, King George and Stafford Counties as well as the City of Fredericksburg

Agency Financial Information

List Programs	Personnel Expenses	Benefits	Operating Expenses	Total Program Budget	Requested from Spotsylvania
1. New Home Construction	\$68,500.00	\$5900.00	\$306,000.00	\$380,400.00	0
2. ABWK	\$25,000.00	\$1900.00	\$56,000.00	\$82,900.00	\$12500.00
3.					
4.					
5.					
Agency Administration:	\$37,500	\$2590	\$154,540	\$154,540	
Capital Outlay:				\$34,785	
Total Agency Budget:	\$131,000	\$10,390	\$362,000	\$652,625	

If your application includes funding increases for personnel (to include new positions or merit / COLA increases), please check here and explain in detail the need for this type of increase under each program budget.

Attachment Checklist: (include <u>ONE</u> copy of each)	<input checked="" type="checkbox"/> IRS 501(c)(3) Letter	<input checked="" type="checkbox"/> Audit Report (with Audit Management Letter)	<input checked="" type="checkbox"/> Current Financial statement	<input checked="" type="checkbox"/> IRS 990
<input checked="" type="checkbox"/> Accountant Contact Information	<input checked="" type="checkbox"/> Organizational Chart	<input checked="" type="checkbox"/> Current Board Roster (with contact information)	<input checked="" type="checkbox"/> Agency's Current Strategic Plan	

Agency Director's Signature: 

Date: 11 OCT 2013

Spotsylvania County

Partner Agency Funding Application FY 2015

Agency Name:
Greater Fredericksburg Habitat for
Humanity

If your agency is requesting an increase or decrease in funding as shown on the Agency Financial Information Chart included on the Face Sheet, please describe, in detail, the reasons for these changes, in each category below for the Agency as a whole. Program specific increases can be given under the program descriptions in the next section. (The individual descriptions should not exceed 20 lines of text.)

Agency Administrative Expenses (to include funding increases for personnel (new positions, merit and/or COLA increases):

Not applicable, we are not seeking grant money to help pay staff.

Capital Outlay:

The increase is to perform additional critical home repairs in Spotsylvania County, through our program entitled A Brush With Kindness (ABWK)

Spotsylvania County
Partner Agency Funding Application FY 2015

Agency Name:
 Greater Fredericksburg Habitat for
 Humanity

Historical Budget Information

Please complete the following chart with the financial information for the agency as a whole. In each area include the revenue specifically allocated to your agency from each locality/entity listed below.

	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Projected
Caroline	N/A	N/A	N/A
Fredericksburg	0	0	0
King George	0	0	0
Spotsylvania	\$10,000	\$10,000	\$12,500
Stafford	0	0	0
United Way	\$11,082	\$12,000	\$15,000
Grants	\$92,660	\$80,000	\$100,000
Client Fees	\$1,005	\$1,000	\$1,000
Fundraising	\$435,665	\$681,315	\$893,500
Other (explain below)	\$176,981	\$220,146	\$278,000
Total Agency Revenue	\$717,393	\$994,461	\$1,300,000

Detail below what revenue is included in the category 'Other':

Other funds come from our ReStore, we sell donated home goods, like doors, windows and furniture.

Application Checklist		
Items to be completed		Comments:
<input type="checkbox"/>	Face Sheet	
<input type="checkbox"/>	Program Name	
<input type="checkbox"/>	Program Purpose/Description	
<input type="checkbox"/>	Justification of Need	
<input type="checkbox"/>	Target Audience	
<input type="checkbox"/>	Service Area	
<input type="checkbox"/>	Service Delivery	Although we service Fredericksburg, Stafford, King George, and Spotsylvania Counties, grant money received from each of those geographical areas, are only used in their respective localities
<input type="checkbox"/>	Client Fees	Fees are for client credit and background checks only.
<input type="checkbox"/>	Budget Information	We are attempting to increase our new home construction from 1 house a year to 5 by FY2015 and move our ReStore to a new location. As a result of these initiatives, we have increased over all agency fundraising goals. The increases portrayed in our funding address specifically those two goals. ABWK funding will be left level for FY2015
<input type="checkbox"/>	Goals and Objectives	
<input type="checkbox"/>	Program Goal	
<input type="checkbox"/>	Most Recent Data Chart	

<i>Program Name:</i>
A Brush with Kindness

Each agency submitting a funding request must fill out the following pages for *each program* serving Spotsylvania County Citizens and for which funding is requested. Any incomplete applications or programs that do not have a full application will not be considered for funding. PLEASE do not include any unrequested information. Spotsylvania County reserves the right to request additional information once the application has been submitted.

Program Name:	A Brush with Kindness	Is this a new program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Program Contact:	Jason Tickle	Title:	Director of Operations
Telephone Number:	540-891-5009		
E-Mail Address:	ABWK@fredhab.org		

1. Program Purpose/Description: *(the following description should not exceed 10 lines of text)*

ABWK is a home repair program that helps low-income homeowners that struggle to maintain their homes. The three areas we focus on are health, safety, and accessibility. Some examples of projects we have completed are, wheelchair ramps, The replacement of leaking roofs, and replacing broken windows and doors.

2. Justification of Need: *(Please state clearly why this service should be provided to the citizens of Spotsylvania County and why the Board of Supervisors should consider this funding request. If this is a new program, be sure to include the benefit to the County for funding a new request. The following should not exceed 10 lines of text, and should include the most recent data available.)*

There are many residents of Spotsylvania county that struggle to maintain their homes; many living in substandard and unsafe conditions. Almost two thirds of our applications are from Spotsylvania County. As of 10/1/2013 nearly ninety percent of the completed projects ne for our FY 2014 (July 1 2013-June 30 2014) are in Spotsylvania, clearly demonstrating the huge need in the County

3. Target Audience: *(The following should describe the specific population targeted by the program and should not exceed 5 lines of text.)*

Homeowners that are at or below 50% area medium income, living in homes that have health, safety or accessibility issues, with a focus on the elderly and those who are disabled and with children.

Spotsylvania County
Partner Agency Funding Application FY 2015

Program Name:
 A Brush with Kindness

4. Service Area: (Please describe the program's intended geographic service area. This may include entire regions, localities, or specific schools, neighborhoods, etc.)

Spotsylvania County

5. Service Delivery: (Please state the geographic location of the service, the duration and frequency offered to the clients.)

Spotsylvania County

6. Client Fees: (Please describe the fees clients must pay for the services provided in this program, and how those fees are determined.)

There is a \$20.00 application fee which covers the cost of a credit and background check. Due to the nature of using volunteer labor this is necessary for the safety of our volunteers, and should a loan be necessary to mitigate defaults.

7. Budget Information: (Please complete the following chart with the financial information for this program. In each area include the dollars specifically allocated/requested for this program.)

	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Projected
Caroline	N/A	N/A	N/A
Fredericksburg	0	0	0
King George	0	0	0
Spotsylvania	\$10,000	\$10,000	\$12,500
Stafford	0	0	0
United Way			0
Grants	\$20,000	\$37,000	\$37,000
Client Fees	\$520	\$520	\$500
Fundraising	\$24,290	\$8480	\$9,000
Other			
Total Program Budget	\$54,810	\$56,000	\$59,000

Please indicate, in detail, reasons for increases or decreases in the amounts requested for FY 2015. Include whether these changes come from increases in personnel, benefits, or operating expenses. If an increase is being requested, please describe the impact not receiving an increase would have on the program. In particular, please note if any increase is sought for new positions or personnel, please explain in detail.

The need to improve housing in Spotsylvania is ever increasing. There are many projects we are unable to accomplish because the homeowner cannot afford even the smallest of payments. Additional grant funding will allow us to offset or even pay the entirety of the expenses for repair for these homeowners. This will allow us to improve the health and safety of those Spotsylvania county residents truly in need. Denial will allow us to help fewer residents.

Spotsylvania County

Partner Agency Funding Application FY 2015

Program Name:

A Brush with Kindness

8. Goals, Objectives, & Evaluation: *(Please provide the following information regarding the goals and objectives for your program. Space has been provided for two goals, with two objectives per goal. If your agency is funded by the United Way, please include a copy of your Logic Model for this program as a supplemental attachment. Individual descriptions should not exceed 5 lines of text.)*

Program Goal 1:

Provide community based assistance to low-income homeowners by doing critical home repairs, to alleviating health, safety and accessibility issues.

Objectives:

1a. In 2015, we hope to process applications for 35 Spotsylvania county residents approving and completing 18 of those applications. We exceeded our FY2013 goals for 2013 processing 31 applications from Spotsylvania county residents, and completing 17 household projects through the ABWK program. For 2013 those numbers reflect 124% of the goal in applications and 113% in repairs completed. For FY2014, we are already at 50% of repair goal.

1b. We will also continue to work with like minded agencies in the Rappahannock home Repair Coalition to complete 3 larger projects using shared resources. Examples of "Large Project" are the complete re-roofing of a home, installation of wider doors as well as installing a wheel chair ramp and new, wider sidewalk in a single home. We met our partnership goal for FY2013, and are on track to meet our goals for FY2014 as well.

Program Goal 2:

Engage community volunteer teams from businesses, churches, social organizations, University of Mary Washington, and other schools.

Objectives:

2a. Engage at least an additional five churches, two businesses, two social or fraternal organizations. Engaging these groups will allow us to reduce cost by using volunteer labor. We will continue to use local contractors when licensed contractor services are required. We have continued to be engaged with dozens of local churches, meeting FY2013 goals and on track to exceed 2014 goals.

2b. In FY2015 our goal is to engage 500 students in the community, educating them and helping empower them to make a real difference in people lives. In FY2013 We had a goal to engage 2 Spotsylvania county classes; we achieved this by attending local school events like the "Rock Out Camp Out To Knock Out Homelessness", sharing the need of our local community. We are on track to meet FY2014 goals in this arena as well.

Evaluation Method: *(Please describe the method used to measure the above goals/objectives. Please do not exceed 10 lines of text.)*

We continually maintain records of the families served, number of contractors engaged, number of volunteers, and the number of volunteer hours served. We maintain strong ties with the families we serve and continue to follow up after the work is completed to ensure we are maintaining a high level of satisfaction.

9. Outcome Data: *(Please give the most recent outcome data for the objectives above. Indicate below what time period the data covers.)*

Data Collection Period: FY2013 July 1 2012- June 30 2013

Objective 1a.

In FY2013 we had a goal to help 15 families with critical repairs. We easily reached our goal while assisting many others by providing appliances and furniture to extremely low income families referred to us by partners in the Continuum of Care. This included providing material assistance such as beds, refrigerator, and building materials to 36 households, the materials value was \$12,256.00

Objective 1b.

In FY2013, to meet goals, we continued to partner with members of the Rappahannock Home Repair Coalition, including RAAA and the DisAbility Resource Center

Objective 2a.

In FY 2013 we partnered with local Churches to complete 5 ABWK projects. We utilized numerous local businesses and have used Spotsylvania County contractors 3 times.

Objective 2b.

We have had several opportunities to speak with and educate local colleges, specifically UMW students, on the need for adequate housing locally and around the world. We also included several build days for students at our new construction site.

10. Program Goal Updates: *(Please provide a brief description of the current status of your program goal(s), given your outcome data. For example, if reported data was well below the stated outcome measure, please indicate why you feel that is the case. Also, include how your outcome data will influence or modify the program for the upcoming fiscal year. These descriptions should not exceed 20 lines of text.)*

Program Goal 1:

We continue to meet our goals to help improve living conditions locally. We met FY2013 goals and are on a rapid pace to reach our higher goals for FY2014, reflecting the increase in applications and projects completed.

Program Goal 2:

We continue to reduce cost by using volunteer labor. Our next big cost reducing element is to recruit local contractors and skilled trades to offer their services as volunteers as well, allowing us to accomplish work that the average volunteer cannot.

Spotsylvania County
Partner Agency Funding Application FY 2015

Program Name:

A Brush with Kindness

Program Service Data:		Service Period: July 1 2012		to June 30 2013					
Locality Served	Total Served		Race						
	FY 2013	FY 2015*	Male	Female	African American	Asian	Hispanic	American Indian	Other
Fredericksburg	0	0							
Caroline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
King George	5	10							
Spotsylvania	98	125	40	58					
Stafford	17	20							
Other	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total	120	155							

*Please include the projected number to be served in each locality for the upcoming fiscal year.

Locality Served	Age Groups										Income Levels			
	0-4	5-10	11-13	14-18	18-25	25-40	40-60	60 +	Under \$10,000	\$10,000 - \$19,000	\$20,000 - \$39,000	\$40,000 - \$59,000	Over \$60,000	
Fredericksburg														
Caroline	N/A													
King George		3				2		1			5			
Spotsylvania		11	9		4			40			64			
Stafford								17			17			
Other									39					
Total											125			

If any of the above information is not available, please indicate why:

As an equal housing opportunity builder we do not require our applicants to record their race or religion. The number of people we actually help is probably double what is recorded. Very often multiple families with multiple generations live in the same house, however they do not place this on their applications as they think it would affect their ability to get approved for help. Fredericksburg currently has a home repair program administered by the city, as such when we get an application from a city resident we refer them to the city. The other category is the homeowner and residents we help with materials and appliance.