

June 14, 2016 – BOARD OF SUPERVISORS MEETING
AGENDA – A BRIEF SYNOPSIS

CONSENT AGENDA

ITEM 2 – Acceptance of the Virginia Department of Fire Programs Regional Fire Services Training

Facilities Grant Award – The VDFP Regional Fire Services Training Facilities Grant Program awards funds to provide training props for regional fire services training facilities throughout the Commonwealth of Virginia. In May, the Department of Fire, Rescue and Emergency Management (FREM) received notification that its application to purchase and install a flashover simulator at the regional burn building site had been approved, to fund a maximum of \$50,000 towards this project. Flashover simulators provide life-saving training. The total estimated project cost is \$51,900. The grant will provide \$50,000 and FREM proposes to meet the remaining \$1,900 project cost from its Aid-to-Locality State Fire Program Funds. The award requires the flashover simulator to be maintained for 20 years from the completion of the project. The ongoing cost associated with the use of this item is estimated to be \$5,000 per year, with a category of consumable items already included in FREM’s budget. If accepted and appropriated, the grant period of performance will run from July 1, 2016 through June 30, 2017.

ITEM 3 -- Appointment of Kathryn R. Dennis to the Citizen Budget Review Committee (CBRC) --

Supervisor McLaughlin would like to appoint Kathryn R. Dennis to the Citizen Budget Review Committee (CBRC), representing the Chancellor District. Per the Bylaws, the term shall coincide with the term of the appointing supervisor. The term will commence immediately and expire December 31, 2019.

ITEM 4 -- Appointment of Jeremiah Hansen to the Citizen Budget Review Committee (CBRC) --

Supervisor Benton would like to appoint Jeremiah Hansen to the Citizen Budget Review Committee (CBRC) representing the Livingston District. Per the Bylaws, the term shall coincide with the term of the appointing Supervisor. The term will commence immediately and expire December 31, 2019.

ITEM 5 -- Approval of Contracts to Three (3) Firms to Provide Professional Engineering Design Services for Various Transportation Improvement Projects

-- A Request for Proposal was issued by the Procurement Division to solicit proposals from qualified contractors to provide professional engineering design services to assist in design, right of way acquisition and construction management of various transportation improvement projects. Twenty-two proposals were received for this procurement. A Selection Committee reviewed the proposals and short-listed firms for interviews, which resulted in primary, secondary and tertiary awards with three engineering firms as follows: Johnson, Mirmiran & Thompson, Inc. – Primary; Whitman, Requardt & Associates, LLP – Secondary; ATCS, PLC – Tertiary.

ITEM 6 -- Approval of Contract Renewal to Welch, Graham & Ogden Insurance, Inc. for Property, Liability, Accident and Disability Insurance Services for FREM Volunteer Personnel

-- The contract to Welch, Graham & Ogden Insurance, Inc. was approved by the Board of Supervisors on June 23, 2015

with an initial term limit of one year and the option for four additional one-year terms. This renewal represents the first of four renewal options available to the County.

ITEM 7 -- Approval of Contract Renewal to Revere Gas, Inc. for Delivered Propane -- The contract to Revere Gas, Inc. was approved by the Board of Supervisors and awarded on June 25, 2014 with an initial term limit of one year and the option for four additional one-year terms. This renewal represents the second of four options available to the County. Revere Gas, Inc. will deliver propane to various County locations and facilities. The cost per gallon will continue to be based on the daily BPN Apex price and the differential price added to the price per gallon will remain at \$0.1989 cents per gallon.

ITEM 8 -- Business Property Refund – Payne's Plumbing & Heating -- A statutory assessment was made for business tangible property for Payne's Plumbing & Heating. The company failed to file its returns for tax years 2013 through 2015. The taxpayer later filed a return for those years which represented a value of that property lower than the value assigned in the statutory assessments, creating a refund of \$3,175.82, which includes interest. The Commissioner of the Revenue recommends that the Board of Supervisors approve the tax exoneration and direct the Treasurer to refund the excess to the taxpayer, with interest.

ITEM 9 -- Capital Projects Budget Adjustments -- Several Capital project adjustments are presented: to return funding from completed projects to the relative capital project fund balances; to return the balance remaining in the completed 2014 Website Refresh project to the ongoing County Website interface project where it originated; to remove local funding from the Sidewalk Connections Rt. 17 project based on VDOT's commitment to completing this project with State funds; to add funding to the Sheraton Hills Rehab project to allow full close-out of the project; and, to transfer funding to the VRE project to finalize the land acquisition phase. All adjustments combine for a net decrease of \$45,784 to the use of the General Capital Projects Fund balance and a net decrease of \$19,276 to the use of the Utilities Capital Projects Fund balance.

ITEM 10 -- Commendation -- 100th Birthday of Virginia Durrett -- Virginia Durrett, a Spotsylvania citizen who is an outstanding former teacher, author, historian and 2005 recipient of the County's Governor Spotswood Award, recently celebrated her 100th birthday, on May 25th. Through this Commendation, the Board and community recognize her exceptional contributions to and achievements in the community, and join in the celebration of her 100 years.

ITEM 11 -- Commendation -- Honoring Dr. Paulino D. Sambat -- Dr. Paulino Sambat came to the US from the Philippines and established his thriving medical practice in Spotsylvania County in 1972. He served County citizens for over 43 years, recently retiring at age 75 but continuing to give back through his volunteer medical practice at the Moss Free Clinic. In addition to providing medical care to County citizens, he was the driving force in the establishment of the Spotsylvania Volunteer Rescue Squad, where he offered no-cost physicals for rescue volunteers and served as medical advisor. Concurrently, he was working nights at Mary Washington Hospital as an attending physician and surgeon. Through this Commendation, Dr. Sambat is honored for his dedication to the health and well-being of residents

in the area, and is recognized for being well-known as both a valued physician and a friend throughout Spotsylvania County and the region.

ITEM 12 -- FY 2017 Revised School Budget & Associated Appropriations -- Subsequent to approval of the FY 2017 appropriations on May 10 2016, the Board allocated \$2.1M in one-time funding to the Schools for use in FY 2017. Additionally, Schools' revenue projections from sources other than the County transfer increased, and anticipated School capital expenditures decreased since the Board adopted the original FY 2017 Budget and appropriations. As such, it is now necessary to amend the County's FY 2017 Budget and associated appropriations to reflect the Schools' final FY 2017 Budget. This action will match the County and Schools budgets.

ITEM 13 -- Grant Award Acceptance for the Assistance to Firefighters Grant Program for Vehicle Exhaust Removal System -- FREM requested Federal funds in the amount of \$247,182 to purchase and install vehicle exhaust source-capture and removal systems to reduce, to the fullest extent possible, hazardous exhaust emissions from emergency response vehicles housed in stations. The County is required to provide a 10% local match of the amount awarded, or \$24,718, for a total project cost of \$271,900. The local match is available through the FY16 Adopted Budget which includes \$100,000 for the purchase and installation of vehicle exhaust source-capture and removal systems. FREM was approved for funding for Rescue Station 2, Fire Company 2, Fire/Rescue Company 3, Fire/Rescue Company 6, Fire/Rescue Company 7, Fire/Rescue Company 8, and Fire/Rescue Company 9. If accepted by the Board of Supervisors, the period of performance for this award will be from May 16, 2016 to May 15, 2017. The Federal grant funds will supplement the funding that is available within the FY16 and the FY17 Adopted Budgets which may enable the County to install the vehicle exhaust source, source capture and removal systems at all fire and rescue stations.

ITEM 14 -- Reappointment of Arthur Snyder to the Transportation Committee -- Supervisor Benton would like to reappoint Arthur Snyder to the Transportation Committee representing the Livingston District. Per the Bylaws, the term shall be for one year or the remainder of a predecessor's term. The term will commence immediately and expire June 14, 2017.

ITEM 15 -- Replacement Air Compressor – Insurance Claim Appropriation -- An air compressor unit mounted to a firehouse floor to fill self-contained breathing apparatus bottles for firemen was damaged. The repair quote totaled \$26,130 and the cost of a new unit was \$21,399.16. A claim was submitted to VACORP. They approved the claim to replace the unit since it was less expensive than repairing the unit. The insurance funds were received and now need to be budgeted. FREM's operating budget needs to be increased by the amount of the insurance reimbursement to offset the cost for the purchase of the replacement air compressor unit.

ITEM 16 -- Request Authorization to Operate Ambulance Service -- FREM staff has received a letter from American Medical Response Mid-Atlantic, Inc. (AMR) requesting permission to operate within Spotsylvania County. Additionally, Spotsylvania Regional Medical Center has requested that the County authorize AMR to handle inter-facility ground transports for their facility. This authorization is required per the Office of Emergency Medical Services (OEMS) Regulations. FREM staff supports this request and

feels this additional service provider in our community would be beneficial if the County experienced an unusual or significant event that required a great number of EMS resources. This agency would not respond to 911 calls for service in the County unless specifically requested to do so through FLEM.

ITEM 17 -- Request to Submit a COPS Hiring Program Grant Application -- The U.S. Department of Justice has released a Notice of Funding Availability for the 2016 COPS Hiring Grant Program (CHP). Competitive grant awards will be made for law enforcement agencies to hire new and/or rehire law enforcement officers in an effort to create and preserve jobs while increasing community policing efforts and crime prevention efforts. The Spotsylvania Sheriff's Office would like to submit a grant application for one new entry-level deputy position for Lee Hill Elementary School. Currently, Courtland Elementary School has an assigned SRO. Specifics regarding the grant amount and costs are included.

ITEM 18 -- Reappointment of William A. Harrington to the Rappahannock EMS Council Board of Directors -- Supervisor Benton requested on June 6, 2016 that William A. Harrington be reappointed to the Rappahannock EMS Council Board of Directors as an at-large position. The position would commence immediately and expire June 30, 2019.

PUBLIC HEARINGS

Joint Public Hearings – Joint Work Session with the Planning Commission

CA16-0001: Amend Zoning Ordinance Chapter 23-4.6. Zoning Map Amendments (Rezoning)

Amendments are proposed to ensure consistency with the Code of Virginia regulations governing proffers. New proffer regulations passed by the Virginia General Assembly will become effective July 1st.

CPA16-0002 Comprehensive Plan Amendments

The Planning Commission and Board of Supervisors will hold a joint public hearing to consider amendments to the Comprehensive Plan to ensure consistency with the Code of Virginia regulations governing proffers. These regulations become effective July 1st.

Proffer Guidelines Resolution

The County has adopted Proffer Guidelines that detail capital costs associated with public facilities as well as libraries, general government, and solid waste. The County's proffer guidelines generalize costs for new facility construction and, therefore, are not specific enough to comply with the new Proffer Code. Further, if the County has Proffer Guidelines in place, it risks the Guidelines being perceived as a "request" for a proffer that may be unreasonable. Staff recommends that the Board adopt the Resolution rendering the County's proffer guidelines null and void for any rezoning application submitted on July 1, 2016 or after.

To access the 6/14/16 Agenda, please visit:

<https://spotsylvania.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=289&MinutesMeetingID=-1&doctype=Agenda>

NOTE: The Board reserves the right to amend this agenda on the day of the Meeting.