

<b>Fee Schedule (Land Use &amp; Building)</b>		
Division	Name of Fee	Fee Amount
Building	<b>RESIDENTIAL</b>	
Building	Single Family Homes (New Construction)	\$0.33 per sq ft - includes all trades, construction & plan review
Building	Addition/Alteration/Renovation/Accessories	\$0.13 per sq ft gross bldg area; \$78 min.
Building	Plan Review Fee (Addition/Alteration/Renovation/Accessories)	\$0.11 per sq ft gross bldg area; \$78 min.
Building	Electrical/Plumbing/Mechanical (Addition/Alteration/Renovation/Accessories)	\$0.01 per sq ft gross bldg area; \$78 min. per trade
Building	Residential Amendment Plan Review	\$80.00
Building	Residential Structural Re-review	\$110.00
Building	Single Wide	\$156.00
Building	Double & Triple Wide	\$312.00
Building	Re-Review for Residential Plan Review	\$60.00 per letter
Building	Code Modification Request - Residential	\$100.00
Building	Backflow Preventer - Residential	\$78.00
Building	Change Electric Service - Residential	\$78.00
Building	<b>Accelerated Basements:</b>	
Building	0-499sf Building	\$156.00
Building	0-499sf Elec, Plumbing, Mechanical (each)	\$39.00
Building	0-499sf Building Plan Review if needed	\$40.00
Building	500 to 1000sf Building	\$156.00
Building	500 to 1000sf Elec, Plumbing, Mechanical (each)	\$39.00
Building	500 to 1000sf Building Plan Review if needed	\$40.00
Building	>1000sf Building	\$156.00
Building	>1000sf Elec, Plumbing, Mechanical (each)	\$39.00
Building	>1000sf Building Plan Review if needed	\$80.00
Building	<b>COMMERCIAL</b>	
Building	Commercial New Construction	\$0.13 per sq ft; \$156 min.
Building	Commercial Alterations	\$0.13 per sq ft gross bldg area; \$156 min.
Building	Commercial - Plumbing	\$156.00 + \$11.00 per fixture
Building	Commercial - Mechanical	\$0.05 per sq ft gross bldg area; \$156 min.
Building	Commercial - Electric	\$156.00 min fee
Building	Commercial - Electric	\$1.10 per amp (min. 200 amp)
Building	Commercial New Construction Plan Review	\$0.09 per sq ft; \$156 min.
Building	Commercial Amendment Plan Review	\$0.05 per sq ft gross bldg area; \$156 min.
Building	Commercial Hoods Type I	\$314.00 per hood
Building	Commercial Hoods Type II	\$156.00 per hood
Building	Commercial Building TRC Review	\$160.00 per plan

Division	Name of Fee	Fee Amount
Building	Re-Review for Commercial Plan Review	\$100.00 per letter
Building	Commercial Simultaneous Review	\$150.00
Building	Building Use Review	\$40.00
Building	Code Modification Request - Commercial	\$300.00
Building	Backflow Preventer - Commercial	\$78.00
Building	Commercial Signs – Wall (with or without electric)	\$118.00
Building	Commercial Signs – Freestanding (with or without electric)	\$158.00
Building	Change Electric Service - Commercial	\$156.00
Building	<b>OTHER BUILDING FEES</b>	
Building	Temporary Electric on Pole	\$78.00
Building	Water or Sewer Line	\$78.00 each
Building	Footing and Foundation (By approved request only)	\$300.00
Building	Elevator/Escalator/Annual Certifications	\$100.00
Building	Building / Structure Relocation	\$78.00 + trades (electrical, plumbing & mechanical)
Building	Demolition	\$78.00
Building	Construction Trailer	\$158.00
Building	Sales Trailer	\$236.00
Building	Early Phase Tenant Build-out	\$150.00
Building	Targeted Industry	\$500.00
Building	Carports (Pre-Manufactured Metal Free-Standing Only)	\$78.00
Building	Open/Uncovered Handicap Ramp	\$78.00
Building	Shed - 256sf or less (with or without electric)	\$78.00
Building	Decks (with or without electric)	\$156.00
Building	Above Ground Pools	\$78.00
Building	Above Ground Pool w/ Deck	\$156.00
Building	Residential In-ground Pools	\$392.00
Building	Commercial In-ground Pools	\$470.00
Building	Kiosks, Tents, Tanks - Building Fee	\$78.00
Building	Kiosks, Tents, Tanks - Electrical Fee	\$78.00
Building	Tanks Removal	\$78.00
Building	Asbestos Abatement	\$78.00
Building	<b>Amusement Devices:</b>	
Building	Kiddie Ride	\$15.00
Building	Major Ride	\$25.00
Building	Spectacular Ride	\$45.00

<b>Division</b>	<b>Name of Fee</b>	<b>Fee Amount</b>
Building	<b>ADMINISTRATIVE CHARGES</b>	
Building	Notice Violation Fee - Charged for failure to obtain a required permit prior to performing construction work.	\$200.00
Building	Notice To Comply - Charged if permits have been obtained but a code violation is discovered.	\$300.00
Building	Stop Work Order	\$200.00
Building	Information Request	Staff Time/Hr
Building	Copies of Permit File (Stored Off-site)	\$25.00 + cost of copies
Building	Copies of CO (Stored Off-site)	\$25.00 + cost of copies
Building	Copies of Approved Bldg Plans (Stored Off-site)	\$25.00 + cost of copies
Building	Building Board Code Appeal (BBCA) Filing	\$100.00
Building	<b>INSPECTION FEES</b>	
Building	Not Ready for Inspection	\$78.00
Building	Residential Certificate of Occupancy	\$25.00
Building	Residential Temp. Certificate of Occupancy	\$35.00
Building	Commercial Certificate of Occupancy	\$75.00
Building	Commercial Temp. Certificate of Occupancy	\$100.00
Building	Commercial Final Inspection	\$50.00
Building	Residential Re-Inspections 3rd or more Trip	\$156.00
Building	Commercial Re-Inspection 2 <sup>nd</sup> Trip	\$78.00
Building	Commercial Re-Inspection 3 <sup>rd</sup> or more Trip	\$156.00
Building	Commercial Special Inspection	\$0.02 per sq ft; \$250 min.
Building	Third Party County Certification	\$300 per year
Building	Third Party Inspection Review	\$10 per inspection
Building	After Hours Inspection (Appr. By CBO)	\$117 per hour (2 hr min.)
Building	<b>FIRE REVIEW</b>	
Building	Bldg Shell Sprinkler Syst Plan Review	\$.005 per sq ft and Amendments >10,000 sq ft; \$80 min
Building	Sprinkler Head Add/Reloc Plan Review	\$.005 per sq ft >10,000 sq ft; \$80 min
Building	Standpipe System Plan Review	\$80.00
Building	Fire Pump System Plan Review	\$80.00
Building	Specialized Detection Syst. Plan Review	\$2.50 per device; \$80 min
Building	Underground Fire Service Plan Review	\$80.00
Building	Range Hood Plan Review	\$80.00
Building	Smoke Removal Plan Review	\$80.00
Building	Fire Alarm Sys. Plan Review	\$2.50 per device; \$80 min
Building	Limited Area Sprinkler Plan Review	\$80.00
Building	Spray Booths Plan Review	\$80.00
Building	<b>Fire Admin Fees:</b>	

Division	Name of Fee	Fee Amount
Building	Building Shell Sprinkler System	\$.03 per sq ft > 10,000 sq ft w/hydro test; \$300 min
Building	Sprinkler Head Addition/Relocation	\$100 for 5 heads or less; \$10 per head over 5; \$300 min (includes hydro test)
Building	Standpipe System	\$100 per riser; \$100 min
Building	Fire Pump System	\$50 per riser; \$150 min
Building	Fire Pump	\$150.00
Building	Specialized Detection System	\$5 per device; \$50 min
Building	Fire Dampers	\$10 per device; \$100 min
Building	Underground Fire Service Line Inspection/Flush	\$150 (includes hydro test)
Building	Range Hood Test/Inspection	\$150 per hood
Building	Smoke Removal Performance Test	\$150.00
Building	Fire Alarm System Test	\$5 per device; \$100 min
Building	Inspection of Dry Pipe, Valve Trip Test	\$100 Valve Trip Test
Building	Limited Area Sprinkler	\$100.00
Building	Spray Booths	\$150.00
Building	Elevator Testing	\$100 per car
Building	Emergency Generator Testing/Fire Protection Equip.	\$125 per generator
Building	Burn Permits	\$150.00
Ches. Bay Div.	<b>CHES. BAY FEES</b>	
Ches. Bay Div.	Plan Reviews	\$100/hr
Ches. Bay Div.	RPA Encroachment waivers	\$100/hr
Ches. Bay Div.	RPA Encroachment waivers (requiring Planning Commission Public Hearing)	\$350.00
Ches. Bay Div.	BMP Agreement	\$100.00
Ches. Bay Div.	As-built Plans reviews	\$100.00
Ches. Bay Div.	Minor Site Plans	\$100.00
Ches. Bay Div.	RPA/Wetland Determinations	\$100/hr
Ches. Bay Div.	Flood Plain Studies	\$100/hr
Ches. Bay Div.	Storm Water Management	\$100/hr
Ches. Bay Div.	Early Clearing & Grading	\$300.00
Ches. Bay Div.	Clearing & Grading Only	\$300.00
E&S	<b>RESIDENTIAL</b>	
E&S	E&S Residential Permit (Includes Plan Review and three required inspections - first erosion, final erosion, bond release)	\$625.00 per lot
E&S	E&S RPA Mitigation Inspection (Residential)	\$300.00
E&S	E&S Plan Review Revision/Amendment Fee (Single Family)	\$200.00
E&S	E&S Site Plan Permit Extension (Residential)	\$300.00
E&S	E&S Residential Site Plan - Resubmittal	\$100.00

Division	Name of Fee	Fee Amount
E&S	Demolition/Stabilization (Land Disturbance 2,500sq ft or more) (Residential)	\$350.00 Bond also required per Engineer estimate
E&S	E&S Temporary Final Erosion (Requested - Residential)	\$200.00
E&S	ESC Administrator Decision Appeal (Residential)	\$500.00
E&S	<b>COMMERCIAL</b>	
E&S	E&S RPA Mitigation Inspection (Commercial)	\$500.00
E&S	E&S Bond Reduction Inspection (Commercial)	\$300.00
E&S	E&S Site Bond Release Inspection (Commercial)	\$300.00
E&S	E&S Site Plan Permit Extension (Commercial)	\$1,000.00
E&S	Demolition/Stabilization (Land Disturbance 2,500sq ft or more) (Commercial)	\$600.00 Bond also required per Engineer estimate
E&S	Site Plans (Commercial/Industrial): Environmental	\$2,000+\$400 per disturbed acre
E&S	E&S Temporary Final Erosion (Requested - Commercial)	\$500.00
E&S	Water & Sewer Plan Review (Commercial)	\$250+\$.25 per In ft
E&S	Off-Site Water & Sewer Plan Review (Commercial & Subdivision)	\$200+\$.25 per In ft
E&S	Water & Sewer Plan Review (Subdivision)	\$500+\$50 per lot inspection fee
E&S	ESC Administrator Decision Appeal (Commercial)	\$1,000.00
E&S	<b>OTHER ENVIRONMENTAL FEES</b>	
E&S	Subdivisions (Residential - includes trailer parks) Environmental	\$1,500+\$75.00 per lot
E&S	E&S BMP Initial Certification (All types)	\$200.00
E&S	E&S Annual BMP Re-Cert. (any type) (Maint)	\$100.00
E&S	Flood Plain Determination (Written Confirmation)	\$50.00
E&S	E&S Variance	\$200.00
E&S	E&S Re-inspection Fee	\$150.00
E&S	Notice of Violation/Notice to Comply	\$100.00
E&S	RPA - Notice of Violation/Notice to Comply	\$300.00
E&S	RPA Encroachment Violation Fee	\$1,500.00
E&S	Environmental Investigation Fee (for disturbance without permit)	\$1,000 per day
E&S	<b>ENVIRONMENTAL BONDING</b>	
E&S	Erosion Bond - Residential - Townhouses	\$1,000 ea
E&S	Erosion Bond - Residential - 1/4 acre or less	\$1,500.00
E&S	Erosion Bond - Residential - >. 1/4 to 1/2 acre	\$2,500.00
E&S	Erosion Bond - Residential - >. 1/2 to 1 acre	\$3,000.00
E&S	Erosion Bond - Residential - 1 acre Plus	\$3,000 per acre + the cost of any additional acreage
E&S	Erosion Bond - Commercial/Residential Subdivisions	Per Engineered Cost Estimate + 25%
E&S	<b>ADMINISTRATIVE CHARGES</b>	
E&S	Information Request	Staff Time/Hr
Fire	<b>FIRE/RESCUE FEES</b>	

<b>Division</b>	<b>Name of Fee</b>	<b>Fee Amount</b>
Fire	Residential Site Plan Review 1-6 Dwelling units	\$100.00
Fire	Residential Site Plan Review 7-30 Dwelling units	\$150.00
Fire	Residential Site Plan Review 31-100 Dwelling units	\$200.00
Fire	Residential Site Plan Review 101-300 Dwelling units	\$300.00
Fire	Residential Site Plan Review 301 + Dwelling units	\$300.00 + \$2 per unit over 301 dwelling units
Fire	Commercial Site Plan Review less than 1 disturbed acre	\$300.00
Fire	Commercial Site Plan Review greater than 1 disturbed acre but less than 5AC	\$400.00
Fire	Commercial Site Plan Review greater than 5 disturbed acres	\$500.00
Fire	Fire Lane Plan Review	\$125.00
GIS	<b>GIS FEES</b>	
GIS	Residential Site Plan Review	\$2,500.00
GIS	Commercial Site Plan Review	\$3,500.00
GIS	Record Plat Review (Minor)	\$3500 + \$10 per lot
GIS	Record Plat Review (Major)	\$3500 + \$10 per lot
GIS	Preliminary Plat Review	\$2,500.00
GIS	Annual Division Review	\$300.00
GIS	Family Exempt Plat Review	\$300.00
GIS	Consolidation & Lot Line Adjustment Plat Review	\$300.00
GIS	Right of Way Dedication & Easement Plat Review	\$300.00
GIS	Rezoning Review	\$1,000.00
GIS	Special Use Permit Review	\$350.00
GIS	Special Use Permit Telecommunication Tower	\$350.00
GIS	Road Name Change	\$750 + \$250 per sign + \$5 per affected lot
Permit Center	<b>PERMIT CENTER FEES</b>	
Permit Center	Post-App Modification Fee (Splitting App. Package)	\$150.00
Permit Center	Processing Fee	\$50.00
Permit Center	Weekly Permit Issuance Report	\$15.00
Permit Center	Monthly Permit Issuance Report	\$50.00
Permit Center	Application Extension Fee	\$25.00
Permit Center	Permit Extension Fee	\$50.00
Permit Center	Annual Permit File Maintenance Fee (1st Year)	\$25.00
Permit Center	Annual Permit File Maintenance Fee (2nd Year)	\$15.00
Permit Center	Annual Permit File Maintenance Fee (3rd Year or more)	\$10.00
Permit Center	Permit Transfer	\$50.00
Permit Center	Mechanics Lien Agent Changes	\$10.00
Permit Center	General Contractor Changes	\$10.00

Division	Name of Fee	Fee Amount
Permit Center	Tradesman Certificate Changes	\$10.00
Permit Center	Permit Info Request (each)	\$10.00
Permit Center	Copies of CO (In Office)	\$10.00
Permit Center	Copies of Permit File (In Office)	\$10.00
Planning	<b>PLANNING DEPARTMENT FEES</b>	
Planning	Residential Site Plan Review	\$4000 + \$400 per lot
Planning	Commercial Site Plan Review	\$3400 + \$400 per disturbed acre
Planning	3rd or subsequent submission of Site Plan (Commercial or Residential)/Amendment	\$1,000.00
Planning	Preliminary Plat Review (9 lots or less)	\$2600 + \$100 per lot
Planning	Preliminary Plat Review (10 or more lots)	\$3000 + \$100 per lot
Planning	Record/Final Plat Review (Minor)	\$1500 + \$100 per lot
Planning	Record/Final Plat Review (Major)	\$2000 + \$100 per lot
Planning	Family Exempt Plat Review	\$1000 + \$50 per lot
Planning	Consolidation & Lot Line Adjustment Plat Review	\$1,000.00
Planning	Annual Division	\$1050 + \$150 for 3rd or subsequent reviews
Planning	Right of Way Dedication & Easement Plat Review	\$1,500.00
Planning	Rezoning	\$11,000 + \$100 per acre > 5 AC + mailing fees
Planning	Rezoning Proffer Amendment	\$5000 + \$100 per acre > 5 AC + mailing fees
Planning	Special Use Permit (New Development)	\$6000 + Mailing fees
Planning	Special Use Permit (Minor)	\$2500 + Mailing fees
Planning	Special Use Permit for Telecommunications Tower	\$10,000 + mailing fees
Planning	Waiver/Modification	\$100.00
Planning	Development Rights Determination Letter	\$50 per parcel
Planning	Site Plan Amendment	\$1,000.00
Planning	Waiver/Exception Request heard by the Planning Commission	\$200.00
Planning	Site Specific Data Request/Administrative Co-location Review	\$40 per hour or portion thereof
Planning	3rd and subsequent Site Plan Review	\$500.00
Planning	3rd and subsequent Major Record Plat Review	\$400.00
Planning	3rd and subsequent Minor Record Plat Review	\$200.00
Planning	3rd and subsequent Family Exempt Plat Review	\$150.00
Planning	3rd and subsequent Consolidation, & Lot Line Adjustment Plat Review	\$150.00
Planning	3rd and subsequent Right-of-way dedication & Easement Plat Review	\$200.00
Planning	Special Use Permit with a Rezoning Request	\$1,750.00
Planning	Certificate of Appropriateness for a Sign or Major Modification	\$200.00
Planning	Certificate of Appropriateness for Alterations to Existing Buildings	\$250.00
Planning	Certificate of Appropriateness for Major Renovation/New Construction	\$400.00

<b>Division</b>	<b>Name of Fee</b>	<b>Fee Amount</b>
Planning	Comprehensive Plan Amendment	\$3,000.00
Planning	Agricultural/Forestral District Applications	\$300.00
Transportation	Site Plan Review (Commercial & Residential)	\$250.00
Transportation	Traffic Study Review	\$250 per review
Transportation	Letter of Credit or Bond	125% of the approved Engineer's estimate
Transportation	Engineer's Estimate Review	\$100 per review
Transportation	Bond or Letter of Credit Review/Reduction	\$200 per request
Transportation	Final Inspection for Bond/Letter of Credit Release	\$300.00
Transportation	Snow Removal Bond	\$500 + \$20 per lot
Utilities	<b>UTILITIES DEPARTMENT FEES</b>	
Utilities	Water and Sewer Site Plan Review (Residential)	\$500 + \$50 per lot inspection fee
Utilities	Off-Site Water & Sewer Plan Review (Residential)	\$200 + \$.25 per ln. ft. inspection fee
Utilities	Water and Sewer Site Plan Review (Commercial)	\$258 + \$.40 per ln. ft
Utilities	Off-Site Water & Sewer Plan Review (Commercial)	\$200 + \$.25 per ln. ft. inspection fee
Zoning	<b>RESIDENTIAL</b>	
Zoning	Single Family Regular Review	\$275.00
Zoning	Residential Amendment Fee	\$100.00
Zoning	Single Family Fast Track	\$325.00
Zoning	Single Family Addition	\$250.00
Zoning	Single Family Accessory - Less than 100 Sq Ft	\$75.00
Zoning	Single Family Accessory- 100 to 200 Sq Ft	\$125.00
Zoning	Single Family Accessory- Over 200 Sq Ft	\$125 + \$0.25 cents per sq ft (max \$1000)
Zoning	Accessory Fast Track Fee	\$50.00 additional charge
Zoning	Zoning Confirmation Letters- Residential	\$200.00
Zoning	Zoning Home Occupations	\$275.00
Zoning	Zoning Home Enterprise	\$350.00
Zoning	Farm Exempt	\$45.00
Zoning	Zoning Board Of Appeals Residential + Mailing	\$700.00
Zoning	<b>COMMERCIAL</b>	
Zoning	Commercial Use Certificate - Reg Review	\$300.00
Zoning	Commercial Use Certificate - Fast Track	\$350.00
Zoning	Major Site Plan Review	\$2,000+400. per acre
Zoning	Minor Site Plan Review	\$1,000.00
Zoning	Site Plan Resubmittial	\$700.00
Zoning	Site Plan Amendment	\$500.00
Zoning	Site Plan Permit Extension	\$150.00

<b>Division</b>	<b>Name of Fee</b>	<b>Fee Amount</b>
Zoning	Signs	\$3.00 per sq ft + 300 per sign
Zoning	Commercial Addition	\$300.00
Zoning	Comm. Detached Access Structure Less Than 500 Sq Ft.	\$250.00
Zoning	Comm. Detached Access Structures More Than 500 Sq Ft.	\$350.00
Zoning	Zoning Confirmation Letters- Commercial	\$250.00
Zoning	Zoning Board Of Appeals Commercial + Mailing	\$1,500.00
Zoning	Certificate & Inspection	\$325.00
Zoning	<b>OTHER ZONING FEES</b>	
Zoning	Special Use Permit	\$250.00
Zoning	Rezoning	\$500.00
Zoning	Proffer Amendment Fee	\$500.00
Zoning	Preliminary Plats	\$250.00
Zoning	Record/Final Plats	\$125.00
Zoning	Division Of Motor Vehicle Certification Letters	\$100.00
Zoning	Temp Zoning Approvals	\$200.00
Zoning	Administrative Reduction In Yard	\$500.00
Zoning	Early Phase Permit	\$150.00
Zoning	Zoning - Temporary Electric	\$150.00
Zoning	CBPO Determination Letter	\$5 per parcel
Zoning	<b>INSPECTION FEES</b>	
Zoning	Site Plans Inspection	\$250.00
Zoning	Site Plans Reinspection	\$250.00
Zoning	Zoning Proffer Inspection	\$750.00
Zoning	Zoning Proffer Reinspection	\$500.00
Zoning	Special Use (Conditions) Inspection	\$750.00
Zoning	Special Use (Conditions) Reinspection	\$500.00
Zoning	<b>ADMINISTRATIVE CHARGES</b>	
Zoning	Information Request	Staff Time/Hr
Zoning	Copies of Zoning Specification Sheets	\$1 per page
Zoning	Copies of Zoning Case Files	\$1 per page

**Contact Information**

Code Compliance Department  
 10304 Spotsylvania Avenue Suite 400 Fredericksburg, VA 22408  
 Phone: 540-507-7222 Fax: 540-507-7282

**Abbreviations and Symbols:**

bldg.	building
CBO	Chief Building Official
CO	Certificate of Occupancy

Division	Name of Fee	Fee Amount
com.	commercial	
ERU	equivalent residential units	
gpd	gallons per day	
ind.	Industrial	
min.	minimum	
res.	residential	
ln. ft.	linear foot	
sq. ft.	square foot	
>	greater than	
<	less than	
≥	greater than or equal to	
≤	less than or equal to	

**Definitions and Notes:**

- \* Virginia State levy on all permits for the purpose of continued education and training (1.75% of building permit fee).
- \* BMP-Best Management Practices: "...effective, practical means of preventing or reducing the amount of pollution generated by non-point sources to a level compatible with water quality goals." Spotsylvania County Code, Section 6A-4. Definitions
- \* For permitting and review purposes: townhouses are considered residential; apartments and churches are considered commercial.
- \* Gross Building Area: The total area of each floor including the basement and all exterior structures, (such as decks, porches, garages, sheds, etc.)
- \* Head: sprinkler head.
- \* Mailing Costs: costs for mailing notices to adjacent property owners.
- \* Mechanical inspections: inspections of heating, ventilation, and air conditioning systems.
- \* Permit transfer: would apply, for example, in the sale of a house.
- \* Plumbing Fixture: A receptacle or device that is either permanently or temporarily connected to the water distribution system of the premises and demands a supply of water there from; discharges wastewater, liquid-borne waste materials or sewage either directly or indirectly to the drainage system of the premises; or requires both a water supply connection and a discharge to the drainage system of the premises. (Examples but not limited to: dishwasher, eye wash station, water heater, floor drain, sink, urinal, toilet, tub, shower, service sink, drinking fountain, clothes washer, water purifier, separator, interceptor)
- \* Riser: sprinkler system water main
- \* Refunds (Building & Zoning) - All refunds need to be requested in writing to the Code Compliance Department Directors. 70% refund of amount paid minus the deposit, if no inspections have been made; or 70% refund minus the deposit and a percentage based on the number of inspections. Refunds (Planning) - Refunds will only be granted for Site Plans and Plats. (Site Plans: 95% will be returned if the application is withdrawn prior to it being distributed for TRC) (Plats: 95% will be returned to the applicant if withdrawn within three (3) days of submission. 40% will be returned to the applicant if the application is withdrawn after first set of review comments are issued.
- \* Deposits - All deposits collected are non-refundable.
- \* Permit Applications - Awaiting issuance or additional information are voided after six months and deposits are forfeited.