



Spotsylvania County
Partner Agency Application for Funding FY 2015



FACE SHEET

Agency Name: Northern Virginia 4-H Educational and Conference Center	
<i>Has Spotsylvania County Funded This Agency in Previous Years?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Physical Address:	600 4-H Center Drive
Mailing Address/PO Box:	
City:	Front Royal
State:	Virginia
Zip:	22630
Telephone Number:	540-635-7171
Fax Number:	540-635-6876
Federal Tax ID #:	54-1035176
Web Address:	www.nova4h.com
General Email Address:	nbcomer@vt.edu
Agency Main Contact:	Nora Belle Comer
Title:	Director of Development
Telephone Number:	540-635-7171
E-Mail Address:	nbcomer@vt.edu

Agency General Information

Agency Mission:

The Northern Virginia 4-H Educational and Conference Center, Inc. is a non-profit organization, dedicated to enriching the development of youth through innovative 4-H camping/training/leadership programs. In addition, the Center offers special camping, retreating and educational experiences to children and adults with special needs.

Number of years agency has been in operation: 32

Localities Served: Eighteen Northern Virginia counties plus the City of Alexandria

Agency Financial Information

List Programs	Personnel Expenses	Benefits	Operating Expenses	Total Program Budget	Requested from Spotsylvania
1.					
2.					
3.	See Budget	Attached			
4.					
5.					
Agency Administration:					
Capital Outlay:					
Total Agency Budget:					

If your application includes funding increases for personnel (to include new positions or merit / COLA increases), please check here and explain in detail the need for this type of increase under each program budget.

Attachment Checklist: <i>(include ONE copy of each)</i>	<input checked="" type="checkbox"/> IRS 501(c)(3) Letter	<input checked="" type="checkbox"/> Audit Report <i>(with Audit Management Letter)</i>	<input checked="" type="checkbox"/> Current Financial statement	<input checked="" type="checkbox"/> IRS 990
<input checked="" type="checkbox"/> Accountant Contact Information	<input checked="" type="checkbox"/> Organizational Chart	<input checked="" type="checkbox"/> Current Board Roster <i>(with contact information)</i>	<input type="checkbox"/> Agency's Current Strategic Plan	
Agency Director's Signature: 			Date:	10/7/13

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Agency Name:

Northern VA 4-H Ed. & Conf. Ctr.

If your agency is requesting an increase or decrease in funding as shown on the Agency Financial Information Chart included on the Face Sheet, please describe, in detail, the reasons for these changes, in each category below for the Agency as a whole. Program specific increases can be given under the program descriptions in the next section. (The individual descriptions should not exceed 20 lines of text.)

Agency Administrative Expenses (to include funding increases for personnel (new positions, merit and/or COLA increases):

Requesting the same funding (\$2,000) in order to continue minimizing 4-H Camping fees so more boys and girls from Spotsylvania County can attend 4-H Camp.

Make capital improvements if funding is available.

Capital Outlay:

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Historical Budget Information

Please complete the following chart with the financial information for the agency as a whole. In each area include the revenue specifically allocated to your agency from each locality/entity listed below:

	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Projected
Caroline	500	500	1000
Fredericksburg			
King George	2228	2228	2500
Spotsylvania	2000	2000	2000
Stafford	800	950	1000
United Way			
Grants			
Client Fees			
Fundraising			
Other (explain below)			
Total Agency Revenue			

Detail below what revenue is included in the category 'Other':

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Agency Name:
 Northern VA 4-H Ed. & Conf. Ctr.

Application Checklist	
Items to be completed	Comments:
<input checked="" type="checkbox"/> Face Sheet	
<input checked="" type="checkbox"/> Program Name	
<input checked="" type="checkbox"/> Program Purpose/Description	
<input checked="" type="checkbox"/> Justification of Need	
<input checked="" type="checkbox"/> Target Audience	
<input checked="" type="checkbox"/> Service Area	
<input checked="" type="checkbox"/> Service Delivery	
<input checked="" type="checkbox"/> Client Fees	
<input checked="" type="checkbox"/> Budget Information	
<input checked="" type="checkbox"/> Goals and Objectives	
<input checked="" type="checkbox"/> Program Goal	
<input checked="" type="checkbox"/> Most Recent Data Chart	

Spotsylvania County
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Program Name:	Northern VA 4-H Ed. & Conf. Ctr.
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Each agency submitting a funding request must fill out the following pages for *each program* serving Spotsylvania County Citizens and for which funding is requested. Any incomplete applications or programs that do not have a full application will not be considered for funding. PLEASE do not include any unrequested information. Spotsylvania County reserves the right to request additional information once the application has been submitted.

Program Name:		Is this a new program?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Program Contact:		Title:	
Telephone Number:			
E-Mail Address:			

1. Program Purpose/Description: *(the following description should not exceed 10 lines of text)*

The Northern Virginia 4-H Educational and Conference Center offers a large variety of programs to many diverse audiences which include residential youth camps (both junior and special interest), environmental educational opportunities to a variety of schools divisions, and also team-building experiences on the Ropes Challenge Course. Also educational programs are offered to a variety of adult audiences. The 4-H Center also serves as a Conference Center and provides services which include food, lodging, seminar/meeting room space for clients of all age groups.

2. Justification of Need: *(Please state clearly why this service should be provided to the citizens of Spotsylvania County and why the Board of Supervisors should consider this funding request. If this is a new program, be sure to include the benefit to the County for funding a new request. The following should not exceed 10 lines of text, and should include the most recent data available.)*

Providing funding to the Northern Virginia 4-H Educational and Conference Center will help Spotsylvania County fulfill its mission statement by being responsive to all Spotsylvania citizens especially youth.

3. Target Audience: *(The following should describe the specific population targeted by the program and should not exceed 5 lines of text.)*

The specific population targeted in Spotsylvania County would be youth, ages 5-19. Adult audiences will also be served.

Spotsylvania County 4-H age youth especially benefit from the wholesome, educational programs offered at the 4-H Center which are designed to help prevent juvenile delinquency.

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Program Name:
 Northern VA 4-H Ed. & Conf. Ctr.

4. Service Area: (Please describe the program's intended geographic service area. This may include entire regions, localities, or specific schools, neighborhoods, etc.)

The service area of the Northern Virginia 4-H Educational and Conference Center includes 18 Northern Virginia Counties plus the City of Alexandria.

5. Service Delivery: (Please state the geographic location of the service, the duration and frequency offered to the clients.)

The 4-H Center is located in Warren County, VA and offers a variety of camping/youth programs to hundreds of thousands of young people and adults in the service area.

6. Client Fees: (Please describe the fees clients must pay for the services provided in this program, and how those fees are determined.)

4-H Camping fees are very reasonable. LOCAL GOVERNMENT FUNDING IS NEEDED IN ORDER TO CONTINUE MINIMIZING 4-H CAMPING FEES. Funds are also needed to maintain the 4-H Center.

7. Budget Information: (Please complete the following chart with the financial information for this program. In each area include the dollars specifically allocated/requested for this program.)

	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Projected
Caroline	500	500	1000
Fredericksburg			
King George	2228	2228	2500
Spotsylvania	2000	2000	2000
Stafford	800	950	1000
United Way			
Grants			
Client Fees			
Fundraising			
Other			
Total Program Budget			

Please indicate, in detail, reasons for increases or decreases in the amounts requested for FY 2015. Include whether these changes come from increases in personnel, benefits, or operating expenses. If an increase is being requested, please describe the impact not receiving an increase would have on the program. In particular, please note if any increase is sought for new positions or personnel, please explain in detail.

8. Goals, Objectives, & Evaluation: *(Please provide the following information regarding the goals and objectives for your program. Space has been provided for two goals, with two objectives per goal. If your agency is funded by the United Way, please include a copy of your Logic Model for this program as a supplemental attachment. Individual descriptions should not exceed 5 lines of text.)*

Program Goal 1:

Continue to provide outstanding wholesome educational programs for youth as well as adults from Spotsylvania County.

CONTINUE MINIMIZING 4-H CAMPING FEES SO MORE BOYS AND GIRLS CAN ATTEND CAMP FROM SPOTSYLVANIA COUNTY.

Objectives:

1a. Increase the number of Spotsylvania youth and adults who use the 4-H Center.

1b. Increase mid-week business at the 4-H Center by 5%.
 Make repairs as needed to maintain the 4-H Center.

Program Goal 2:

Objectives:

2a.

2b.

Evaluation Method: *(Please describe the method used to measure the above goals/objectives. Please do not exceed 10 lines of text.)*

4-H camping programs will be evaluated by Spotsylvania Extension Agents and the 4-H Center Program Director.

Mid-week business will be evaluated by number of groups using the 4-H Center Monday-Friday. Records will be kept by the Conference Center Coordinator as well as Program Support Coordinator.

Evaluation of capital improvements will be determined by the number of capital improvements made during FY15.

9. Outcome Data: *(Please give the most recent outcome data for the objectives above. Indicate below what time period the data covers.)*

Data Collection Period:

Objective 1a.

Vacancy in 4-H Extension Agent positions affect camp enrollment.

Objective 1b.

School groups using the 4-H Center mid-week has increased.

Objective 2a.

Objective 2b.

10. Program Goal Updates: *(Please provide a brief description of the current status of your program goal(s), given your outcome data. For example, if reported data was well below the stated outcome measure, please indicate why you feel that is the case. Also, include how your outcome data will influence or modify the program for the upcoming fiscal year. These descriptions should not exceed 20 lines of text.)*

Program Goal 1:

Program Goal 1 is to continue providing wholesome, educational programs to the boys, girls and adults of Spotsylvania County.

In order to continue minimizing 4-H Camping fees so more boys and girls from Spotsylvania County can afford to attend 4-H camp, it is essential for the 4-H to receive local government support from Spotsylvania County as well as other counties served.

Program Goal 2:

NORTHERN VIRGINIA 4-H CENTER
Camp Numbers 2002-2013

	Jr 4-H Camp													Change	5 Yr Avg	10 Yr Avg
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013				
Alexandria	60	75	82	54	39	33	40	22		5	14	11	-21.43%	13	33	
Arlington	57	66	101	82	65	69	76	76	98	57	37	44	18.92%	62	71	
Caroline	108	86	79	83	73	82	73	55	63	64	65	40	-38.45%	57	68	
Clarke	109	94	97	117	87	119	112	109	116	128	105	99	-5.71%	111	109	
Culpeper	112	132	135	117	111	99	116	114	113	97	90	86	-4.34%	100	108	
Fairfax	121	146	151	147	140	99	103	177	172	131	145	173	19.31%	160	144	
Fauquier	128	129	111	133	104	115	145	97	107	136	119	136	14.29%	119	120	
Frederick	134	134	135	137	121	118	111	125	138	130	127	147	15.75%	133	129	
King George	132	129	100	123	145	143	134	149	142	163	153	153	0.00%	152	141	
Loudoun	132	129	130	142	128	118	152	184	184	152	173	148	-14.45%	168	151	
Madison	43	80	85	72	77	89	102	93	75	77	72	75	4.17%	78	82	
Orange	164	161	154	168	171	163	166	172	195	175	164	143	-12.80%	170	167	
Page	89	76	85	78	63	69	71	75	82	81	73	71	-2.74%	76	75	
Prince William	129	121	116	110	115	119	121	130	141	137	158	157	-0.63%	145	130	
Rappahannock	28	44	44	46	60	66	70	69	87	76	86	63	-26.74%	76	67	
Shenandoah	113	78	92	81	81	65	92	84	69	75	54	47	-12.96%	66	74	
Spotsylvania	320	310	318	304	195	114	95	116	114	104	98	93	-5.10%	105	155	
Stafford	120	125	115	122	122	119	119	117	113	101	108	123	13.88%	112	116	
Warren	180	173	171	202	197	165	178	128	130	134	147	141	-1.05%	136	159	
Totals	2279	2288	2301	2318	2084	1964	2076	2092	2139	2023	1988	1950	-1.91%	2038	2084	
Bedspace	99.02%	83.38%	89.88%	90.59%	91.60%	76.72%	81.02%	81.72%	86.55%	79.82%	77.68%	76.17%	-1.48%	79.63%	91.91%	
Special Interest Camps																
WCSD Camp								42	34	42	38	40	5.28%	39		
Horse Camp								32	22	25	27	27	-18.52%	26		
Cloverbud								58	30	40	45	41	-8.89%	43		
Camp Corral											151	180	5.96%	155		
DMK Camp										44				44		
Other									44					44		
Totals								132	130	161	261	283	0.77%	187		
Grand Totals																
Participants	2279	2288	2301	2318	2084	1964	2076	2224	2271	2159	2139	2211	3.37%	2300		

NORTHERN VIRGINIA
4-H EDUCATIONAL AND CONFERENCE CENTER
2013 ACTIVITY/ACCOMPLISHMENTS

The number of participants in 4-H youth programs at the Northern Virginia 4-H Educational and Conference Center continues to increase. In addition to 4-H junior camp, youth from Spotsylvania County can participate in all other programs offered by the 4-H Center including:

- 1) The Ropes Challenge Course which teaches the importance of pulling together as a team
- 2) Environmental Education programs which meet SOL requirements
- 3) Horse Camp and Horse Shows
- 4) Teen and Adult Leader Training Programs
- 5) Cloverbud Camp for ages 5-8

During 2013 many new school groups as well as church groups and civic organizations used the 4-H Center. The quality of the programs is evident because more schools are enrolling.

The 4-H Center is the host for Camp Fantastic the third week in August which is a camp for children with cancer. A team of doctors and nurses from NIH volunteer their time and are on site the entire week. Camp Fantastic is sponsored by Special Love Inc. which is headquartered in Winchester, VA. Children attend from all over the United States.

During 2013 as well as 2012 the 4-H Center partnered with Golden Corral to host Camp Corral, a special week of camp for children of military families. Both years, camp enrollment was over 100. The children who attend have parents, siblings and other family members deployed or have been deployed overseas. For the vast majority of these children, those family members have been wounded, disabled, or given their lives in service to the United States. Through Camp Corral we are able to provide them and their families with "a week of a lifetime".

Most weekends were booked in 2013. The Center continues to need more mid-week business especially during the winter months. In addition to the 4-H camping program, the Center is being used by an increased number of youth and adult groups, i.e., school, church, civic, business, governmental, etc. Many diverse audiences use the 4-H Center.

Contributions from Local Governments help the 4-H Center minimize 4-H camping fees and as a result many underprivileged youth are able to attend camp. In order to continue this type of discount local government support is desperately needed.

The 4-H Center serves the entire population of Spotsylvania County (both youth and adults) and always welcomes new user groups. The 4-H Center very respectfully requests **\$2000 for FY15 which is the same amount appropriated for FY14.**

Northern Virginia
4-H Educational and Conference Center

FY 2015 BUDGET INTENDED USE STATEMENT

The Northern Virginia 4-H Educational and Conference Center is the camping site for Spotsylvania County 4-H'ers ages 9-19 (4-H Junior Camp) and ages 5-8 (Cloverbud Camp).

Contributions are being requested to make it possible to continue minimizing 4-H camping fees so more Spotsylvania County boys and girls can attend 4-H Junior Camp. All other 4-H Center programs are also available to Spotsylvania youth. Funds are also needed for the following:

Maintain the Facility – Repair and paint all structures as needed. This includes the Conference Center, Dining Hall and Kitchen, Administration Building, the J. Kenneth Robinson Lodge, the William Vincent Robinson Lodge, Peters Lodge and Rectors Lodge as well as the Blair Shelter, Fairfax Shelter and Thwaite Shelter. Another need is to repair and/or repave roadways on entire 4-H Center grounds plus it is necessary to upgrade and maintain athletic fields, two tennis courts, archery range and ropes challenge course.

Repair and Replace Equipment – The central heating and air conditioning units have been used since 1989. It is becoming more difficult to get parts and repair work can be quite costly. It has been recommended to replace the system with newer and more efficient equipment which could be very expensive.

Air condition the William Vincent Robinson Lodge. This lodge sleeps 104 and is the warmest in the summer time and is quite uncomfortable especially for Camp Fantastic Children (children with cancer) as well as others who use the Robinson Lodge.

Raise funds to upgrade, renovate and develop the 4-H Horse Center (Remount Depot) which is a part of the 4-H Center. The 4-H Center received 229 acres of Government Surplus Land from the Federal Government in 1976 designated for the Northern Virginia 4-H Educational Center. The Quartermasters Building, 44 horse stalls, dipping vat, etc. were constructed in the early 1900's. Horses and mules were bred and raised for World War I. Plans include the restoration of the Quartermasters Building, renovating the 44 horse stalls and dipping vat, and building a multi-purpose building that could be used for a variety of activities.

The Northern Virginia 4-H Educational and Conference Center is open to all citizens of Spotsylvania County and has served as the principle camping facility for the youth of Spotsylvania County since 1981. The basic eligibility age for youth is between ages 9-19 and Cloverbud campers ages 5-8.

In addition, the 4-H Center offers Environmental Education classes and has a Natural Resource Lab which is used frequently. The Ropes Challenge Course teaches the importance of team building and is available to all citizens of Spotsylvania County.

**NORTHERN VIRGINIA
4-H EDUCATIONAL AND CONFERENCE CENTER GOALS**

2014

Continue minimizing 4-H camping fees so more boys and girls can attend 4-H camp. In order to continue doing this, local government funds are needed.

Continue providing wholesome educational programs for young people, as well as adults, who have special needs i.e., children with cancer, children of military families, senior citizens, etc.

Maintain the Facility – Repair and paint all structures as needed. Repair and repave roadways. Upgrade and maintain the athletic fields, tennis courts, archery range and Ropes Challenge Course.

Repair and replace equipment. The central heating and air conditioning units have been used since 1989. It is becoming more difficult to get parts. A new system will soon be needed.

Air condition the William Vincent Robinson Lodge. This lodge sleeps 104 and is the warmest lodge in the summer and is quite uncomfortable for Camp Fantastic children (children with cancer) as well as others who use the Robinson Lodge.

Raise funds to upgrade, renovate and develop the 4-H Center Remount Depot which has a lot of history and is part of the 4-H Center.

Increase new groups using the 4-H Center during FY 2015 by 10% and encourage schools to allow students to participate in programs meeting the SOL requirements by 5%.

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Program Name:

Northern VA 4-H Ed. & Conf. Ctr.

Program Service Data:		Service Period: Jan. 1, 2013		to Dec. 31, 2013					
Locality Served	Total Served		Race						
	FY 2013	FY 2015*	Male	Female	African American	Asian	Hispanic	American Indian	Other
Fredericksburg									
Caroline									
King George									
Spotsylvania	87		41	46	71	13	1		2
Stafford									
Other									
Total	87		41	46	71	13	1		2

*Please include the projected number to be served in each locality for the upcoming fiscal year.

Locality Served	Age Groups										Income Levels			
	0-4	5-10	11-13	14-18	18-25	25-40	40-60	60 +	Under \$10,000	\$10,000 - \$19,000	\$20,000 - \$39,000	\$40,000 - \$59,000	Over \$60,000	
Fredericksburg														
Caroline														
King George														
Spotsylvania		8	29	41	9									
Stafford														
Other														
Total		8	29	41	9									

If any of the above information is not available, please indicate why: