

*Partner Agency Application for Funding*

FY2016

**FACE SHEET**

<b>Agency Name:</b>	Lloyd F. Moss Free Clinic/Fredericksburg Area Regional Health Council, Inc.				
<i>Has the City/ County Funded This Agency in Previous Years?</i>					X Yes <input type="checkbox"/> No
Physical Address:	1301 Sam Perry Boulevard				
Mailing Address/PO Box:					
City:	Fredericksburg	State:	VA	Zip:	22401
Telephone Number:	(540) 741-1061	Fax Number:	(540) 741-1096		
Federal Tax ID #:	54-1677934				
Web Address:	<a href="http://www.mossfreeclinic.org">www.mossfreeclinic.org</a>				
General Email Address:	<a href="mailto:info@mossfreeclinic.org">info@mossfreeclinic.org</a>				
<b>Agency Main Contact:</b>	Karen Dulaney	Title:	Executive Director		
Telephone Number:	(540) 741-1065				
E-Mail Address:	<a href="mailto:Karen@mossfreeclinic.org">Karen@mossfreeclinic.org</a>				

**Agency General Information**

<b>Agency Mission:</b>	The mission of the Lloyd F. Moss Free Clinic is to improve the health and wellness of low-income, uninsured people through quality health care delivered in an atmosphere of dignity and respect.
<b>Number of years agency has been in operation:</b>	21
<b>Localities Served:</b>	City of Fredericksburg; Counties of Caroline, King George, Spotsylvania & Stafford

**Agency Financial Information**

	List Programs	Personnel Expenses	Benefits	Operating Expenses	Total Program Budget
1.	<b>Moss Free Clinic</b>	874,132	219,396	765,451	<b>1,858,979</b>
2.					
3.					
4.					
5.					
<b>Agency Administration:</b>		254,665	74,987	76,559	<b>406,211</b>
<b>Capital Outlay:</b>					
<b>Total Agency Budget:</b>		<b>1,128,797</b>	<b>294,383</b>	<b>842,010</b>	<b>2,265,190</b>

*If your application includes funding increases for personnel (to include new positions or merit / COLA increases), please check here and explain in detail the need for this type of increase under each program budget.*

<b>Submission Checklist:</b> <i>(include 1 copies of each)</i>	X IRS 501(c)(3) Letter	X Audit Report <i>(with Audit Management Letter)</i>	X Current Financial statement	X IRS 990
X Accountant Contact Information	X Organizational Chart	X Current Board Roster <i>(with contact information)</i>	X Agency's Current Strategic Plan	

**Agency Administrative Expenses:**

In the box below, provide an overview of the administrative costs detailed on the face sheet for the agency as a whole. **Please provide justification for and specific amounts of administrative costs that are defrayed by locality funds.** If your agency is requesting an increase or decrease in administrative funding, please describe, in detail, the reasons for these changes. (The description should not exceed 15 lines of text.)

Administrative costs include salaries and benefits of the Executive Director, Eligibility Staff, Reception Staff, Volunteer & Resource Development Manager, and Office Manager; personal property taxes to the City of Fredericksburg; occupancy-related insurance; audit; and fundraising expenses.

Locality funding is not used to offset agency administrative expenses.

**Capital Outlay:**

In the box below, provide an overview of the capital expenses detailed on the face sheet for the agency as a whole. **Please provide justification for and specific amounts of capital costs that are defrayed by locality funds.** (The description should not exceed 10 lines of text.)

No capital outlay expenses.

**Personnel Expenses (General):**

In the box below, provide an overview of any increases or decreases in general personnel expenses for the agency. This would include any planned or projected merit or COLA increases, or new positions being requested. Also include a description of any changes to agency benefits structure or cost. (The description should not exceed 10 lines of text.)

Personnel expenses include planned salary increases of 1%. No new positions are planned in the coming fiscal year. The Clinic employs a total of 28 people (25 full-time and 3 part-time), including several medical professionals (2 nurse practitioners, 2 pharmacists, and 4 registered nurses). No changes are anticipated in agency benefits structure or costs.

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**BUDGET EXPLANATIONS**

Lloyd F. Moss Free Clinic

**Budget Information**

Please complete the following chart with the financial information for the agency as a whole. In each area include the budget specifically allocated to your agency from each locality/entity listed below.

	<b>FY2014 Actual</b>	<b>FY2015 Budgeted</b>	<b>FY2016 Projected</b>
<b>Caroline</b>	0	3,000	4,216
<b>Fredericksburg</b>	9,095	20,000	13,600
<b>King George</b>	3,775	4,000	4,624
<b>Spotsylvania</b>	20,000	22,800	27,200
<b>Stafford</b>	18,000	19,000	18,360
<b>United Way</b>	94,855	100,000	61,150
<b>Grants</b>	1,617,861	1,424,850	1,455,000
<b>Client Fees</b>	73,197	86,500	190,000
<b>Fundraising</b>	43,469	48,000	73,000
<b>Other</b> <i>(explain below)</i>	364,682	398,041	418,040
<b>Total Agency Budget for PD16</b>	2,244,934	2,126,191	2,265,190

Detail below what is included in the category 'Other':

"Other" Revenue consists of program service reimbursements:  
 Rx Reimbursement: \$345,000  
 Germanna Community College – Dental Clinic usage fee: \$20,000  
 Every Woman's Life: \$5,490  
 VCU Preceptorships: \$2,550

And, Investment Income/Transfer from reserves: \$45,000

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**BUDGET EXPLANATIONS**

Agency Name:

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Lloyd F. Moss Free Clinic

Please detail below any legislative initiatives or issues that may impact the agency for the upcoming year and how you are planning for them. This could include new legislation that may increase or decrease projected funding at any level (Federal/State/Local), or could affect grants or designated funds as they are currently received. If you are aware of "outside" funding sources that will expire or be reduced on a set cycle or date, please note those below and how you are planning for them.

The Lloyd F. Moss Free Clinic continues to monitor pending changes in the health care system related to the Affordable Care Act. Our focus is on what our organization needs to do to best serve our patients and our community amidst a changing health policy landscape. Many donors, funders, partners and others associated with our Clinic are wrongly assuming the need for the Free Clinic is going away. Our goal must be to craft accurate messaging and push it out repeatedly.

The benefits of insurance are well documented. We are working with patient navigators and certified application counselors to help our patients with incomes above 100% FPL to enroll in coverage through the Health Insurance Marketplace. We have partnered with Legal Services of Northern Virginia and the Virginia Poverty Law Center to house the Fredericksburg area navigator staff in our facility beginning on November 1, 2014.

Please detail below any identified agency needs or areas of concern that are currently not being addressed in your funding request. This could include training or technical assistance for specific areas, administrative support for a program or service, evaluation of current programs, or consultation for strategic planning, board support, or fundraising.

As part of our community's health care safety net, the Lloyd F. Moss Free Clinic has always served our uninsured neighbors. These individuals, like millions of other uninsured Americans, have been ineligible for public health programs like Medicaid and Medicare. Additionally, they have not been able to secure private health insurance – either because they couldn't afford it, or they had pre-existing conditions, or their employers didn't offer it.

Without health insurance or affordable access to health services, adults and families are incredibly vulnerable. They frequently go without preventive care and regular treatment for acute and chronic conditions, and often face bankruptcy caused by hospitalization and treatment.

The rollout of the Affordable Care Act (ACA) in October 2013 brought a complete sea change to the American health care system. And, although the ACA has removed many of the barriers to health insurance, there remains much confusion and uncertainty. When the Supreme Court upheld the Affordable Care Act (ACA) in June 2012, it ruled that the federal government could not force states to expand their existing Medicaid programs. This expansion would have covered nonelderly adults with incomes below 133 percent FPL, or about \$31,721 for a family of four. Currently, Virginia is one of 19 states that have chosen not to expand its Medicaid program. As a result, low-income, uninsured people remain dependent on the Free Clinic for their health care services. In addition, for individuals with incomes between 100% and 400% of the federal poverty guidelines, health insurance through the "Marketplace" may still be too costly for some people, because of high deductibles and other out-of-pocket costs. Likewise, access to care is also expected to be negatively impacted by the existing shortfall of primary care providers (PCPs) in the area, a shortfall that is expected to worsen with the implementation of the ACA. These issues will leave many newly insured area residents unable to access primary care services. The provider shortage coupled with the influx of newly insured patients is also expected to adversely impact the volunteer pool for physicians and other medical providers in the Free Clinic. There is concern that providers will be so overwhelmed and inundated with patients in their usual settings that they will not have the time to volunteer in the Free Clinic.

We will continue to monitor pending changes in the health care system related to the Affordable Care Act. Even after the full implementation of the ACA (if a Medicaid expansion occurs), there will still be 289,000 uninsured Virginians – more than the free clinics and community health centers are currently treating.

**Please use the area below to provide any locality specific notes or statements that may be relevant to your application.**

**City of Fredericksburg:**

In the past year 363 (20%) of the patients served at the Lloyd F. Moss Free Clinic were Fredericksburg City residents.

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request for \$13,600 from the City of Fredericksburg is the City's proportionate share of that amount, based on the percentage of patients from Fredericksburg. By supporting the Lloyd F. Moss Free Clinic, the City of Fredericksburg's contribution can provide a full year of comprehensive health care for their citizens at a cost of \$37.46 per patient!

**Caroline County:**

In the past year 115 (6.2%) of the patients served at the Lloyd F. Moss Free Clinic were Caroline County residents.

For several years, Caroline County has not provided any financial support to the Clinic to serve its residents.

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request for \$4,216 from Caroline County is the County's proportionate share of that amount, based on the percentage of patients from Caroline. By supporting the Lloyd F. Moss Free Clinic, Caroline County's contribution can provide a full year of comprehensive health care for their citizens at a cost of \$36.66 per patient!

**King George County:**

In the past year 126 (6.8%) of the patients served at the Lloyd F. Moss Free Clinic were King George County residents.

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request for \$4,624 from King George County is the County's proportionate share of that amount, based on the percentage of patients from King George. By supporting the Lloyd F. Moss Free Clinic, King George County's contribution can provide a full year of comprehensive health care for their citizens at a cost of \$36.69 per patient!

**Spotsylvania County:**

In the past year 734 (40%) of the patients served at the Lloyd F. Moss Free Clinic were Spotsylvania County residents.

Since our inception in 1993, Spotsylvania County residents have been the largest users of our health care services.

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request for \$27,200 from Spotsylvania County is the County's proportionate share of that amount, based on the percentage of patients from Spotsylvania. By supporting the Lloyd F. Moss Free Clinic, Spotsylvania County's contribution can provide a full year of comprehensive health care for their citizens at a cost of \$37.05 per patient!

**Stafford County:**

In the past year 497 (27%) of the patients served at the Lloyd F. Moss Free Clinic were Stafford County residents.

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request for \$18,360 from Stafford County is the County's proportionate share of that amount, based on the percentage of patients from Stafford. By supporting the Lloyd F. Moss Free Clinic, Stafford County's contribution can provide a full year of comprehensive health care for their citizens at a cost of \$36.94 per patient!

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**PROGRAM INFORMATION**

<b>Program Name:</b>	<b>Page</b>
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Each agency submitting a funding request must fill out the following pages for each program serving citizens within the region and for which funding is requested. Any incomplete applications or programs that do not have a full application will not be considered for funding. PLEASE do not include any unrequested information. Each locality reserves the right to request additional information once the application has been submitted.

<b>Program Name:</b>	<b>Lloyd F. Moss Free Clinic</b>	<b>Is this a new program?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Program Contact:</b>	Karen Dulaney	<b>Title:</b>	Executive Director
<b>Telephone Number:</b>	(540) 741-1065		
<b>E-Mail Address:</b>	Karen@mossfreeclinic.org		

**1. Program Purpose/Description:** *(the following description should not exceed 10 lines of text)*

The Lloyd F. Moss Free Clinic and its team of over 600 volunteers provide services such as primary and specialty care, dental care, women’s health, mental health, nutrition education, and physical therapy. Additionally, our on-site, licensed pharmacy provides access to prescription medications. Patients have access to free diagnostics (including surgery and chemotherapy) through our essential community partners.

The Moss Free Clinic is a comprehensive medical home for patients, many of whom have chronic illnesses and require access to a range of specialized services and care coordination.

**2. Justification of Need:** *(Please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request. If this is a new program, be sure to include the benefit to the region for funding a new request. The following should not exceed 10 lines of text, and should include the most recent data available.)*

Access to health care and healthy communities go hand-in-hand. The Lloyd F. Moss Free Clinic is a unique and essential health care provider that is meeting a critical need in our community. Locality funds support the Clinic in providing proactive, coordinated care to effectively manage acute and chronic conditions. It also supports preventive services such as screening for breast, cervical and colon cancer and vaccinations for illnesses including flu and pneumonia. Providing regular, dependable, and often life-saving health care services means patients can go to work and take care of their families.

In Planning District 16, there are 10,592 uninsured adults (age 19-64) with household incomes less than 138% of federal poverty guidelines.

The Moss Free Clinic has a long tradition and reputation of providing excellent health care services to low-income, uninsured individuals which, in turn, assists our patients to become successful, contributing members of our society. To continue to attract jobs and maintain families in the region, it is critical that the localities embrace and support high quality health care providers and services.

**3. Program Collaboration:** *(The following should describe, in detail, examples of collaborative efforts and key partnerships between your program and other programs or agencies in the area, and should not exceed 10 lines of text.)*

Vital community partners provide diagnostic testing, including laboratory, radiology, and emergency services to Clinic patients by referral. The collaborative care offered by these partners illustrates how our local community works together to help those in need. Our partners include: Mary Washington Health Care (Mary Washington Hospital and Stafford Hospital) – inpatient and outpatient services, laboratory, radiology; Spotsylvania Regional Medical Center - inpatient and outpatient services, laboratory, radiology, emergency care; Fredericksburg Emergency Medical Alliance – emergency care; Medical Imaging of Fredericksburg – radiology services; Radiologic Associates of Fredericksburg – radiology services; Pathology Associates of Fredericksburg – laboratory services; Surgi-Center of Central Virginia – outpatient surgery services; Volunteer medical professionals – medical and dental care; Fredericksburg Counseling Services – coordinated referrals for mental health care; Micah Ecumenical Ministries – coordinated eligibility services; Rappahannock Area Community Services Board – coordinated referrals for mental health care

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**4. Program Audience and Service Delivery:** *(The following should describe the program's intended audience or client base and how those clients are served. This should include the location of the service and what geographic areas are served or targeted for service. If your program has specific entry or application criteria, please describe it below. Please do not exceed 10 lines of text.)*

All Moss Free Clinic patients are screened for eligibility annually and must meet these guidelines:  
 - uninsured  
 - household income less than 138% of federal poverty guidelines  
 - resident of Planning District 16  
 Patients must provide proof of household income, which may include: pay stubs, income tax return & w-2 forms, social security statements, food stamp notice, and/or letters of support.

The Moss Free Clinic is located at 1301 Sam Perry Boulevard in the City of Fredericksburg. Our facility is on the medical campus of Mary Washington Hospital with a FRED bus stop in our parking lot. The Clinic is open Monday through Friday from 8:30 AM to 5:00 PM, with later hours on Tuesday and Thursday evenings.

**5. Client Fees:** *(Please describe the fees clients must pay for the services provided in this program, and how those fees are determined.)*

Pharmacy: A dispensing fee is charged for prescription medications - \$3 for a 30-day or less supply / \$6 for a 31-90 day supply.

**6. Budget Information:** *(Please complete the following chart with the financial information for this program. In each area include the dollars specifically allocated/requested for this program.)*

	FY2014 Actual	FY2015 Budgeted	FY2016 Projected
<b>Caroline</b>	0	3,000	4,216
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<b>Other</b>	364,682	398,041	418,040
<b>Total Program Budget for PD16</b>	2,244,934	2,126,191	2,265,190

**Please indicate, in detail, reasons for increases or decreases in the amounts requested for FY2016. Include whether these changes come from increases in personnel, benefits, or operating expenses. If an increase is being requested, please describe the impact not receiving an increase would have on the program. In particular, please describe in detail if any increase is sought for new positions or personnel.**

The FY 2016 request for combined locality funding represents 3% of the Clinic's overall budget. Our request is for the locality's proportionate share of that amount, based on the percentage of patients from each jurisdiction. By supporting the Lloyd F. Moss Free Clinic, the local government's contribution can provide a full year of comprehensive health care for their citizens at a cost of less than \$40 per patient!

The number of patients served increased by 4% in 2013, and the number of patient visits increased 7.6% in that period.

The Clinic's personnel and benefits expenses have remained stable over the past few years and no new positions are included in the next fiscal year. However, operating expenses have increased. This is particularly true for the costs related to the purchase of generic medications and the implementation and resources required by technology initiatives (electronic medical records).

We understand that local governments are facing budget challenges brought on by the recent financial recession that is affecting all of us. It is that same recession that has produced unprecedented demands on the Free Clinic and its services. Our financial resources are stretched and a reduction in financial support will force us to consider reductions in services to the uninsured.

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**7. Goals, Objectives, & Evaluation:** *(Please provide the following information regarding the goals and objectives for your program. Space has been provided for two goals, with two objectives per goal. If your agency is funded by the United Way, please include a copy of your Logic Model for this program as a supplemental attachment. Individual descriptions should not exceed 5 lines of text.)*

**Program Goal 1:**

Increase the provision of acute and chronic illness care.

**Objectives:**

<b>1a.</b>	Increase the number of volunteer primary care providers from 29 to 36 by June 30, 2015 and to 45 by June 30, 2016.
<b>1b.</b>	By June 30, 2015, achieve a 7.5% increase in primary care medical visits per month and by June 30, 2016, achieve a 15% increase in primary care medical visits per month, compared to the monthly average from January-March 2014 (720 visits)

**Program Goal 2:**

Manage chronic diseases and track health outcomes.

**Objectives:**

<b>2a.</b>	By April 1, 2015, research the literature and develop evidence-based practice guidelines and desired outcomes for the treatment of patients with diabetes and hypertension, and inform all medical providers.
<b>2b.</b>	Starting July 1, 2015, implement the practice guidelines consistently for patients with diabetes and hypertension, and commence tracking data on key indicators.

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**PROGRAM INFORMATION**

**Evaluation Method:** *(Please describe the method used to measure the above goals/objectives. Please do not exceed 10 lines of text.)*

To evaluate the goals and objectives, the Clinic will track and analyze the number of volunteers, unduplicated patients, patient visits, and programming. The Clinic utilizes several software programs for data collection: Allscripts Professional EHR (electronic health record); Volunteer Works (volunteer tracking); QS1 (prescription dispensing); and, MedServices (patient assistance programs).

**8. Outcome Data:** *(Please give the most recent outcome data for the objectives above. Indicate below what time period the data covers.)*

**Data Collection Period:** Calendar Year 2013

**Objective 1a.**

Volunteer Primary Care Providers: 33 volunteer primary medical providers (physicians, physician assistants, and nurse practitioners) provided 818 hours of on-site care and services in 2013.

**Objective 1b.**

Primary Care Medical Visits: 6,986 primary care medical visits were provided in 2013. (The remaining 4,036 visits were for specialty care services: behavioral health, gynecology, orthopedics, surgery, cardiology, dental, physical therapy, and podiatry) Total patient visits in 2013: 11,022.

**Objective 2a.**

Evidence-based practice guidelines:  
 This is a new objective in the Clinic's 2014-2016 Strategic Plan.

**Objective 2b.**

Track health outcomes:  
 This is a new objective in the Clinic's 2014-2016 Strategic Plan.

**9. Program Goal Updates:** *(Please provide a brief description of the current status of your program goal(s), given your outcome data. For example, if reported data was well below the stated outcome measure, please indicate why you feel that is the case. Also, include how your outcome data will influence or modify the program for the upcoming fiscal year. These descriptions should not exceed 20 lines of text.)*

**Program Goal 1:**

Increase the provision of acute and chronic illness care:

The number of patients served in 2013 increased by 4% (1,835 patients received health care services at 11,022 patient visits.)

We continue to be bombarded with requests for medical care from members of our community. Because more than 66% of our services are provided by volunteers, we are unable to keep up with the demand for services without expanding our volunteer base. Renewed efforts in the volunteer recruitment of medical professionals is underway.

**Program Goal 2:**

Manage chronic diseases and track health outcomes:

This is a new goal in our recently adopted Strategic Plan for 2014-2016. For years, the Clinic has used the number of patients served and the number of visits provided as our primary measure of success. Increasingly, funders, policy makers, and health systems are looking at how well did those patients get (in the aggregate). Improving quality enhances access to care and puts patients in greater control of their health, health care, and well-being. With the adoption of an electronic health record in the past year, the Clinic will be able to enhance patient safety and quality of care, as well as provide more meaningful outcome data for grant reporting and program development.

**10. Community Impact:** (Please provide at least two examples of how your services have impacted members of our community. This description should not exceed 20 lines of text.)

Michael is 51 years old-a little young to be worried about a heart attack. However, he complained of shortness of breath and chest pain while being seen at the Lloyd F. Moss Free Clinic for hypertension and diabetes. A staff Nurse Practitioner ordered an EKG. Abnormalities were recorded and a volunteer cardiologist was called in to evaluate Michael.

The cardiologist performed a pro bono stress test on Michael at Mary Washington Hospital. Several tests later and after numerous efforts on the cardiologist's part, Michael was diagnosed with severe coronary artery disease and underwent emergency open heart surgery.

Michael is now recovering, and he and his family are enjoying time together because of the dedication of staff and generous volunteers. Michael is alive today because of the heroic collaboration of many individuals.

Sharon is a 60-year-old female who's been treated at Lloyd F. Moss Free Clinic for just over six months in the medical and dental clinic. She has an extensive medical history which prevents her from working at this time. Sharon is not yet eligible for Medicare and does not meet the criteria for federally subsidized health insurance nor for Virginia Medicaid.

Sharon has a long history of multiple hospitalizations and chronic, debilitating illness. The past decade has been rife with the inability to afford comprehensive health care and prescriptions. The result has been ten costly admissions to the hospital, including the intensive care unit for an extended stay on life support.

Since Sharon has been receiving care at the Clinic, her chronic illnesses have been controlled. She has not been to the emergency room or admitted to the hospital. The Moss Free Clinic has been able to provide primary care including, physical exams, diagnostic testing, and prescription medications to her. Sharon's health has improved so much that she's been able to assist in caring for her elderly father in her home. She shared that she no longer feels worried about the care (or lack of care) that she will receive. The Moss Free Clinic has been a safe-haven for Sharon and saved her from suffering related to her former inability to access primary health care.

**11. Collaborative Impact:** (Please describe how the community would be impacted if your agency were dissolved or merged with another partner agency. This description should not exceed 20 lines of text.)

The Lloyd F. Moss Free Clinic plays a critical role in the local health care safety net, providing access to health care for individuals without insurance or the means to pay for it. The Clinic, like other local nonprofit organizations, contends with myriad challenges on a regular basis. In addition to caring for the most vulnerable citizens, the Clinic must manage multiple funding sources, each with their own requirements; compensate for staffing and volunteer shortages; manage complex patient referrals and follow-up care; and continually operate in a countercyclical environment in which economic downturns generate an increased demand for services. An added challenge is preparing for changes that may come with the ACA, while continuing to meet the significant increase in demand for services that has accompanied the recent recession. The decline in employer-sponsored health insurance, exacerbated by the loss of jobs offering health insurance, has swelled the ranks of the uninsured and others who rely on the safety net. With all that said, the Clinic is a shining example of compassionate community service, healthcare volunteerism, and philanthropic support.

The loss of the Lloyd F. Moss Free Clinic would mean that 2,000 local residents would be without access to health care. These people would likely face barriers to needed health services, with potentially serious financial consequences. People without affordable access to health care often go without care or delay care until their condition becomes critical. Hospital emergency rooms would swell. Health coverage for the insured would become more expensive.

The health care services provided by the Lloyd F. Moss Free Clinic are often life saving. Without the Clinic, lives would be lost.

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**SERVICE DATA**

**Program Service Data:** **Service Period:** 1/1/2013 **to** 12/31/2013

Locality Served	Total Served		Gender		Race					
	FY2014	FY2016*	Male	Female	Caucasian	African American	Asian	Hispanic	American Indian	Other
Fredericksburg	363	390	177	186	173	149	3	24	3	11
Caroline	115	124	47	68	71	39	1	1	2	1
King George	126	136	44	82	68	50	0	4	0	4
Spotsylvania	734	790	286	448	442	176	34	50	5	27
Stafford	497	535	200	297	260	128	20	52	8	29
Other										
<b>Total</b>	<b>1,835</b>	<b>1,975</b>	<b>754</b>	<b>1,081</b>	<b>1,014</b>	<b>542</b>	<b>58</b>	<b>131</b>	<b>18</b>	<b>72</b>

*\*Please include the projected number to be served in each locality for the upcoming fiscal year.*

Locality Served	Age Groups								Income Levels				
	0-4	5-10	11-13	14-18	19-25	26-40	41-60	60 +	Under \$10,000	\$10,000 - \$19,000	\$20,000 - \$39,000	\$40,000 - \$59,000	Over \$60,000
Fredericksburg					12	66	237	48	All patients have household incomes less than 200% of Federal Poverty Guidelines				
Caroline					6	18	86	5					
King George					4	17	86	19					
Spotsylvania					24	124	458	128					
Stafford					16	82	315	84					
Other													
<b>Total</b>					<b>62</b>	<b>307</b>	<b>1,182</b>	<b>284</b>					

**Please describe below your data collection methodology and tracking measures. Indicate systems or processes that are used and responsible parties. Please also describe how your projections are determined for the upcoming year. If any of the above information is not available, please indicate why:**

Data is collected via reports from the Clinic's electronic health records (Allscripts Professional EHR) by the Executive Director. Projections are based on the Clinic's goal of increasing the number of unduplicated patients by 7.5%.