



## Commercial Construction Trailer Checklist

Previous Site Plan Application # \_\_\_\_\_

Completed Application Form with the Following Information:

- Virginia State Contractors License or Landowner Affidavit.
- Tradesman Cards, Affidavits & Licenses for Plumbing & Electric (if applicable)
- Correct Tax Map Number (Staff verified)
- Legal Landowner Signature, Limited Power of Attorney or a valid Contract.
- Chesapeake Bay Preservation Ordinance Determination Form (Staff verified)
- Land Disturbance Affidavit (if applicable)
- Two (2) Sets of Tie-down Diagrams.
- Three (3) Site Plans showing Construction Trailer.
- Two (2) Floor Plans.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

If you have any questions, please contact the Code Compliance Office (540) 507-7222.

### Office Use Only:

**Date Application Received:** \_\_\_\_\_

**Reviewed By:** \_\_\_\_\_