

Agency Name:	FREdericksburg Regional Transit				
Physical Address:	1400 Jefferson Davis Highway				
Mailing Address:					
City:	Fredericksburg	State:	Va	Zip:	22401
Telephone Number:	(540) 372-1222	Fax:	(540) 370-1637		
Federal Tax ID #:	54-6001293				
Web Address:	www.ridefred.com				
General Email Address:					
Agency Main Contact:	Wendy L. Kimball	Title:	Director of Public Transit		
Telephone Number:	(540) 372-1222				
E-Mail Address:	wlkimball@fredericksburgva.gov				

Agency Mission:

To provide safe, secure, accessible, affordable, dependable, efficient and environmentally sound public transportation for people who reside, work or visit within the Fredericksburg Region.

Number of years agency has been in operation: 19

Localities Served:

The City of Fredericksburg and the counties of Spotsylvania, Stafford and Caroline.

Total Projected Agency Expenses for FY2017

List Program Title/Name		Salary	Benefits	Operating Expenses	Capital Expenses	Total
Program 1	Transit Service	\$ 1,886,460.00	\$ 430,709.00	\$ 1,462,212.00	\$ 358,115.00	\$ 4,137,496.00
Program 2		\$ -	\$ -	\$ -	\$ -	\$ -
Program 3		\$ -	\$ -	\$ -	\$ -	\$ -
Program 4		\$ -	\$ -	\$ -	\$ -	\$ -
Program 5		\$ -	\$ -	\$ -	\$ -	\$ -
Total Program Budgets		\$ 1,886,460.00	\$ 430,709.00	\$ 1,462,212.00	\$ 358,115.00	\$ 4,137,496.00
Agency Administrative Expenses		\$ 460,425.00	\$ 209,329.00	\$ -	\$ -	\$ 669,754.00
Total Agency Expenses		\$ 2,346,885.00	\$ 640,038.00	\$ 1,462,212.00	\$ 358,115.00	\$ 4,807,250.00

Total Agency Revenues

	FY 2015 Actual	FY 2016 Budgeted	FY 2017 Projected
Caroline	\$ 268,728.00	\$ 355,330.00	\$ 351,227.00
Fredericksburg	\$ 1,308,988.00	\$ 1,808,878.00	\$ 1,787,989.00
King George	\$ -	\$ -	\$ -
Spotsylvania	\$ 867,951.00	\$ 1,241,349.00	\$ 1,227,013.00
Stafford	\$ 910,929.00	\$ 1,304,538.00	\$ 1,289,473.00
United Way	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -
Client Fees	\$ -	\$ -	\$ -
Fundraising	\$ -	\$ -	\$ -
Other*	\$ 111,205.00	\$ 153,319.00	\$ 151,548.00
Total Agency Revenues	\$ 3,467,801.00	\$ 4,863,414.00	\$ 4,807,250.00

**Detail below what revenues are included under "Other", in the table above:*

Agency Name:	FREdericksburg Regional Transit
---------------------	--

Agency Administrative Expenses Overview

In the box below, provide an overview of the administrative costs detailed on the Agency Overview Tab, in the Total Projected Agency Expenses table for the agency as a whole. If your agency is requesting an increase or decrease in administrative funding, please describe, in detail, the reasons for these changes. Please provide justification for and specific amounts of administrative costs that are defrayed by locality funds (as detailed in the chart below). (Do not exceed 15 lines of text.)

Administrative expenses include the salaries and benefits of the Director, Assistant Director, Administrative Assistant, Operations Manager, Fleet Manager, Driver Trainer, Policy and Planning Manager, and Route & Service Planner. Locality funds are applied to all operation and administrative expenses. The amount requested from each locality is based upon projected expenses and revenues. Revenues include fares attributed to each locality's operations, and all Federal and State grants which FRED applies for in January of each year. Expenses are apportioned to each locality based upon the services provided to the locality. If grants fall short of the amount projected to be available to FRED during FY2017, the FRED and the County will have two options: 1) for the County to make up any shortfall; or 2) for FRED to reduce service by an amount necessary to offset the shortfall. Because of the timing of the grant cycle FRED will not know the amount of grant funding that will be available for FY2017 until May 2016.

Administrative Revenue

	FY 2015 Actual	FY 2016 Budgeted	FY 2017 Projected
Caroline			
Fredericksburg			
King George			
Spotsylvania			
Stafford			
United Way			
Grants			
Client Fees			
Fundraising			
Other*			
Total Agency Revenues	\$ -	\$ -	\$ -

**Detail below what revenues are included under "Other", in the table above:*

FRED does not distinguish between "Administrative" and other revenue. Our application is based upon estimated EXPENSES which are shown in the "Program Detail", and anticipated grant revenues.

Agency Capital Expenses Overview

In the box below, provide an overview of the capital costs detailed on the Agency Overview Tab, in the Total Projected Agency Expenses table, for the agency as a whole. Please provide justification for and specific amounts of capital costs that are defrayed by locality funds. (The description should not exceed 15 lines of text.)

The main capital outlay is for vehicle replacements. FRED will be procuring eight replacement buses. FRED allocates a portion of the cost of the vehicles to each county based upon the amount of service provided in a county as compared to the total amount of service. FRED estimates the cost of a bus at \$150,000. A depreciation charge is included in Capital Outlays however this is charged solely to the City and does not involve any actual outlays. Other capital outlays are for computer and communications equipment, improvements to facilities, other non-operating equipment, and furniture and fixtures. The majority of these outlays are typically offset by Federal and State grants, but it is not possible to break out an exact net amount being requested for each locality at this time. An estimate of the net amount, however, has been included in the total amount being requested from each locality.

Agency Name: FREDericksburg Regional Transit

Salary & Benefit Expenses Overview

In the box below, provide an overview of any increases or decreases in general personnel expenses for the agency. This would include any planned or projected merit or COLA increases, or new positions being requested. Also include a description of any changes to agency benefits structure or cost.
(The description should not exceed 10 lines of text.)

The request includes a full-time assistant operations manager and a half-time data analyst. These additional positions are justified based upon the increasing oversight requirements for the governing federal and state agencies. FRED has offset the costs of the personnel changes from reduced costs gained through operational efficiencies. There are no planned merit or COLA increases for FY2017.

Budget Issues

Please detail below any legislative initiatives or issues that may impact the agency for the upcoming year. This could include new legislation that may increase or decrease projected funding at any level (Federal/State/Local), or could affect grants or designated funds as they are currently received. If you are aware of "outside" funding sources that will expire or be reduced on a set cycle or date, please note those below and how you are planning for them.

Over the next 3-5 years, the state will be implementing performance based funding allocation for a portion of their transit funding. FRED is actively working to meet the state's anticipated requirements. We do not anticipate decrease funding and will be positioned to meet program requirements and compete for additional funds.

Please detail below any identified agency needs or areas of concern that are currently not being addressed in your funding request. This could include training or technical assistance for specific areas, administrative support for a program or service, evaluation of current programs, or consultation for strategic planning, board support, or fundraising.

Our funding request addresses all known and anticipated areas of concern.

Agency Name:	FREDericksburg Regional Transit
Locality Notes	
<i>Please use the spaces below to provide any locality specific notes or statements that may be relevant to your application.</i>	
City of Fredericksburg	
Caroline County	
<p>The proposed budget anticipates no expansion of service. FRED urges the County to consider potential new services in a timely manner as the addition of new service involves considerable lead time.</p>	
King George County	
Spotsylvania County	
<p>The proposed budget anticipates no expansion of service. FRED urges the County to consider potential new services in a timely manner as the addition of new service involves considerable lead time.</p>	
Stafford County	
<p>The proposed budget anticipates no expansion of service. FRED urges the County to consider potential new services in a timely manner as the addition of new service involves considerable lead time.</p>	

Agency Name:	FREdericksburg Regional Transit		
Program Name:	Transit Service	Is This a New Program?	
Program Contact:	Wendy L. Kimball	Title:	Director
Telephone Number:	(540) 372-1222		
E-Mail Address:	wlkimball@fredericksburgva.gov		

Projected Program Expenses for FY2017

Program Name	Salary	Benefits	Operating Expenses	Capital Expenses	Total
Transit Service	\$ 1,886,460.00	\$ 430,709.00	\$ 1,462,212.00	\$ 358,115.00	\$ 4,137,496.00

Program Revenues

	FY 2015 Actual	FY 2016 Budgeted	FY 2017 Projected
Caroline	\$ 268,728.00	\$ 355,330.00	\$ 351,227.00
Fredericksburg	\$ 1,308,988.00	\$ 1,808,878.00	\$ 1,787,989.00
King George			
Spotsylvania	\$ 867,951.00	\$ 1,241,349.00	\$ 1,227,013.00
Stafford	\$ 910,929.00	\$ 1,304,538.00	\$ 1,289,473.00
United Way			
Grants			
Client Fees			
Fundraising			
Other*	\$ 111,205.00	\$ 153,319.00	\$ 151,548.00
Total Agency Revenues	\$ 3,467,801.00	\$ 4,863,414.00	\$ 4,807,250.00

***Detail below what revenues are included under "Other", in the table above:**

"Other" is the University of Mary Washington. Figures shown are EXPENSES; refer to the discussion below. "Transit Service" projected expenses above DO NOT include \$669,754 of Administrative Expenses.

In the box below, please indicate, in detail, reasons for increases or decreases in the amounts requested for FY 2017. Include whether these changes come from increases in personnel, benefits, or operating expenses. If an increase is being requested, please describe the impact not receiving an increase would have on the program. In particular, please describe in detail if any increase is sought for new positions or personnel.

The values shown in the "Program Revenues" table above are EXPENSES not revenue. The "Total Agency Revenues" are total expenses which must be offset by revenues from various sources. For FY2017 FRED projects that it will receive \$2,432,183 in federal and state grants; \$393, 874 in passenger fares; \$63,500 in other revenues (Greyhound fees and vending proceeds); \$122,250 in local contributions. Revenue from the local jurisdictions cover the remaining expenses. In the table above, Expenses and revenues can vary significantly year to year. There is also a time lag between when expenses are incurred and when grant reimbursements are made. The City is accepting the risk of contingency expenses which have been netted out of this funding request.

For FY2017 projected NET REQUESTS for funding from FRED partners are:

	Fredericksburg	Stafford	Spotsylvania	Caroline	University of Mary Washington
Net Request:	\$488,917	\$471,072	\$399,369	\$146,048	\$60,553

Client Fees

In the box below, please describe the fees clients must pay for the services provided by this program. Please also include how those fees are determined and if any scales are used, or if determinations are made on an ability to pay basis. This description should not exceed 10 lines of text.

Client Fees are evaluated annually by FRED and our public transit advisory board which includes representatives of all political jurisdictions and the public. The fees attempt to balance the cost to our clients and the value to our funding agencies and partners. Single fare for regular service is \$1.00 and for our VRE service is \$1.50. FRED implemented in FY2016 a half-fare program (\$0.50) during non-peak hours for seniors, persons with disabilities and medicare recipients. FRED also offers discounts for our frequent riders through monthly passes (\$40 for regular service; \$50 for VRE service) and yearly passes (\$225). All fare changes must be reviewed at public hearings and approved by City Council.

Agency Name:	FREdericksburg Regional Transit
---------------------	--

Program Purpose / Description

In the box below, provide an overview of the program. The description should not exceed 10 lines of text.

To provide safe, secure, accessible, affordable, dependable, efficient, and environmentally sound public transportation.

Justification of Need

In the box below, please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request. If this is a new program, be sure to include the benefit to the region for funding a new request. The description should not exceed 10 lines of text.

Target Audience and Service Delivery

In the box below, describe the program's intended audience or client base and how those clients are served. This should include the location of the service and what geographic areas are served or targeted for service. If your program has specific entry or application criteria, please describe it below. In the second box, list the actual numbers served, along with the projected numbers to be served during the upcoming fiscal year. The description should not exceed 10 lines of text.

Public transit is intended to benefit those who reside, work in, or visit the Fredericksburg region. The service area includes the City and the counties of Spotsylvania, Stafford and Caroline. Our routes encompass the more populous locations and centers of employment, retail, healthcare, education and recreation. Due to persistently low fuel prices FRED is not projecting a growth in ridership for FY2017.

Number of Individuals Served			<i>Please use the columns to the left to provide the actual numbers of individuals served in this program during FY2015, and the projected numbers of individuals to be served in FY2017.</i>
<i>Locality</i>	<i>FY2015 (Actual)</i>	<i>FY2017 (Projected)</i>	
<i>Fredericksburg City</i>	<i>238,024</i>	<i>238,024</i>	
<i>Caroline County</i>	<i>12,168</i>	<i>12,168</i>	
<i>King George County</i>			
<i>Spotsylvania County</i>	<i>114,417</i>	<i>114,417</i>	
<i>Stafford County</i>	<i>102,273</i>	<i>102,273</i>	
<i>Other Localities</i>	<i>10,287</i>	<i>10,287</i>	
Total Served	477,169	477,169	

Agency Name:	FREdericksburg Regional Transit
Program Collaboration	
In the box below, describe, in detail, examples of collaborative efforts and key partnerships between your program and other programs or agencies in the area. The description should not exceed 10 lines of text.	
<p>FRED collaborates with many agencies and groups including but not necessarily limited to: University of Mary Washington, Mary Washington Hospital, GEICO, the Village of Idlewild, Spotsylvania Regional Medical Center, Germanna Community College, English Oaks, The Free Lance Star and the Star Radio Group.</p>	
Collaborative Impact	
In the box below, describe, in detail, how the community would be impacted if your agency were dissolved or merged with another partner agency. The description should not exceed 10 lines of text.	
<p>A loss of or reduction in public transportation would impact access to work, medical facilities, education, and shopping making it more difficult for the working poor, seniors and persons with disabilities. The inability of a significant number of the region's population easily reach employment, commercial and community services would also affect employers, retailers, and service providers.</p>	
Community Impact	
In the box below, please provide at least two examples of how your services have impacted members of our community. This description should not exceed 20 lines of text.	
<p>FRED transit provides nearly 500,000 trips annually. Without public transit, clients would either not make a trip or travel by another means. Travel by another means would add to an already congested transportation system. The benefits of FRED transit extend beyond the immediate region when considering the 50,000 annual riders that use FRED for access to Virginia's rail service to Washington, D. C. Considering that the highest percentage of FRED riders use our service for going to work the loss of public transit would negatively impact workers, employers and the local economy.</p>	

Agency Name:	FREdericksburg Regional Transit
---------------------	--

Goals & Objectives

Please provide the following information regarding the goals and objectives for your program. Space has been provided for two goals, with two objectives per goal, along with a space for the most recently collected data for that program objective. If your agency is funded by the United Way, please include a copy of your Logic Model for this program as a supplemental attachment. Please note the data collection period for each objective's outcome data.

Program Goal 1

FRED Transit annually develops mission, goals and objectives (MGO) statement to establish direction for improving our operations and services. Our most recent MGO statement was provided each county on October 2, 2015.

Objective 1a:	Most Recent Outcome Data for Objective 1a:

	<i>Data Collection Period for 1a:</i>	
--	---------------------------------------	--

Objective 1b:	Most Recent Outcome Data for Objective 1b:

	<i>Data Collection Period for 1b:</i>	
--	---------------------------------------	--

Program Goal 2

Objective 2a:	Most Recent Outcome Data for Objective 2a:

	<i>Data Collection Period for 2a:</i>	
--	---------------------------------------	--

Objective 2b:	Most Recent Outcome Data for Objective 2b:

	<i>Data Collection Period for 2b:</i>	
--	---------------------------------------	--

Agency Name:	FREdericksburg Regional Transit	
Outcomes Explanation & Goal Updates for FY2017		
<p><i>Please note below if you feel you have met your goals and objectives for the data reported above. If your outcomes are significantly less than your stated objectives, please note any reasons why this might be the case. Also, please note any changes you plan to make to the program, or the stated goals and objectives, given the data you have reported above. If you are restating the goals or objectives for FY2017, please include those below.</i></p>		
Explanation & Overview		
Goal 1	Goal 2	
Objective 1a	Objective 2a	
Objective 1b	Objective 2b	
Updates for FY2017		
Goal 1	Goal 2	
Objective 1a	Objective 2a	
Objective 1b	Objective 2b	