



Erosion Only- Electronic Review Application Checklist

- 1. Completed Application Form.
- 2. Correct Tax Map Number (Staff verified.)
- 3. Legal Landowner Signature, Limited Power of Attorney or Ratified Contract
- 4. Erosion & Sediment Control Affidavits – E&S Landowner Affidavit, Early Clearing/Grading Request Affidavit, and Well & Drainfield Affidavit

If there is an **existing** well/septic field on site or if there is a **potential** well/septic field location
This form must accompany the application. It must be signed by the listed landowner and be notarized.

- 5. One (1) Engineered Site Plan - A plan drawn up by an Engineer with his/her seal and number. The site plan must include the following minimum requirements. Additional requirements may be required based on the scope of the project. Requirements are based on the Virginia ESC Handbook: <https://www.deq.virginia.gov/Programs/Water/StormwaterManagement/Publications/ESCHandbook.asp>

X

- Tax Map Number
- North Arrow
- Legend (Reference the Minimum Standard and Spec. section used)
- Flood plain Information (status of property and structure “A” or “X”)
- Driveway location and/or entrance culvert size (Driveways off of state maintained roads require VDOT approval prior to construction)
- Structure location (Include setbacks to property lines and RPA)
- Drainage patterns (Indicated by labeled contours)
- Type and location of erosion controls and any stockpiles
- Location of drain field and reserve
- First floor and garage floor elevations
- Driveway spot elevations (Insuring a positive flow from structure)
- Proposed finished corner elevations at finished grade of structures
- RLD (Responsible Land Disturber) certification
- Total land disturbance in sq. ft.
- Limits of Clearing
- RPA (Resource Protection Area) features (100’ and 50’ topography identification)
- Wetlands (if applicable)
- ALL buildings/accessory structures indicated w/setbacks (i.e. decks, sheds)
- Determine all overlay districts (if any) and label
- CBPO Impervious Surface ratio and calculation
- Notes pertaining to any ESC Minimum Standards associated with your project to include landscaping and seeding.
- Designers name, seal/signature and contact information
- Any easements (i.e. Civil War Trust, Conservation, etc.)

****All RPA features must be field delineated on the site plan by the engineer as well as field located on site****
Additional stormwater management requirements may be required.

- 6. Responsible Land Disturbance Certification (RLD)
<https://www.deq.virginia.gov/ConnectWithDEQ/TrainingCertification/RLDGeneralInformation.aspx>
- 7. Erosion & Sediment Agreement in Lieu of Plan and/or Stormwater Management Agreement in Lieu of Plan
- 8. VSMP Registration Statement (Required for land disturbance of an acre or more)

Erosion Bond ****Due at time of permit issuance****

Amounts vary by land disturbance on site:

2500 sq. ft. – ¼ acre	\$1500.00	ex. 1 1/4 acres land disturbance bond = \$4500.00
¼ acre – ½ acre	\$2500.00	1 acre = \$3000.00 + ¼ acre = \$1500.00
½ acre – 1 acre	\$3000.00	Townhouses - \$1000.00

- Cash - Land Disturbance dictates bond amount for a single lot
- Letter of Credit - Land Disturbance dictates bond amount for single lot. Must be written in Spotsylvania County approved format on bank letterhead and be issued for a minimum of one year
- Insurance Bonds - Minimum of \$7000, be in landowner's name and must have Power of Attorney attached

Agreement in Lieu of Plan Sec. 8-31 (b) When land-disturbing activity results from the construction of a single family residence, an agreement in lieu of a plan may be substituted for an erosion and sediment control plan, if approved by the program administrator. An agreement in lieu of a plan may also be substituted for an erosion and sediment control plan, if approved by the program administrator, for land disturbance in excess of two thousand five hundred (2,500) square feet on parcels where there is an existing single family dwelling. Failure to comply with the terms of an agreement in lieu of a plan shall constitute a violation of this chapter. Requirements of this chapter which [that] relate to plans shall also similarly relate to agreements in lieu of a plan.

For Office Use Only

Date Received: _____
Received By: _____
Notes: _____