

**COMMITTEE MEMBERS PRESENT:**

Larry Pritchett, Treasurer
Debbie Williams, Commissioner of Revenue
Mark Cole, Deputy County Administrator
Bonnie Jewell, Assistant County Administrator/Chief Financial Officer

OTHER COUNTY STAFF MEMBERS PRESENT:

Karl Holsten, County Attorney
Jay Cullinan, Fire Chief
Jason Irby, Deputy Fire Chief
Dave Ansell, Director of Code Compliance
Jane Reeve, Chief Information Officer
Rich Maidenbaum, Deputy Chief Information Officer
Brian Barnes, Recreation Manager – Parks & Recreation
Terry Dougherty, Museum Curator
Annette D'Alessandro, Grants Manager
Carter Wells, Major – Sheriff's Office
Tim Bryner, Lieutenant – Sheriff's Office
Frank Belcher, First Sergeant – Sheriff's Office

FY 2020 Draft Carryover Requests (Preliminary Numbers)

Bonnie Jewell, Assistant County Administrator/Chief Financial Officer, explained that staff would be making a presentation to the Board at their October 27, 2020 meeting about the County's preliminary financial position at the close of FY 2020. As part of that presentation, staff will present a carryover request list for the Board's review and approval.

Ms. Jewell explained that at the close of each fiscal year, departments submit requests to carry forward funding from the previous Fiscal Year (FY 2020) to the current Fiscal Year (FY 2021). Carryover requests must be either obligated in FY 2020 but not expended before the close of the fiscal year or reflect an expenditure that was grant funded, restricted or committed. A draft carryover request report was provided in the agenda package.

Staff was available to answer questions, but there were no questions from the Finance Committee.

On a motion by Mr. Pritchett, seconded by Ms. Williams and passed unanimously, the Finance Committee agreed to include the final carryover request listing in the Preliminary FY 2020 End of Year Financial Report that staff will present at the October 27, 2020 Board meeting.

Budget Adjustment & Appropriation for sPower's Share of Zone 531 (Fawn Lake) Distribution Project Improvements

Ben Loveday, Assistant County Administrator/Director of Utilities & Public Works reported that the County has received \$3.5 million from sPower as its share of planned water distribution improvement projects in the Fawn Lake area. Specifically, the projects to be funded with the sPower contribution are as follows:

Brock Road 16" Waterline Extension	\$2,026,794
Lake Bottom Waterline	\$902,338
Fawn Lake Tank & Booster Station	<u>\$570,868</u>
Total	\$3,500,000

A budget adjustment and appropriation are necessary to reflect these contributed costs as part of the projects. Mr. Pritchett asked if the projects are fully funded with these contributions, and Mr. Loveday responded that the County will have a share of the projects, as well, and will plan for the County's costs in the out-years of the CIP.

On a motion by Mr. Cole, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended approval of the budget adjustment and appropriation.

Acceptance of Grant Awards and Budget Amendments for the FY 2021 Highway Safety Grant Program Selective Enforcement for Alcohol-Impaired Driving, Speed Violations, and Seat Belt Violations

Lieutenant Timothy Bryner, Sheriff's Office, introduced First Sergeant Frank Belcher to the Committee and reported that First Sergeant Belcher will be working on these grants in the future. Lieutenant Bryner explained that the Virginia Department of Motor Vehicles has issued three grant awards for the Spotsylvania County Sheriff's Office to meet strategic highway safety goals – one for 104,990 to meet goals related to enforcement of alcohol-impaired driving; a second for \$69,300 to meet goals related to enforcement of speed violations; and a third for \$4,725 for enforcement of seat belt violations.

Alcohol Impaired Driving

Lieutenant Bryner explained that if accepted, this grant will provide \$103,950 for approximately 1,650 overtime hours of selective enforcement for alcohol-impaired driving on primary or secondary roadways and \$1,040 to send two attendees to Virginia Highway Safety Training Office approved trainings. The grant requires any travel and subsistence reimbursements to follow the Commonwealth of Virginia's Travel Policy. Any costs above the state reimbursement amount that falls within the County's adopted Travel Policy will be paid for from the Sheriff's Office FY 2021 and/or FY 2022 operational budgets.

The award requires an in-kind service match of \$52,495 that will be met through the use of the Sheriff's Office fuel and maintenance costs for enforcement vehicles from the FY 2021 and FY 2022 operational budgets. The grant does not cover the cost of FICA, Medicare, and Workers' Compensation associated with the overtime. These costs are

estimated to be \$9,595, which the Sheriff's Office will absorb through its FY 2021 and FY 2022 operational budgets. If approved, the grant award period will run from October 1, 2020 through September 30, 2021.

Speed Violations

Lieutenant Bryner explained that if accepted, this grant will provide \$69,300 for approximately 1,100 overtime hours of selective enforcement for speed on primary or secondary roadways.

The award requires an in-kind service match of \$34,650 that will be met through the use of the Sheriff's Office fuel and maintenance costs for enforcement vehicles from the FY 2021 and FY 2022 operational budgets. The grant does not cover the cost of FICA, Medicare, and Workers' Compensation associated with the overtime. These costs are estimated to be \$6,396, which the Sheriff's Office will absorb through its FY 2021 and FY 2022 operational budgets. If approved, the grant award period will run from October 1, 2020 through September 30, 2021.

Seat Belt Violations

Lieutenant Bryner explained that if accepted, this grant will provide \$4,725 for approximately 75 overtime hours of selective enforcement for seat belts on primary or secondary roadways.

The award requires an in-kind service match of \$2,363 that will be met through the use of the Sheriff's Office fuel and maintenance costs for enforcement vehicles from the FY 2021 and FY 2022 operational budgets. The grant does not cover the cost of FICA, Medicare, and Workers' Compensation associated with the overtime. These costs are estimated to be \$436, which the Sheriff's Office will absorb through its FY 2021 and FY 2022 operational budgets. If approved, the grant award period will run from October 1, 2020 through September 30, 2021.

On a motion by Mr. Pritchett, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended acceptance of the three FY 2021 Highway Safety Grants and the approval of the associated budget amendments and appropriations.

Other Business:

There was no other business discussed by the Committee.

Adjournment:

Ms. Jewell adjourned the meeting.