



**Spotsylvania County**  
 Partner Agency Application for Funding FY 2015  
**FACE SHEET**

<b>Agency Name:</b> Rebuilding Together Fredericksburg, Inc.	
<i>Has Spotsylvania County Funded This Agency in Previous Years?</i> X Yes <input type="checkbox"/> No	
Physical Address:	1321 Alum Spring Rd. Fredericksburg, VA 22401
Mailing Address/PO Box:	P.O. Box 41280
City:	Fredericksburg
State:	VA
Zip:	22404
Telephone Number:	540-419-3799
Fax Number:	None
Federal Tax ID #:	54-1697213
Web Address:	Rebuilding togetherfbg.org
General Email Address:	Ishack@rebuildingtogetherfbg.org
<b>Agency Main Contact:</b>	Lyne Shackelford
Title:	Executive Director
Telephone Number:	540-419-3799
E-Mail Address:	Ishack@rebuildingtogetherfbg.org

**Agency General Information**

**Agency Mission:**  
 Rebuilding Together's mission is to preserve and revitalize houses and communities, assuring that low-income homeowners, from the elderly and disabled to families with children, live in warmth, safety, and independence. In partnership with communities, our goal is to make a sustainable impact.

**Number of years agency has been in operation:** 21

**Localities Served:** Spotsylvania county, Stafford County, and the City of Fredericksburg

**Agency Financial Information**

List Programs	Personnel Expenses	Benefits	Operating Expenses	Total Program Budget	Requested from Spotsylvania
1. Home Renovations			\$42,100	\$42,100	\$7,500
2. Non-Profit Facility Renovations			\$5,000	\$5,000	\$1,000
3.					
4.					
5.					
<b>Agency Administration:</b>	\$8,400		\$9,200	\$17,600	
<b>Capital Outlay:</b>					
<b>Total Agency Budget:</b>	<b>\$8,400</b>		<b>\$56,300</b>	<b>\$64,700</b>	<b>\$8,500</b>

If your application includes funding increases for personnel (to include new positions or merit / COLA increases), please check here and explain in detail the need for this type of increase under each program budget.

<b>Attachment Checklist:</b> (include ONE copy of each)	X IRS 501(c)(3) Letter	X Audit Report (with Audit Management Letter)	X Current Financial statement	X IRS 990
X Accountant Contact Information	X Organizational Chart	X Current Board Roster (with contact information)	X Agency's Current Strategic Plan	
<b>Agency Director's Signature:</b>				<b>Date:</b> 10-8-2013

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Agency Name:

**Rebuilding Together Fredericksburg**

If your agency is requesting an increase or decrease in funding as shown on the Agency Financial Information Chart included on the Face Sheet, please describe, in detail, the reasons for these changes, in each category below for the Agency as a whole. Program specific increases can be given under the program descriptions in the next section. (The individual descriptions should not exceed 20 lines of text.)

**Agency Administrative Expenses (to include funding increases for personnel (new positions, merit and/or COLA increases):**

**We have not requested an increase in administrative expenses.**

**Capital Outlay:**

**No capital outlays are projected. Rebuilding Together – Fredericksburg has been able keep operating expenses at a minimum by avoiding capital outlay expenses. We have only one part-time employee, the Executive Director, who works from his home. All other workers are volunteers. We use donated facilities for all of our business activities. We are very thankful to Long and Foster (Fredericksburg Office for providing us a meeting place and to Steve Spratt Improvements for providing a location for our supply storage. We avoid capital outlays so that we can keep our operating expenses to a minimum and thereby maximize the amount we spend on our core mission of refurbishing homes for those who cannot afford to do it themselves and for refurbishing of non-profit facilities.**

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Rebuilding Together Fredericksburg

**Historical Budget Information**

Please complete the following chart with the financial information for the agency as a whole. In each area include the revenue specifically allocated to your agency from each locality/entity listed below.

	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Projected
Caroline			
Fredericksburg	\$6,300	\$6,000	\$7,000
King George			
Spotsylvania	\$7,500	\$7,500	\$8,500
Stafford	\$3,490	\$5,150	\$6,000
United Way			
Grants	\$8,150	\$9,000	\$10,000
Client Fees			
Fundraising	\$30,244	\$35,850	\$33,200
Other <i>(explain below)</i>			
<b>Total Agency Revenue</b>	<b>\$55,684</b>	<b>\$63,500</b>	<b>\$64,700</b>

*Detail below what revenue is included in the category 'Other':*

N/A

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 Rebuilding Together Fredericksburg

**Application Checklist**

Items to be completed	Comments:
x Face Sheet	
x Program Name	
x Program Purpose/Description	
x Justification of Need	
x Target Audience	
x Service Area	
x Service Delivery	
x Client Fees	
x Budget Information	
x Goals and Objectives	
x Program Goal	
x Most Recent Data Chart	

# Spotsylvania County

Partner Agency Funding Application FY 2015

Program Name:

Rebuilding Together  
Fredericksburg

**Each agency submitting a funding request must fill out the following pages for *each program* serving Spotsylvania County Citizens and for which funding is requested. Any incomplete applications or programs that do not have a full application will not be considered for funding. PLEASE do not include any unrequested information. Spotsylvania County reserves the right to request additional information once the application has been submitted.**

Program Name:	Rebuilding Together – Fredericksburg, Inc.	Is this a new program?	Yes X No
Program Contact:	Lyne Shackelford	Title:	Executive Director
Telephone Number:	5430-419-3799		
E-Mail Address:	lshack@rebuildingtogetherfbg.org		

**1. Program Purpose/Description:** *(the following description should not exceed 10 lines of text)*

We are the local affiliate of the National Rebuilding Together Organization which supports low-income home and non-profit renovations throughout the United States. Our purpose is to provide at no charge critically needed home repair and rehabilitation services to qualifying low income and disabled homeowners who are unable to do these repairs themselves. We provide renovations for basic housing needs. Our process includes accepting nominations for home repair projects, determining who needs our services the most, supplying the materials needed for the project and assigning the work to volunteer groups from local churches, civic groups, businesses and private individuals. Renovations are done at a rate of 25 to 50 homes per year. Types of work we do include carpentry, roofing, painting, flooring, plumbing, heating and air-conditioning, drywall, and most any type of home repair. Most of our major projects are scheduled on the national workday which is the last Saturday in April. We also do smaller projects throughout the year on an as needed basis.

**2. Justification of Need:** *(Please state clearly why this service should be provided to the citizens of Spotsylvania County and why the Board of Supervisors should consider this funding request. If this is a new program, be sure to include the benefit to the County for funding a new request. The following should not exceed 10 lines of text, and should include the most recent data available.)*

There are numerous low-income and disabled families in Spotsylvania County that need our services. Many of these needy families are living in unsafe and unhealthy environments and cannot afford to make critically needed repairs on their own. We represent one of the few alternatives available for needy families to improve their living conditions. We do not charge for our services and are a funding multiplier in that we provide at least four dollars worth of home renovations for each dollar donated to our organization. We also enable other 501 (c) 3 non-profits to avoid paying for costly repairs. In addition we provide a cost avoidance for the Social Services Department by funding projects that may well have required funding from the Social Services Department. As a result of donated labor, and discounted or donated supplies, our cost is approximately 25% or less of what it would cost if Social Services were to contract this work out.

**3. Target Audience:** *(The following should describe the specific population targeted by the program and should not exceed 5 lines of text.)*

We serve our low-income homeowners who are elderly, disabled, or families with children. We also serve other 501 (c) 3 non-profits with the renovation of their facilities. The majority of our recipient's sole source of income is Social Security or a disability check, many with incomes of less than \$10,000 annually. These families cannot afford costly home repairs such as a new roof or new windows that are needed for a safe, secure, and comfortable environment for this increasing segment of our economy.

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**Program Name:**  
**Rebuilding Together Fredericksburg**

**4. Service Area:** *(Please describe the program's intended geographic service area. This may include entire regions, localities, or specific schools, neighborhoods, etc.)*

We serve Spotsylvania County, Stafford County and the City of Fredericksburg

**5. Service Delivery:** *(Please state the geographic location of the service, the duration and frequency offered to the clients.)*

We provide service at the client's home or at the facility of a non-profit client.

**6. Client Fees:** *(Please describe the fees clients must pay for the services provided in this program, and how those fees are determined.)*

There are no fees charged to the needy families that meet the qualifications for our services.

**7. Budget Information:** *(Please complete the following chart with the financial information for this program. In each area include the dollars specifically allocated/requested for this program.)*

	<b>FY 2013 Actual</b>	<b>FY 2014 Budgeted</b>	<b>FY 2015 Projected</b>
Caroline			
Fredericksburg	\$6,300	\$6,000	\$7,000
King George			
Spotsylvania	\$7,500	\$7,500	\$8,500
Stafford	\$3,490	\$5,150	\$6,000
United Way			
Grants	\$8,150	\$9,000	\$10,000
Client Fees			
Fundraising	\$30,444	\$35,850	\$33,200
Other			
<b>Total Program Budget</b>	<b>\$55,884</b>	<b>\$63,500</b>	<b>\$64,700</b>

Please indicate, in detail, reasons for increases or decreases in the amounts requested for FY 2015. Include whether these changes come from increases in personnel, benefits, or operating expenses. If an increase is being requested, please describe the impact not receiving an increase would have on the program. In particular, please note if any increase is sought for new positions or personnel, please explain in detail.

This year's request for funding is equal to last year's request. Failure to fund at the requested level will result in a reduction of the services we can provide to the needy homeowners of Spotsylvania County. In FY2013, we did renovations for 17 residents of Spotsylvania County. The estimated value of the work done for low-income homeowners in Spotsylvania is estimated at \$108,000.

**Spotsylvania County**

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**Program Name:**

**Rebuilding Together Fredericksburg**

**8. Goals, Objectives, & Evaluation:** *(Please provide the following information regarding the goals and objectives for your program. Space has been provided for two goals, with two objectives per goal. If your agency is funded by the United Way, please include a copy of your Logic Model for this program as a supplemental attachment. Individual descriptions should not exceed 5 lines of text.)*

**Program Goal 1:**

To continue renovating and repairing homes of low income elderly, disabled, and families with children residing within Spotsylvania and Stafford counties and the City of Fredericksburg. The goal is between 25 and 50 residential home projects per year.

**Objectives:**

1a.	To assure that agencies and personnel responsible for assisting in providing the physical safety and well-being of the above-described residents are cognizant of the local Rebuilding Together organization and how to solicit help for clients. Personal visits and/or phone calls and brochures will be used to accomplish this goal.
1b.	To obtain funding through business, civic and religious organizations, individual donors and local governments. To actively solicit both volunteer labor and skilled labor as needed to complete between 25 and 50 houses yearly.

**Program Goal 2:**

To provide for the renovation and repair of 501 (c) 3 non-profit facilities.

**Objectives:**

2a.	To assure that non-profit organizations are aware of the local Rebuilding Together organization and its goals by providing brochures and personally visiting or calling such organizations.
2b.	To obtain funding through business, civic and religious organizations, individual donors and local governments. To actively solicit both volunteer labor and skilled labor as needed to complete 2 non-profit facilities annually.

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**Program Name:**

**Rebuilding Together Fredericksburg**

**Evaluation Method:** *(Please describe the method used to measure the above goals/objectives. Please do not exceed 10 lines of text.)*

A member of our Board of Directors is assigned to each rehabilitation project and is responsible for completing a written report as well as an oral briefing to the Board of Directors. Each project is evaluated by the Board of Directors to determine the overall success of the project and determine if corrective actions are necessary. The overall success of the Rebuilding Together – Fredericksburg Program is based on the cumulative accomplishments at each rehabilitation project. Overall success is based upon homeowner satisfaction, number of projects completed and the dollar value of the completed work.

**9. Outcome Data:** *(Please give the most recent outcome data for the objectives above. Indicate below what time period the data covers.)*

**Data Collection Period:** July 1, 2012 through June 30, 2013

**Objective 1a.**

We encouraged agencies and personnel responsible for assisting to make nominations to Rebuilding Together – Fredericksburg of families that are living in unsafe and unhealthy conditions. Personal visits and phone calls were made to known agencies and individuals as well as responding to public inquiries received by phone and mail.

**Objective 1b.**

Rehabilitation/repair work was accomplished for 45 low-income families during this period. All scheduled work was successfully completed at each of the 45 sites. There were approximately 400 volunteers that were recruited to accomplish this work. The value of work accomplished for these 45 families exceeds \$300,000.

**Objective 2a.**

To assure that non-profit organizations are aware of the local Rebuilding Together organization and its goals by providing brochures and personally visiting or calling such organizations.

**Objective 2b.**

To obtain funding through business, civic and religious organizations, individual donors and local governments. To actively solicit both volunteer labor and skilled labor as needed to complete 2 non-profit facilities annually.

**10. Program Goal Updates:** *(Please provide a brief description of the current status of your program goal(s), given your outcome data. For example, if reported data was well below the stated outcome measure, please indicate why you feel that is the case. Also, include how your outcome data will influence or modify the program for the upcoming fiscal year. These descriptions should not exceed 20 lines of text.)*

**Program Goal 1:**

The past fiscal year (July 1, 2012 – June 30, 2013) was another successful period for our residential renovations. We completed renovations at the residences of 45 low income families in our service area of Spotsylvania, Stafford and Fredericksburg. We recruited more than 400 volunteers to accomplish this work. The value of work accomplished for these 45 families is estimated at \$300,000. We are very grateful to the community for the continued willingness of volunteers to come out and support our program and to give up their valuable time to help the less fortunate. The 45 families served by our program will be warmer, safer, and dryer as a result of the work accomplished through our program.

The current fiscal year (July 1, 2013 – June 30, 2014) presents considerable challenges that we are actively pursuing. The economic environment is resulting in more people in need and less people available to help. Since July 1, we have been concentrating on emergency requirements such as leaky roofs, HVAC, and plumbing while implementing our plans for the National Workday when most of the major projects will be accomplished. During November and December, we are actively recruiting applications from low income homeowners; January through March is the time period for verifying and prioritizing applicant needs, recruiting volunteers and house sponsors, approving or rejecting applications, and matching/assigning projects to the various house sponsors. April will be the time period to plan and implement the individual projects to ensure that the work at each site is accomplished in a professional manner. We expect this year's challenges to be numerous which provides opportunities for great success.

**Program Goal 2:**

During the past fiscal year (July 1, 2012 – June 30, 2013) there were no 501 (c) 3 non-profit facilities identified to us with requests for renovations of their facilities. With no 501 © 3 renovations available, we concentrated our efforts on residential renovations for low income homeowners. As a result, we completed approximately 15% more renovations for low income homeowners than we have done in previous years.

The current fiscal year (July 1, 2013 – June 30, 2014) presents considerable challenges that we are actively pursuing. The economic environment is resulting in more people in need and less people available to help. Since July 1st, we have been concentrating on emergency requirements such as leaky roofs, HVAC, and plumbing while implementing our plans for the National Workday when most of the major projects will be accomplished. During November and December, we are actively recruiting applications from non-profits; January through March is the time period for verifying and prioritizing applicant needs, recruiting volunteers and sponsors, approving or rejecting applications, and matching/assigning projects to the various project sponsors. April will be the time period to plan and implement the individual projects to ensure that the work at each site is accomplished in a professional manner. We expect this coming year's challenges to be numerous, which provides us with opportunities for great success.

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Locality Served		Total Served (People)		Race							
		FY 2013	FY 2015*	Male	Female	Caucasian	African American	Asian	Hispanic	American Indian	Other
Fredericksburg		26	20	8	18	6	20	0	0	0	0
Caroline*											
King George*											
Spotsylvania		22	25	6	16	8	14	0	0	0	0
Stafford		18	20	6	12	11	7	0	0	0	0
Other		0	10	0	0	0	0	0	0	0	0
<b>Total</b>		<b>66</b>	<b>75</b>	<b>20</b>	<b>46</b>	<b>25</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Please include the projected number to be served in each locality for the upcoming fiscal year.

Locality Served	Age Groups										Income Levels			
	0-4	5-10	11-13	14-18	18-25	25-40	40-60	60+	Under \$10,000	\$10,000 - \$19,000	\$20,000 - \$39,000	\$40,000 - \$59,000	Over \$60,000	
Fredericksburg	0	1	4	2	1	2	8	8	3	16	5	0	0	
Caroline*														
King George*														
Spotsylvania	0	0	3	2	1	0	8	8	3	10	5	0	0	
Stafford	0	0	0	1	2	1	3	11	2	7	7	0	0	
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>19</b>	<b>27</b>	<b>8</b>	<b>33</b>	<b>17</b>	<b>0</b>	<b>0</b>	

If any of the above information is not available, please indicate why:

1. Rebuilding Together-Fredericksburg, Inc. (RTF) is authorized to serve the City of Fredericksburg, and Spotsylvania and Stafford Counties. Caroline and King George Counties are outside its authorized area.