

**COMMITTEE MEMBERS PRESENT:**

Gary Skinner, Board Member
David Ross, Board Member
Larry K. Pritchett, Treasurer
Debbie Williams, Commissioner of Revenue
Ed Petrovitch, County Administrator
Bonnie Jewell, Asst. County Administrator/Chief Financial Officer

OTHER STAFF MEMBERS PRESENT:

Annette D'Alessandro, Grants Manager
Scott Powell, Division Director, Capital Construction
Kimberly Treakle, Division Director, Utilities/Public Works Administration
First Sergeant Tim Bryner, Sheriff's Office
Julie Elliott, Budget Manager

Capital Projects Budget Adjustments

Bonnie Jewell, Assistant County Administrator/Chief Financial Officer, explained that staff is seeking the Board's approval of several budget amendments related to capital projects.

Requested adjustments for General Capital Projects are as follows:

- Several projects are now complete and the balances are requested for return of a total of \$130,632 to the Capital Projects Fund balance:
 - \$1,172 from the CPR Devices project;
 - \$13,500 from the IV Pumps for Ambulances project;
 - \$8,783 from the Liquid Springs – CY15 Ambulances project;
 - \$3,800 from the Old Sheriff's Office Demolition project;
 - \$38,492 from the Basketball Court Repair/Replacement project;
 - \$16,763 from the Lick Run Community Center project; and
 - \$48,122 from the FY 2019 Refuse Disposal Equipment Replacement project.
- Staff requests that the \$28,820 balance in the Holbert Building Renovations project be combined with \$36,180 from the Capital Projects Fund balance to install a transfer switch and shift the generator from the former Sheriff's Office Building to the Holbert Building to serve a wing of the Holbert Building not currently served by a generator.

Requested adjustments for Utilities Capital Projects are as follows:

- Several projects are now complete and the balances are requested for return of a total of \$119,406 to the Utilities Capital Projects Fund balance:
 - \$110,083 from the Country Club Estates System Acquisition & Improvements project; and
 - \$9,323 from the Rt. 606 East of 95 Improvements project.

- A total of \$896,237 is requested to be shifted from the completed Ni River Water Treatment Plant Expansion project to the Utilities Capital Projects Fund balance and then from the fund balance to various other projects in need of additional funding for continuation or start of the project:
 - \$520,000 to the existing Rt. 17 Waterline Betterment project;
 - \$250,000 to a new Harrison Road Waterline project;
 - \$76,237 to the existing Pump Station 52 Rehab project; and
 - \$50,000 to a new Dam Maintenance project.
- The \$113,763 balance in the completed Holbert Building Water & Sewer Extension project is requested to be returned to the Utilities Capital Projects Fund balance and then from the fund balance to the existing Pump Station 52 Rehab project.
- The \$606,345 balance of the Hazel Run Pump Station project is no longer needed as the project is no longer planned for construction. 50% of this balance was planned for funding by the City of Fredericksburg as its share of the project. So, \$303,172 of the project balance is requested for return to the Utilities Capital Projects Fund balance and the remaining \$303,173 balance will be drawn to \$0 and the associated City of Fredericksburg revenue will be drawn to \$0, as well.
- \$303,172 of the Utilities Capital Projects Fund balance is requested to be shifted to the Thornburg Water Treatment Plant Expansion project to decrease the amount of additional bond funding that will be needed for this project in the future.
- To consolidate related projects, \$350,000 is requested for transfer from the 12" American Central Line Replacement and \$200,000 is requested for transfer from the Pump Station 24 Relocation project with a combined \$550,000 shifting to the Pump Station 24 Waterline project.

Ms. Jewell noted that the net impact of the requested adjustments is a reduction in appropriations for both the Capital Projects Fund and the Utilities Capital Projects Fund.

On a motion by Mr. Ross, seconded by Mr. Pritchett and passed unanimously, the Finance Committee recommended approval of the proposed budget adjustments and associated appropriations.

Acceptance, Budget Adjustment & Appropriation for the FFY 2019 SCAAP Grant

Annette D'Alessandro, Grants Manager, explained that the State Criminal Alien Assistance Program (SCAAP) grant provides federal payments to states and localities that incur correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and whom are incarcerated for at least four consecutive days.

Ms. D'Alessandro noted that the amount awarded for Federal Fiscal Year (FFY) 2019 is \$15,577 and requires no local match. The funds will be passed on to the Rappahannock Regional Jail to offset salary costs as directed by the grant.

On a motion by Mr. Pritchett, seconded by Mr. Ross and passed unanimously, the Finance Committee recommended acceptance of the grant as well as approval of the proposed budget adjustment and resolution.

Other Business:

Grant Applications for DMV Selective Enforcement Programs

First Sergeant Tim Bryner, Sheriff's Office and Annette D'Alessandro, Grants Manager, explained that the DMV Selective Enforcement Programs for speed and alcohol will be accepting grant applications in February. Staff is planning to submit the application request to the Board at its February 11, 2020 meeting.

If the Board approves staff's request to apply for the grants, the Sheriff's Office will request funding as follows:

Selective Enforcement for Alcohol

\$126,000 – 2,000 hours of overtime

\$7,500 – 10 preliminary breath test machines

\$3,200 – DMV-approved travel and training for four employees

\$136,700

Selective Enforcement for Speed

\$94,500 – 1,500 hours of overtime

\$14,000 – 5 speed measuring devices

\$1,600 – DMV-approved travel and training for two employees

\$110,100

The combined applications require in-kind matches totaling \$123,400 that will be met through use of the Sheriff's Office fuel and maintenance costs for enforcement vehicles in the FY 2021 and FY 2022 budgets. Further, the grants will not pay for an estimated \$20,860 in FICA, Medicare, and workers' compensation fringe benefits associated with the overtime to be worked for both grants. It is anticipated that these fringe benefits costs will be absorbed through the FY 2021 and FY 2022 budgets.

There is no financial impact associated with applying for the grants. If awarded, the grants will be reviewed and recommended by the County Attorney's Office, County Administration, and the Finance Committee before being presented to the Board for action.

On a motion by Mr. Pritchett, seconded by Ms. Williams and passed unanimously, the Finance Committee recommended applying for these grants.

Adjournment:

Ms. Jewell adjourned the meeting.