

Regional Funding

Fiscal Year 2018 - Partner Funding Application

Open Hand of Fredericksburg

Application Status: Submitted

Open Hand of Fredericksburg

Agency Information

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General Information

| | |
|-----------------------------|---|
| Agency Name | Open Hand of Fredericksburg |
| Physical Address | 701 Kenmore Avenue, Suite 110, Fredericksburg, Virginia, 22401, U.S.A. |
| Mailing Address | 200 Prince Edward Street, Fredericksburg, Virginia 22401 |
| Agency Phone Number | (540) 834-4455 |
| Federal Tax ID # | 364564097 |
| Web Address | http://www.openhand-fred.org/ |
| Agency Email Address | lhill@openhand-fred.org |

Agency Mission Statement

The mission of Open Hand of Fredericksburg is to partner with under-resourced youth and their families in Planning District 16 to provide the resources that inspire confidence and foster the skills necessary to secure sustainable employment for a lifetime. We do this through education, leadership development, and long-term committed relationships. When given proper resources and opportunities our youth can reach the goal of sustainable employment. Through our programs, youth look realistically at life beyond high school graduation or a GED and consider the steps necessary to have a successful career that matches their interests and values.

| | |
|-------------------------------------|----|
| Number of Years in Operation | 12 |
|-------------------------------------|----|

Main Contact

Main Contact Linda A. Hill, phone: (703) 625-3175, email: lhill@openhand-fred.org

Job Title Executive Director

Localities Served

Please select any/all localities your agency serves.

Caroline

Fredericksburg

King George

Spotsylvania

Stafford

Collaborative Impact

Describe in detail how the community would be impacted if your agency were dissolved or merged with another partner agency.

Open Hand of Fredericksburg offers an approach that is unique among non-profits in Planning District 16. In both of our programs (GRAD and STARS) we help high school youth plan for their lives beyond high school.

We accomplish this through workshops, field trips, professional speakers, community service projects, and paid summer internships. This multipronged approach helps students identify, explore, and evaluate potential career plan(s) and the education needed to achieve their goals.

If Open Hand was dissolved or merged with another partner agency, there would be under-resourced high school students who would not have this opportunity to expand their understanding of and preparation for the post-secondary options available to them.

We know that the development of a qualified future work is very important to all of the communities in Planning District 16.

Community Impact

Please provide at least 2 examples of how your services have impacted members of our community.

Example 1

The words of a 2016 GRAD intern provide a good example of the impact that Open Hand's programs have had for the past 12 years.

"The GRAD program changed me. It made me realize that school is very important. I feel like it helped me prepare for the real world."

Students who have participated in either the GRAD program or the STARS program are better prepared to be successful employees and or successful students in a post-secondary education environment. All of the communities in Planning District 16 benefit from these improvements in this workforce.

Example 2

Both of Open Hand's programs rely on local businesses, community organizations, and individual volunteers. They serve as GRAD intern hosts, host field trips, and provide trainers to teach job readiness skills, character development, and financial literacy. These individuals and the organizations they represent gain a better understanding of the needs – and the potential – of under-resourced local youth. Without their contact with Open Hand, many of these individuals would never come in contact with the people we serve.

Example 3 (Optional)

In 2016, 92% of the GRAD interns responded that their work experience helped them decide what kind of job they like. This is invaluable information for young people who are making decisions about post-secondary education choices and about career goals.

Open Hand of Fredericksburg -

Locality Information

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Locality Notes

Please use the spaces below to provide any locality specific notes or statements that may be relevant to your application.

Caroline County

Based on funding availability over the next 5 years, Open Hand plans to extend its GRAD Summer Internship to Caroline County. We will also visit Caroline County's alternative school program to see how our very successful STARS program might supplement the work the county is doing to help insure that all students graduate from high school.

City of Fredericksburg

Open Hand's office is located in the City of Fredericksburg. 38% of our GRAD interns in 2016 were residents of the City of Fredericksburg. Open Hand has worked closely with Fredericksburg City Schools for more than three years to provide STARS, an effective life-skills program and career exploration for high school students attending the GED/alternative school at the Original Walker-Grant School. All of our STARS students are from the City of Fredericksburg. We value our partnership with the City of Fredericksburg.

King George County

Based on funding availability over the next 5 years, Open Hand plans to extend its GRAD Summer Internship to King George County. We will also visit King George County's alternative school program to see how our very successful STARS program might supplement the work the county is doing to help insure that all students graduate from high school.

Spotsylvania County

In 2016, 25% of our GRAD Interns lived in Spotsylvania County. We also placed interns at Spotsylvania County non-profits. We plan to visit the county's alternative school program to see how our very successful STARS program might supplement the work the county is doing to help insure that all students graduate from high school.

Stafford County

In 2016, 37% of our GRAD Interns lived in Stafford County. We also placed interns at Stafford County non-profits. We plan to visit the county's alternative school program to see how our very successful STARS program might supplement the work the county is doing to help insure that all students graduate from high school.

school.

Open Hand of Fredericksburg -

Agency Budget

In the boxes below provide an overview of the administrative costs associated with your agency budget. Include revenue that defrays administrative costs; this is non programmatic revenue and should not include any revenue associated with programming.

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Expenses

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|-------------------------|-----------------------|-------------------------|--------------------------|
| Salary | 853.00 | 5,667.00 | 8,289.00 |
| Benefits | | 0.00 | |
| Operating Expenses | 3,349.00 | 1,793.00 | 1,842.00 |
| Capital Expenses | | 0.00 | |
| Administrative Expenses | | | |
| Total | 4,202.00 | 7,460.00 | 10,131.00 |

Revenues

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------------|-----------------------|-------------------------|--------------------------|
| Caroline | | | |
| Fredericksburg | | | |
| King George | | | |
| Spotsylvania | | | |
| Stafford | | | |
| United Way | | | |
| Grants | | | |
| Client Fees | | | |
| Fundraising | | | |
| Other (Click to itemize) | 4,250.00 | 7,500.00 | 10,150.00 |

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|-------|-----------------------|-------------------------|--------------------------|
| Total | 4,250.00 | 7,500.00 | 10,150.00 |

Surplus / Deficit

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------|-----------------------|-------------------------|--------------------------|
| Surplus or Deficit | 48.00 | 40.00 | 19.00 |

Open Hand of Fredericksburg -

Agency Budget Narrative

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Administrative Expenses

Provide an overview of the administrative costs for your agency.

Administrative costs for Open Hand are based on an allocation of at least 10% of expenses that are not program specific. The allocation percentage was approved by our accountant and auditor, Andrew Grossnickle of Robinson, Farmer and Cox. These expenses include IT support, liability insurance, and accounting and bookkeeping expenses.

Open Hand's office suite, including utilities and land-line telephone, are provided as an in-kind donation by Obsidian Solutions Group. New City Fellowship Church allows Open Hand to use their 14-passenger bus for transportation to GRAD events.

If your agency is requesting an increase or decrease in administrative funding, please describe in detail the reasons for these changes.

As we move into FY 2018 and grow the organization, Open Hand needs to expand the hours of our program staff and increase the salary of the Executive Director in order to be closer to the market for small non-profit staff in Planning District 16. This is important to minimize staff turnover.

Please provide justification for and specific amounts of administrative costs that are defrayed by locality funds.

Open Hand has administrative costs that are very low for a service organization providing excellent benefits to our community. We are not requesting any locality funds to be defrayed by locality funds. All administrative costs are covered by church donations.

Capital Expenses

Please provide an overview of the capital costs for your agency.

None

Please provide justification for and specific amounts of capital costs that are defrayed by locality funds.

N/A

Salary & Benefit Expenses

Please provide an overview of any increases or decreases in general personnel expenses for your agency.

Open Hand plans to add an additional staff person to enable us to expand the number of clients we plan to serve in FY 2018. We will also increase the hours of our current part-time staff from 15 to 20-24.

Please provide a description of any changes to agency benefits structure or cost.

The primary barrier to expanding the number of under resourced high school students that are served by Open Hand's effective programs is the need for more staff time. In FY 2018, we are planning to expand the weekly hours of paid staff from 15 hours to 20-24 hours, and to add an additional staff person to work 10-15 hours per week to provide administrative support. All of these staff people work for \$15 per hour and do not receive any benefits and no paid holidays.

Budget Issues

Provide any legislative initiatives or issues that may impact the agency for the upcoming year.

None

If you are aware of "outside" funding sources that will expire or be reduced on a set cycle or date, please note those below and how you are planning for them.

We believe our current funding sources are secure. New City Fellowship Church provides a strong core base fund for Open Hand, and we plan to pursue support from other churches. We have received NAP tax credits from the VA Department of Education. We believe that this added incentive will help grow our donations from individuals.

Open Hand has received staff recommendation for United Way Membership. We will be eligible to apply for United Way Funding in FY 2018.

Please detail any identified agency needs or areas of concern that are currently not being addressed in your funding request.

Our funding request covers our anticipated needs. With the help of Partner Agency Funding, we believe we can be confident in meeting our objectives for FY 2018.

Regional Funding

Fiscal Year 2018 - Partner Funding Application

Open Hand of Fredericksburg

Application Status: Submitted

Open Hand of Fredericksburg GRAD

Program Budget Narrative

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Please indicate in details reasons for increases or decreases in the amounts requested for FY 2018.

This is the first year that Open Hand has submitted a Partner Funding Application. The funding we are requesting for FY 2018 represents an increase from our FY2016 Actuals for the GRAD program. The actuals were low for FY 2016 because of staff turnover at the end of 2015. A new GRAD program manager was not hired until April 2016.

If an increase is being requested, please describe the impact not receiving an increase would have on the program.

In 2018, we plan to make two additions to the successful GRAD program. These are based on the responses we had this year on surveys of both interns and employer intern hosts. First, the GRAD program needs to be a year-round program with regular monthly meetings and activities for the interns. This year-round program could also offer the students the option to continue to work during the school year. A year-round program would help to insure that the students have internalized the life skills developed during the current summer program.

Second, we know that there are many more students in our current service area who would benefit from this program.

In particular, please describe in detail if any increase is sought for new positions or personnel.

In 2018, we have set an objective to enroll a significantly larger number of students in GRAD. In order to do this, we will require an additional staff person and expanded hours for existing staff.

Open Hand of Fredericksburg -

Collaborative Impact

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Efforts and Partnerships

Describe in detail examples of collaborative efforts and key partnerships between your program and the other programs or agencies in the area.

Open Hand works closely with other non-profits in this area, as well as with local business and churches. Our objective is to avoid duplication of services. Open Hand provides a critical link between under-resourced individuals and the organizations that can provide them paid summer internships and organizations that provide workshops, field trips and training programs to help these young people succeed as employees. The GRAD program helps high school youth plan for their lives beyond high school. In 2016, we partnered with the following organizations to offer this program:

Christian Youth Theater
City of Fredericksburg-Voter
Registration & Elections
Family YMCA-Massad Branch
Fredericksburg Regional Food
Bank
Habitat for Humanity ReStore
Heritage Park Apartments/Home
for America
Ladyburg LLC
Lloyd F. Moss Free Clinic
Loisann's Hope House
Obsidian Solutions Group
Open Hand of Fredericksburg
Riverside Foundation
Stafford Junction
Sunrise for All

Collaborative Impact

Describe in detail how the community would be impacted if your program were dissolved or merged with another partner agency.

Open Hand of Fredericksburg offers an approach that is unique among non-profits in Planning District 16. Through workshops, field trips, professional speakers, community service projects, and paid summer

internships, we help high school youth plan for their lives beyond high school. This multipronged approach helps students identify, explore, and evaluate potential career plan(s) and the education needed to achieve their goals. Utilizing tools and websites approved by Virginia Department of Education, students assess their skills, interests and values and the associated career paths. We then assist students in identifying post-secondary schools, especially colleges, where they can obtain the necessary certifications and/or degrees. Summer internships add workplace experiences and connections to business professionals who further assist students in developing their post-secondary career plan.

Open Hand of Fredericksburg -

Program Overview

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General Information

Program Name GRAD

Is this a new program? No

Program Contact

Name Linda A. Hill

Title Executive Director

Email lhill@openhand-fred.org

Phone (703) 625-3175

Program Purpose / Description

Provide an overview of this program

The purpose of the GRAD Program is to propel under-resourced youth into the workforce while providing them with the resources that inspire confidence and foster skills necessary to secure sustainable employment for a lifetime. This is accomplished through paid summer internships, mentoring relationships and workshops in employment processes, life skills, character formation and leadership development. GRAD interns gain meaningful job experience and income that helps meet household expenses. On training days, interns set career goals, learn from business professionals, participate in community service, and take field trips to explore careers and colleges. The total experience builds each intern's self-esteem, skill set, personal network, resume, and confidence in their future.

Client Fees

Please describe the fees clients must pay for the services by this program.

Open Hand does not charge any fees to their clients.

Justification of Need

Please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request.

The purpose of the GRAD Program is to propel under-resourced youth into the workforce while providing them with the resources that inspire confidence and foster skills necessary to secure sustainable employment for a lifetime. The development of an expanded, qualified, motivated workforce is an objective that is important to all of the localities in Planning District 16.

If this is a new program, be sure to include the benefits to the region for funding a new request.

This is not a new program.

Target Audience and Service Delivery

Describe the program's intended audience or client base and how those clients are served.

Target Population

Open Hand is focused on under-resourced high school students in Planning District 16 who are constrained by limited family income, minimal English communication skills in the home, and/or a lack of a stable, safe living situation. Our GRAD program works with school guidance counselors and other nonprofit organizations to identify these at-risk, under-resourced students, a designation that includes youth with absentee or disabled parents, parents with limited education and ESL students.

If your program has specific entry or application criteria, please describe it here.

GRAD interns are selected based on an extensive application and personal interview. The application includes an essay and references. Preference is given to qualified, low-income applicants.

Open Hand of Fredericksburg -

Number of Individuals Served

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Localities

Please provide the actual numbers of individuals served in this program during FY2016 and the projected numbers of individuals to be served in FY2018.

| Locality | FY2016 (Actual) | FY2018 (Projected) |
|---------------------|------------------------|---------------------------|
| Fredericksburg City | 6 | 10 |
| Caroline County | | |
| King George County | | |
| Spotsylvania County | 3 | 6 |
| Stafford County | 7 | 9 |
| Other Localities | | |
| Total | 16 | 25 |

Open Hand of Fredericksburg -

Goals and Objectives

Goals

Goal:

GRAD students will participate in training designed to improve job readiness and expand financial literacy, work ethics and character development.

| Objectives | Objective Results | Year End | Baseline |
|---|-------------------------------------|----------|----------|
| 90% of GRAD interns will successfully complete job readiness workshops teaching time management skills, financial literacy, and conflict resolution | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 28 |
| | % Achieved / Successful | 94.12 | 93.33 |
| <hr/> | | | |
| 90% of GRAD interns will participate in field trips will include visits to college campuses, and service opportunities. | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 26 |
| | % Achieved / Successful | 94.12 | 86.67 |
| <hr/> | | | |
| 85% of the interns report that the workshops and field trips helped them prepare for future post-secondary training opportunities and for future employment. | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 28 |
| | % Achieved / Successful | 94.12 | 93.33 |

Outcomes Narratives

Explanation & Overview

If your outcomes are significantly less than your stated objectives, please note any reasons why this might be the case

This is the first year that Open Hand has submitted a Partner Funding Application. For FY 2016, our outcomes met or exceeded our anticipated results. The funding we are requesting for FY 2018 represents an increase from our FY2016 Actuals for the GRAD program. This funding will enable us to bring this successful program to more under-resourced students.

Updates for FY2018

Please note any changes you plan to make to the program, or the stated goals and objectives, given the data you have reported

With the help of Partner Agency Funding, we plan to expand the number of internships for FY 2018. We also plan to expand this to a year-round program with regular workshops and special events of interest to the GRAD interns.

If you are restating the goals or objectives for FY 2018, please include those here

N/A

Goal:

GRAD Summer Internships provide students with paid professional work that prepares the students for future employment based on improved job skills.

| Objectives | Objective Results | Year End | Baseline |
|--|-------------------------------------|-----------------|-----------------|
| 90% of the students enrolled in the GRAD program will be offered a paid summer internship. | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 27 |
| | % Achieved / Successful | 94.12 | 90 |
| 85% of the students who accept a GRAD internship will complete the program with regular on-time attendance. | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 29 |
| | % Achieved / Successful | 94.12 | 96.67 |
| 85% of the host sites report student job skill improvement | Total # Clients Served | 17 | 30 |
| | Total # Clients Achieved/Successful | 16 | 28 |
| | % Achieved / Successful | 94.12 | 93.33 |

Outcomes Narratives

Explanation & Overview

If your outcomes are significantly less than your stated objectives, please note any reasons why this might be the case

Our outcomes were not significantly less than the stated objectives.

Updates for FY2018

Please note any changes you plan to make to the program, or the stated goals and objectives, given the data you have reported

Based on available funding, we plan to significantly increase the number of students with paid internships in 2018.

If you are restating the goals or objectives for FY 2018, please include those here

This is the first year Open Hand has applied for Partner Agency Funding.

Open Hand of Fredericksburg -

Program Budget

Please detail below the budget request for your program.

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Expenses

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------|-----------------------|-------------------------|--------------------------|
| Salary | 12,955.00 | 29,914.00 | 34,789.00 |
| Benefits | 0.00 | | |
| Operating Expenses | 9,024.00 | 24,268.00 | 27,493.00 |
| Capital Expenses | 0.00 | | |
| Total | 21,979.00 | 54,182.00 | 62,282.00 |

Revenues

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------------|-----------------------|-------------------------|--------------------------|
| Caroline | | | |
| Fredericksburg | | | 8,000.00 |
| King George | | | |
| Spotsylvania | | | 8,000.00 |
| Stafford | | | 8,000.00 |
| United Way | | 2,500.00 | 7,500.00 |
| Grants | 5,000.00 | 10,000.00 | 5,000.00 |
| Client Fees | | | |
| Fundraising | 6,000.00 | 1,500.00 | 2,000.00 |
| Other (Click to itemize) | 24,298.00 | 40,500.00 | 24,000.00 |
| Total | 35,298.00 | 54,500.00 | 62,500.00 |

Surplus / Deficit

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------|-----------------------|-------------------------|--------------------------|
| Surplus or Deficit | 13,319.00 | 318.00 | 218.00 |

Regional Funding

Fiscal Year 2018 - Partner Funding Application

Open Hand of Fredericksburg

Application Status: Submitted

Open Hand of Fredericksburg **STARS**

Program Budget Narrative

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Please indicate in details reasons for increases or decreases in the amounts requested for FY 2018.

This is the first year Open Hand has submitted a Partner Funding Application. Our funding request for FY 2018 does exceed our FY 2016 actuals. For more than three years, Open Hand has contracted with Fredericksburg City Schools to provide the Life Skills Classes for students at the Original Walker Grant School. This contract provides funding for 10 hours a week for 8 weeks in the Fall Semester and 8 weeks in the Spring semester. The program covers Job Readiness, Financial Literacy, Work Ethics, and Character Development. The speakers include professionals from the business and educational community, individuals not employed by Open Hand.

Two field trips per semester are planned to businesses, organizations and/or colleges/universities that reinforce the skills and lessons taught during in-class instruction. While the program has been very effective, it is difficult to make long-lasting changes having so little time with the students.

If an increase is being requested, please describe the impact not receiving an increase would have on the program.

The program will continue in its current form without additional funding. However, the community would not have the benefit of an expanded program that would increase the potential for life success for these under-resourced students.

In particular, please describe in detail if any increase is sought for new positions or personnel.

Based on available funding, we plan to expand the program to 12 weeks per semester and include additional workshops outside of the school environment. STARS students who successfully complete these additional workshops will be encouraged to apply for GRAD summer internships.

This expansion of services will require an increase in the hours for our existing part-time STARS Program Manager, and will require additional administrative support.

Open Hand of Fredericksburg -

Collaborative Impact

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Efforts and Partnerships

Describe in detail examples of collaborative efforts and key partnerships between your program and the other programs or agencies in the area.

Open Hand STARS program utilizes the talents of our community to enhance the students' knowledge base. Gloria Wolcott, supervisor of Union Bank, introduced the STARS students to financial literacy through interaction and budget lessons. Debra Samuels of Keller Williams Realty, developed students' skills on the computer using rental applications and looking up credit reports. Bunny Chidester from the Office on Youth created mini discussions to enhance students understanding of coping skills and anger management in the workplace. Meghan O'Connor, principal of Spotsylvania Career and Tech Center, explained apprenticeship adult programs as it relates to the labor force and arranged a full tour of her facility. Chris Buchanan of Obsidian Solutions Group, a retired veteran, improved students' awareness of commitment to the armed forces and its career advantages.

Collaborative Impact

Describe in detail how the community would be impacted if your program were dissolved or merged with another partner agency.

Open Hand's life skills program increases the effectiveness of the GED program at the Original Walker-Grant school in a cost-effective way for Fredericksburg City Schools. The program is unique. We are not aware of any other organizations that could step in to provide the service provided by Open Hand. Students who participate in this program learn more about their alternatives for post-secondary training to increase their potential for a successful career and learn to better manage their anger. The community benefits from these students' completing the requirements for a high school diploma, and learning more about post-secondary options that can lead to stable employment. The entire region benefits from helping these at-risk high school students successfully complete the requirements of a secondary education.

Open Hand of Fredericksburg -

Program Overview

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General Information

Program Name STARS

Is this a new program? No

Program Contact

Name Linda A. Hill

Title Executive Director

Email lhill@openhand-fred.org

Phone (703) 625-3175

Program Purpose / Description

Provide an overview of this program

STARS is provided during the school year as a required component of the Virginia High School–based GED programs through a contract with James Monroe High School. Its purpose is to teach job readiness and life skills training through classroom instruction, career exploration field trips, and character education. The Social Sciences are incorporated into the curriculum, touching on economics, business finance, and government. Scholastic instruction encompasses real life data, such as housing, transportation, employment and becoming independent. Students learn to identify facts/figures that relate to their own demographics, including the impact of education status and employment choices. Guest speakers from the community share their personal stories in industry, military, housing/real estate, and law enforcement. Field trips help students dream beyond obtaining the GED and toward successful career choices and continuing/advanced education.

Client Fees

Please describe the fees clients must pay for the services by this program.

No fees are charged to the clients who receive the benefits of the STARS program.

Justification of Need

Please state clearly why this service should be provided to the citizens of the region and why the localities should consider this funding request.

The importance of students graduating from High School has been widely documented. High school graduates, on the average, earn \$9,245 more per year than high-school dropouts. In 2012, the unemployment rate of blacks ages 20-24 with no high school diploma was 32%, compared to 6% for those with a bachelor's degree or higher.

The whole community benefits because a high school education reduces the amount of social services required, including welfare programs and incarceration. 75% of America's state prison inmates are high school dropouts. Male and female students with low academic achievement are twice as likely to become parents by their senior year of high school.

Open Hand's life skills program is an important component of the success of the City of Fredericksburg's alternative school. Based on the success of our current program, Open Hand plans to explore the possibility of offering similar programs in Stafford and Spotsylvania.

If this is a new program, be sure to include the benefits to the region for funding a new request.

The program is not new. This is the first year Open Hand has applied for Partner Agency funding.

Target Audience and Service Delivery

Describe the program's intended audience or client base and how those clients are served.

Open Hand's STARS program is focused on under-resourced high school students from James Monroe High School in the City of Fredericksburg who are constrained by limited family income, minimal English communication skills in the home, and/or a lack of a stable, safe living situation.

The students in the STARS program are referred by the Fredericksburg Public School system. The referrals include students who are in danger of dropping out and/or not receiving a high school diploma because they have failing grades or have not passed the SOL tests. These students need additional academic structure to pass the GED exam or return to the regular academic program to complete high school. Open Hand provides the critical Life-Skills instruction and career exploration portion of the curriculum at the Original Walker Grant school in Fredericksburg. Successful students in this program are eligible to apply for our GRAD program.

If your program has specific entry or application criteria, please describe it here.

The students are selected by James Monroe High School for transfer to the alternative school because of disciplinary infractions or attendance issues in the mainstream setting.

Open Hand of Fredericksburg -

Number of Individuals Served

You may save your work at any time by clicking on the "Save My Work" link/icon at the bottom or top of the page.

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Localities

Please provide the actual numbers of individuals served in this program during FY2016 and the projected numbers of individuals to be served in FY2018.

| Locality | FY2016 (Actual) | FY2018 (Projected) |
|---------------------|------------------------|---------------------------|
| Fredericksburg City | 15 | 22 |
| Caroline County | | |
| King George County | | |
| Spotsylvania County | | |
| Stafford County | | |
| Other Localities | | |
| Total | 15 | 22 |

Open Hand of Fredericksburg -

Goals and Objectives

Goals

Goal:

Students will learn additional life skills to improve their Job Readiness, Financial Literacy, Work Ethics, and Character Development

| Objectives | Objective Results | Year End | Baseline |
|---|-------------------------------------|----------|----------|
| Anger management, conflict resolution, improved communication skills will be taught through regular classroom interactions and through presentations by Community leaders. | Total # Clients Served | 15 | 22 |
| | Total # Clients Achieved/Successful | 13 | 20 |
| | % Achieved / Successful | 86.67 | 90.91 |
| Financial Literacy classes will focus on budgeting skills leading to an understanding of the income that is necessary to live independently. | Total # Clients Served | 15 | 22 |
| | Total # Clients Achieved/Successful | 13 | 19 |
| | % Achieved / Successful | 86.67 | 86.36 |

Outcomes Narratives

Explanation & Overview

If your outcomes are significantly less than your stated objectives, please note any reasons why this might be the case

Updates for FY2018

Please note any changes you plan to make to the program, or the stated goals and objectives, given the data you have reported

With the help of Partner Agency Funding, we plan to extend this program for an additional 4 weeks. We also plan to add an objective of preparing our STARS students to be eligible to participate in our GRAD summer Intern program.

If you are restating the goals or objectives for FY 2018, please include those here

Goal: Students will stay in school to obtain a high school diploma or equivalent (GED)

| Objectives | Objective Results | Year End | Baseline |
|---|-------------------------------------|-----------------|-----------------|
| Students will attend classes at least 85% of the time. | Total # Clients Served | 15 | 22 |
| | Total # Clients Achieved/Successful | 13 | 20 |
| | % Achieved / Successful | 86.67 | 90.91 |
| Students will increase their knowledge of post-secondary opportunities including Community College, apprenticeships, and military. | Total # Clients Served | 15 | 22 |
| | Total # Clients Achieved/Successful | 14 | 20 |
| | % Achieved / Successful | 93.33 | 90.91 |

Outcomes Narratives

Explanation & Overview

If your outcomes are significantly less than your stated objectives, please note any reasons why this might be the case

Updates for FY2018

Please note any changes you plan to make to the program, or the stated goals and objectives, given the data you have reported

With the help of Partner Agency Funding, we plan to add an additional four weeks of classes to the in school portion of our STARS program. We will also schedule 4 additional after-school or weekend activities to help prepare qualified STARS students to apply for the GRAD summer intern program.

If you are restating the goals or objectives for FY 2018, please include those here

Open Hand of Fredericksburg -

Program Budget

Please detail below the budget request for your program.

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Expenses

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------|-----------------------|-------------------------|--------------------------|
| Salary | 11,540.00 | 22,310.00 | 33,479.00 |
| Benefits | 0.00 | | |
| Operating Expenses | 2,527.00 | 7,126.00 | 7,366.00 |
| Capital Expenses | 0.00 | | |
| Total | 14,067.00 | 29,436.00 | 40,845.00 |

Revenues

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------------|-----------------------|-------------------------|--------------------------|
| Caroline | | | |
| Fredericksburg | 7,000.00 | 7,000.00 | 10,000.00 |
| King George | | | |
| Spotsylvania | | | |
| Stafford | | | |
| United Way | | | 5,000.00 |
| Grants | | 5,000.00 | 6,000.00 |
| Client Fees | | | |
| Fundraising | | | |
| Other (Click to itemize) | 7,500.00 | 18,000.00 | 20,000.00 |
| Total | 14,500.00 | 30,000.00 | 41,000.00 |

Surplus / Deficit

| | FY 2016 Actual | FY 2017 Budgeted | FY 2018 Requested |
|--------------------|-----------------------|-------------------------|--------------------------|
| Surplus or Deficit | 433.00 | 564.00 | 155.00 |